App. F. IX-4

Previous References. 1940-1 (War) War File No. 227-40.
Serial Nos. 1 to 6

Later References.
W221-4B-1&2.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. Six only.

Part B for August 1942

SUBJECT.

Recruiting - pamphlets for the Defence Services.

J.M. Krishnamurti
19.8.42

2223
2231
W.

Recruiting Pamphlets for the Defence Services.

General and Revenue Secretariat

W File No. 224 of 1940-1 [App. F. III—2

Serial No.	
1	From The Army to the Hon'ble the Revenue F. 66-41/W & 2nd Jun. 42 forwarding copies of pamphlets re Emerging Commissions for distribution to individuals who are likely to prove suitable for Commissions in any of the three Services.
2	F. 36-40/W & 2nd Jun. 42 forwarding recruiting pamphlet for Special Service Ratings of the Royal Indian Navy.

Subd for perusal. Copies will be sent to the municipal rural officers for distribution to individuals who are likely to prove suitable.

The pamphlet re. Special Service Ratings for the Royal Indian Navy- Dozen copies each will be sent to the 15 P. D Ms of Bglr & Mysore and 5 copies to the other D Ms for information.

1 C of Police - 100
D M Bglr - 50
" Mysore - 50
Principal Cantt - 50
Maharaja College - 50
Intermediate Colleges 50+50+10+10
D Ms of other Dists - 40 each
C. C. M. S. T. - 40.
D. P. O. - 30.
~~Asst Supt Police~~
Engg College - 20
~~Govt College - 2~~

Subd with letters to the Offices concerned

Issued 3372-9/W & 8th Jun. 42.

3

NOTE—Contn. Sheet.

OFFICE OF THE MINISTER FOR LAW
JUN 4 1942
12345

1941
GOVT. OF MYSORE.

206/W Recruiting Pamphlets for the Defence Services.

File No. of 194 .

General and Revenue Secretariat.

Serial No.

~~From~~ The Secy to the Govt of India
F. 66-44/W dt 13th June 42 forwg
9 more copies of the pamphlet

Serial No.

4. No 7-36-40/W. O, II/6/40.
... forms for emergency commissions;
copies of revised edition
of the Regulations; its supplement

Copies of pamphlets for Emergency Commissions
have been already received and distributed to the
Concerned officers. The present pamphlet gives
details re: the other ranks. A copy each
will be sent to the G.S.O. C.C. M.S.T. D.Ds of Ds
for information

for Secretary
13/6
15/6

15/6

16/6

Issued 3508-18/W. & 16 dt. 12.6.42 to GSO CCMDs

13. JU... GOVT OF ...

NOTE—Contn. Sheet.

WD 04155—GPB—55,000—23-10-41

Receiving Particulars

5-7
W.

W File No. ~~227~~ 206/W of 1940-1

General and Revenue Secretariat

Serial No. 5

From Rly
No 766-41/W dt 3/7/42
Forwards three nos
Copies of particulars of
Emergency Commn &
Direct Recruitment
Pilots requirement.
Copies already received
have been distributed.
Three with the hope
Office : Subm for perusal. ✓
B

5a
6/7

To

From The Secy to Govt of India
F. 66-41/W dt 13th July 42
forwarding 9 nos copies of the
pamphlet giving particulars of the R.I.N.R. etc.
Sd for perusal. Copies have
already been distributed & these copies will be
kept in the office

(RS 15/7)

Secy

The reply to this communication should be addressed to the Secretary to the Resident in Mysore, Bangalore, by designation and not by name.

W 227-40-1

No. F.66-41/W.

2231/W

FROM

THE SECRETARY
TO THE HON'BLE THE RESIDENT IN MYSORE.

To

The Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Dated Bangalore, the 2nd June *1942.*

Recruiting Pamphlets for the Defence Services.

- - -

SIR,

I am directed to forward 800 copies each of the

1. Pamphlet giving particulars of entry of temporary Commissioned Officers in the R.I.N.R. and the R.I.N.V.R.
2. Pamphlet giving particulars of Emergency Commissions in His Majesty's Indian Land Forces.
3. Pamphlet giving particulars of entry for officers of the I.A.F., Pilots and Observers.

Pamphlets noted in the margin, and to request that if there is no objection they may kindly be supplied to Officers of the Revenue, Police and other Departments and also to suitable educational institutions for distribution to individuals who are likely to prove suitable for commissions in any

of

of the three services.

I have the honour to be,
Sir,
Your most obedient servant,

For SECRETARY TO THE RESIDENT.

VN

The reply to this communication should be addressed to the Secretary to the Resident in Mysore, Bangalore, by designation and not by name.

No. F.36-40/W.

2223/W

FROM

THE SECRETARY
TO THE HON'BLE THE RESIDENT IN MYSORE.

To

The Chief Secretary to the Government
of His Highness the Maharaja of Mysore,
BANGALORE.

Dated Bangalore, the 2nd June *1942.*

RECRUITING PAMPHLETS.

SIR,

I am directed to forward 112 copies of the Recruiting Pamphlet for Special Service Ratings of the Royal Indian Navy - Conditions of Service 1942.

I have the honour to be,

Sir,

Your most obedient servant,

for SECRETARY TO THE RESIDENT.

ksv.

180

R. I. N. R. & R. I. N. V. R.

Particulars of entry of Temporary Commissioned Officers

Candidates should obtain application form (India Army Form Z-2290) from :—

(*a*) District/Area Commanders.

(*b*) Provincial Government authorities (District Magistrate, etc.)

2. They will be submitted to District/Area Commanders for

(*a*) submission to Provincial Selection Boards at which candidates will appear for their preliminary interview.

(*b*) if accepted by the Provincial Selection Board they will be called to appear before the Central Interview Board for selection.

INDIAN STATES.

1. Candidates in Indian States Government employ must obtain the consent of the State Authorities before applying.

2. Candidates will obtain application forms from local Military Commanders.

3. They will be interviewed by the local Military Commanders and if selected will be called upon to appear before the Central Interview Board for selection.

PARTICULARS OF ENTRY OF TEMPORARY COMMISSIONED OFFICERS (a) R. I. N. R. and (b) R. I. N. V. R.

(a) R. I. N. R. Officers.

I. EXECUTIVE OFFICERS.

Temporary appointments for the duration of the war in the undermentioned ranks will be made subject to the special conditions enumerated against each rank :—

(1) *Midshipman.*—Age between 17 and 20 years. To have undergone training in a recognised nautical training establishment and/or to have been apprenticed to a recognised Shipping Company.

(2) *Sub-Lieutenant.*—Age to be over 20 years and under 30 and applicant to possess a B. O. T. Certificate of competency as 2nd Mate. Special consideration will be given to Officers holding a B. O. T. Home Trade Mate's or Master's Certificate.

(3) *Lieutenant.*—To be over 30 years of age. To possess a B. O. T. Certificate of competency as a Master of a foreign going vessel. Special consideration will be given to applicants in possession of a Home Trade Master's Certificate.

II. ENGINEER OFFICERS.

(1) *Engineer Sub-Lieutenant.*—To be between 20 and 30 years of age and possess a 2nd class B. O. T. Certificate of competency as a Marine Engineer.

(2) *Engineer Lieutenant.*—To be 30 years of age and over. To possess a 1st class B. O. T. Certificate of competency as a Marine Engineer.

III. MEDICAL STANDARDS.

For all branches. See Appendix "A."

(b) R. I. N. V. R. Officers.

IV. EXECUTIVE OFFICERS.

(1) *Midshipman.*—To be between the age of 17 and 20 years. Young gentlemen of good birth and education who have received their parent's consent to take up a Naval appointment are eligible.

(2) *Sub-Lieutenant.*—To be between the age of 20 and 30 years, suitable for appointment to Commissioned Naval rank. Applicants must be gentlemen of good girth and education

IV. EXECUTIVE OFFICERS—*continued.*

(3) *Lieutenant.*—To be 30 years and over. Other conditions as above.

NOTE.—No previous sea experience is necessary for appointment to the Executive Branch of the R. I. N. V. R.

V. ENGINEER OFFICERS.

(1) *Engineer Sub-Lieutenant.*—Age between 20 and 30 years. Applicants must have undergone a full course of apprenticeship with a shipbuilding or Marine Engineering firm of repute. Special consideration will be given to Officers possessing other Engineering qualifications such as Electrical, as and when the need for their recruitment arises.

(2) *Engineer Lieutenant.*—Age to be 30 years and over. Other requirements as above. Gentlemen possessing a 2nd class B. O. T. Certificate of competency as a Marine Engineer and over 30 years of age, may be appointed to this rank on entry provided they are considered satisfactory in all other respects.

VI. ACCOUNTANT OFFICERS.

(1) *Paymaster Sub-Lieutenant.*—To be between the age of 20 and 30 years. Applicants must possess a sound knowledge of Accountancy and be suitable for appointment to commissioned rank.

(2) *Paymaster Lieutenant.*—As above, but to be 30 years of age and over.

VII. MEDICAL STANDARDS.

For all branches. See Appendix "A".

VIII. EDUCATIONAL STANDARDS.

(1) *Midshipman.*—To possess at least a Matriculation or a school leaving Certificate issued by a recognised Educational Body.

(2) For Sub-Lieutenant or above, to be graduates of a recognised University.

NOTE.—These qualifications may be waived in respect of Engineer Officers, whose qualifications are stated above, and in the case of European Executive Officers, applicants need not be graduates but must have had civilian experience of value to Naval Forces, service in R. N. V. R. or Reserve Forces of Dominions or Colonies, or Merchant Navy, and/or a genuine desire for service at sea, of which yachting or sea-scouting activities in peace will be evidence.

General conditions applicable to R. I. N. R. and R. I. N. V. R.

IX. TERMS OF SERVICE.

All Temporary commissions and appointments are for the duration of the present war. All Officers are required to serve wherever they may be appointed either in or out of India.

X. APPOINTMENTS.

Before any officer is finally appointed to the R. I. N. R. or R. I. N. V. R., he is required to appear before a Selection Board. The decision of the Selection Board is in all cases final. The Selection Board normally sits in Bombay.

XI. UNIFORM ALLOWANCE.

(*a*) R. I. N. R. Officers.

(1) A Midshipman, R. I. N. R., on entry will receive a Uniform allowance of Rs. 350 and a further Rs. 300 on promotion to the rank of Sub-Lieutenant.

(2) All other R. I. N. R. Officers on entry will receive a single allowance of Rs. 650.

(*b*) R. I. N. V. R. Officers.

(1) A Midshipman, R. I. N. V. R., on entry will receive a Uniform allowance of Rs. 300 and a further Rs. 150 on promotion to the rank of Sub-Lieutenant.

(2) All other R. I. N. V. R. Officers of all Branches will receive a single Uniform allowance of Rs. 450 on entry.

XII. EQUIPMENT FEE.

Executive Officers of the R. I. N. V. R. are entitled to receive a sum of Rs. 100 to assist them in the purchase of Technical Books and Instruments with which they are required to provide themselves.

XIII. LEAVE.

Officers will be eligible for leave as laid down in the Regulations of the R. I. N. R./R. I. N. V. R. which normally amounts to one month in each Calendar year, subject to the exigencies of the Service.

XIV. PAY.

Pay and allowances are as follows :—

Basic Pay—

	Executive Branch.	Engineering Branch.	Marriage Allowance.	*Indian Allowance.
	Rs.	Rs.	Rs.	Rs.
Midshipman ...	200	...	...	...
Sub-Lieutenants (Non Asiatic domicile).	250	300	125	75
Lieutenants (Non Asiatic domicile).	300	350	125	100
Sub-Lieutenants (Asiatic domicile).	250	300	75	...
Lieutenants (Asiatic domicile).	300	350	75	...

* Admissible to Officers of European Domicile only.

Shore allowance, if service accommodation is not available, is permitted at the following rates :—

Rs. 10 per day for the fist 60 days and Rs. 8 per day thereafter, at Bombay and Calcutta; at other ports Rs. 7 per day. When employed afloat, messing allowance at Rs. 2 per day is permitted. Midshipmen are permitted shore allowance at Rs. 5 per day.

XV. Application forms for Executive and Engineering appointments—See Appendix " B ".

XVI. CONFIRMATION.

All Officers appointed to the R. I. N. R. or R. I. N. V. R. are on probation for the first six months of their service, and become due for confirmation at the end of this period.

R. I. N. V. R. Officers of all Branches and R. I. N. V. R. Officers in the Engineer and Accountant Branches are confirmed on the recommendation of their Commanding Officers, but R. I. N. V. R. Executive Officers, in addition to the recommendation from the Commanding Officer, are required to pass a simple examination in Seamanship.

XVII. PROMOTION.

Officers are eligible for promotion to higher rank in accordance with current regulations.

APPENDIX "A".

Standard for medical examination of candidates for appointment as officers in the Royal Indian Naval Reserve/Royal Indian Naval Volunteer Reserve.

All candidates for appointment as officers in the R. I. N. R./R. I. N. V. R. must be of sound physique.

The undermentioned physical defects will debar a candidate from being accepted :—

(*a*) A weak constitution, imperfect development, physical weakness, either hereditary or from chronic disease, wounds, or injuries.

(*b*) Skin disease unless temporary or trivial.

(*c*) Malformation of the head, deformity from fracture or depression of the bones of the skull, impaired intellect, epilepsy, paralysis, or impediment of speech.

(*d*) Blindness of defective vision, squint, imperfect perception of colours, fistula lachrymals or any chronic disease of the eye or eyelids (see NOTE *a*).

(*e*) Impaired hearing, or discharge from one or both ears, or any disease of external, middle, or internal ear.

(*f*) Disease of the bones of the nose, or of its cartilages, nasal polypus, or disease of the nasopharnynx.

(*g*) Disease of the throat, tongue, palate, or tonsils, many unsound teeth, unhealthy gums, disease of the glands of the throat or neck, external cicatrices, if at all extensive, and especially if adherent.

(*h*) Functional or organic disease of the heart or blood vessel, deformity, or contraction of the chest, or any symptom of lung disease or tendency thereto.

(*i*) Undue swelling or distention of the abdomen, obesity, disease or enlargement of the abdominal organs ; rupture, weakness or distention of the abdominal rings ; any disease of the bladder or incontinence of urine.

(*j*) The existence of any serious defect of the genital organs, or of varicocele, when it clearly forms or is likely to form a serious impediment to the efficient performance of duty, *e.g.*, when it is associated with varicose veins or piles.

(*k*) Paralysis, weakness, impaired motion, or deformity of the upper or lower extremities, from whatever cause ; a varicose state of the veins ; especially of the leg. Bunions, distortion or malformation of the hands, feet, fingers, or toes

(*l*) Distortion of the spine, of the bones of the chest, or pelvis, from injury or constitutional defect.

(2) No person will be admitted into His Majesty's Service unless he has been vaccinated. Re-vaccination will also be required if considered necessary.

NOTE I. The standard for distant vision for candidates for appointments in the Executive Branch of the R. I. N. V. R. is one eye 6/6 and the other 6/12 without glasses, each eye being tested separately.

For near vision, they must be able to read D-0·6 without glasses with each eye. A high degree of hypermetropia will disqualify.

In the case of Engineer and Accountant Branches, the wearing of glasses is permitted so long as the corrected vision is sufficient to enable the candidate to perform his duties satisfactorily.

APPENDIX "B".

1. This application form will be used for all candidates for temporary commissions in His Majesty's Royal Indian Naval Reserve Forces and Emergency Commissions in the Indian Land Forces, or the Indian Air Force Volunteer Reserve.

2. Candidates will indicate below the order in which they desire to be considered, *i.e.*, order of preference :—

First choice.....

Second choice.....

Third choice.....

3. Candidates desirous of appointment to the Indian Air Force Volunteer Reserve should ascertain whether they come up to the standard of physical fitness prescribed. (The medical standards are given below.)

4. Candidates must, if selected, observe the following conditions :—

(*a*) *General* :—

Must be prepared to serve in any unit or formation in any part of the world.

(*b*) *Indian Air Force* :—

(i) Must be prepared to undergo preliminary flying and ground training at any flying club to which sent and to obey the instructions given by the officers of the club. It must be clearly understood that a candidate's whole time must be given to training.

(ii) In the event of an unfavourable flying report from your instructor for reasons of unsuitability, non-attendance and unpunctuality, you must be prepared to have your training discontinued and on his report the Director of Civil Aviation in India will make a decision. In the event of your training being discontinued you will not be asked to pay for such flying training as you have already received.

(iii) You must be prepared to sign a personal indemnity certificate renouncing all claims to compensation from Government and/or the flying club to which you are attached for training, in respect of any loss or damage to you or your property during the period of your training.

(c) *Certificate* :—

I fully understand the conditions given above and am prepared to accept them.

.....

(*Signature of Applicant.*)

MEDICAL STANDARD OF PHYSICAL FITNESS REQUIRED FOR GENERAL DUTIES BRANCH OF THE INDIAN AIR FORCE VOLUNTEER RESERVE.

5. The medical standard of fitness required is such as will ensure co-ordination of all the systems of the body, which are primarily intact, so as to ensure perfect control when flying aircraft and also capability to withstand stress of flying on active service.

Thus the candidate must have complete use of all limbs, must be capable of endurance as shown by being able to hold his breath for at least 60 seconds without any undue disturbance of normal pulse rates. Blood pressures must be within certain normal limits. Heart and lungs must be free of disease. Vision must be normal and colour perception also normal, spectacles must not be worn. Hearing apparatus must be free of disease and hearing within normal limits. History of severe sea or air sickness, severe dizziness on swings and roundabouts debars candidates. Balance which is tested on each leg separately with eyes closed must be satisfactory.

Minimum Height must reach 61" and leg length measured from hip to heel 39".

To attain standard of fitness required candidates are advised to adopt a strict regime covering avoidance of alcohol, excessive smoking, consumption of highly spiced foods, attention to personal hygiene, suitable exercise, such as tennis, swimming, running, gymnastics.

APPLICATION FOR A TEMPORARY COMMISSION IN HIS MAJESTY'S ROYAL INDIAN NAVAL RESERVE OR AN EMERGENCY COMMISSION IN THE INDIAN LAND FORCES OR INDIAN AIR FORCE.

IMPORTANT.—To be completed in applicant's own handwriting.

1. Name in full (BLOCK LETTERS).

2. Presen address. (Nearest railway station to be shown.)

3. Permanent address.

4. Married or single. (If married, the number of children and their ages should be given).

5. Name, address and occupation of next-of-kin, shewing relationship

6. Exact date of birth. (Documentary evidence to be attached to application form and this must be verified by the recruiting authority concerned.)

Day.....month.....Year.....(Christian era only).

7. Place of birth.

8. Are you a British subject? (If you are a Government servant, have you been permitted by your Government to apply? Documentary evidence to this effect must be attached.)

9. Are you a subject of an Indian State? If so, of what State? If you are employed by that State, have you been permitted by your State Authorities to apply? Documentary evidence to this effect must be attached.)

10. What is your religion?

What is your caste?

What is your sub-caste?

If you are a Brahmin, are you orthodox, *i.e.*, have you any objection to messing with non-vegetarians, such as Muslims, Christians, etc.?

11. What is, or was, your father's name?

12. What is, or was, your father's permanent address

13. State your father's country of birth and nationality

14. State your mother's country of birth and nationality

15. What is, or was, your father's occupation

16. What is the approximate amount of your father's $\frac{\text{Income Tax}}{\text{Land Revenue}}$?

Amount paid last year was Rs..... .....

17. Did your father ever serve in the Naval, Military, or Air Force? If so, give particulars.

18. Have you any other *near* relatives who served in His Majesty's Forces? If so, give particulars.

19. Where were you educated? Serving personnel should also enter all educational qualifications obtained in His Majesty's Forces.)

Name of University.	School or College.	Date of entry.	Date of leaving.	Exam. or Degree.	Class or Division Pass or Honours.	Subjects taken

(*N. B.*—Only state examination which you have passed.)

20. If applicable, state linguistic qualifications (Oriental and European) and give degree of proficiency in each.

21. In what games did you represent your:—

(*a*) School.

(*b*) College.

(*c*) University.

What games do you play now?

22. Give details of any apprenticeship, with date, and full particulars of training received.

---

23. *Are you in possession of a Board of Trade certificate? If so, give number and date.

---

24. **Have you passed Sections "A" and "B" of the Associate Membership Examination of the Institution of Mechanical Engineers, or the examination for Associate Membership of the Institute of Marine Engineers? If so, give dates of passing each section.

---

25. **Do you hold a Board of Trade Engineer's Certificate of Competency? If so, state what class when obtained and whether "Ordinary" or "Motor."

---

26. †State your flying experience (if any)—

(*a*) as Pilot, State types of aircraft on licence (Details only of bulk of flying).

	Type.	Hours
Total Dual		
Total Solo . . .		

(*b*) Give brief particulars of any flying other than as Pilot.

---

27. Give full particulars of all employment you have carried out [To include service in a Government department (Home, Indian or Colonial) with dates of each rank held.]

N.B.—Applicant must state to whom he was directly responsible, and for what personnel, if any.

Serving personnel will enter a note that they are serving, indicating formation, unit, &c., &c.

Name of employer.	Date of joining.	Date of leaving.	Nature of employment.	Salary per month.

28. Have you appeared at, or applied for admission to, any examination held by the Federal Public Services Commission for entrance to the Indian Military Academy, Debra Dun; Royal Air Force College, Cranwell, and/or the Royal Indian Navy? If so, give full particulars and state whether you obtained qualifying marks

---

NOTE.—Applications in respect of serving personnel should be accompanied by a report from Commanding Officers The dossiers of those who have been to the Kitchener College, Nowgong, should be obtained from the College and attached.

*These questions will be answered by candidates for the Royal Indian Naval Volunteer Reserve of Officers, Executive/Accountant Branch

**These questions will be answered by candidates for the Royal Indian Navy, Engineering Branch.

†These questions will be answered by candidates for appointment to the Indian Air Force Volunteer Reserve.

29. Have you appeared in any examination held for the Indian Civil Service, Indian Police, and/or the Indian Audit and Accounts Service? If so, give full particulars.

---

30. Have you served in the Naval, Military or Air Forces, including U.T.C., I.T.F. or A.F.I. Unit? If so, state formation, unit, etc., also—

(*a*) for what period.

(*b*) No. of parades attended.

(*c*) No. of camps attended.

(*d*) rank held on leaving.

---

31. Have you been previously rejected for Naval, Military, Marine or Air Force Service? If so, give reasons, also date and place of interview.

---

32. Are you under any liability, or employed under a contract, which may prejudice your release for service? If so, give full particulars.

---

33. If you are unsuccessful in getting an emergency commission, are you prepared to accept any lower rank for which you are at present considered suitable?

---

34. References.—These should be persons holding responsible positions. They should be intimately acquainted with the applicant's character but they will not be relations. One of the referees should be the Principal of the College or Head of a similar institution in which the applicant last studied. In the case of serving personnel no references are required.

N.B.—No person may be quoted as a reference without his consent.

First

Second

---

35. I hereby declare that, to the best of my knowledge and belief, the above information is correct and I now wish to apply for a Temporary Commission in Royal Indian Naval Reserve/Royal Indian Naval Volunteer Reserve (*a*) Executive/Accounts Branch (*b*) Engineer Branch and Emergency Commission in His Majesty's Indian Land Forces Indian Air Force Volunteer Reserve.

Strike out Branch not required.

Insert order of preference of service { 1..... 2..... 3.....

And if I am granted such commission I further declare I will serve His Majesty the King Emperor, his heirs and successors, so long my services may be required or until my resignation is accepted and that I am prepared to serve in any arm or department of the service to which I may be appointed or subsequently transferred and in any part of the world.

.....

(*Signature of applicant.*)

Witness.....

Date.....

Place.....

---

36. TO BE COMPLETED BY APPLICANTS FOR THE INDIAN AIR FORCE VOLUNTEER RESERVE.

PERSONAL INDEMNITY CERTIFICATE.

I,..... .....of.....in consideration of my appointment by the Governor-General in Council do hereby agree that neither I nor my representatives shall have any claim to compensation from the Governor-General in Council or any flying club to which I am posted for training or the servants thereof in respect of any loss or damage or death caused to me or loss or damage to my property during my training whether in an aircraft or otherwise during the period of my training in general.

Dated the..... .....

(*Signature.*)

Witness.....

Dated the.....

Witness.....

Dated the.....

EMERGENCY COMMISSIONS IN HIS MAJESTY'S INDIAN LAND FORCES

INFORMATION PAMPHLET

GENERAL HEADQUARTERS, INDIA

ADJUTANT GENERAL'S BRANCH

No. B/67242/A. G. 2 (c)

Published by the Manager of Publications, Delhi
Printed by M. Abdul Hameed Khan, Manager at the Feroz Printing Works, 365, Circular Road, Lahore

1942.

ADDENDUM.

Since the compilation of this pamphlet the Recruiting Organisations of the Royal Indian Navy, and Indian Air Force, have been amalgamated with that of the Indian Army. Application forms for temporary commissions in the R. I. N. R. R. I. N. V. R. and for Emergency Commissions in the Indian Air Force may be obtained from District|Area Commanders and Provincial Selection Boards. Preliminary interview of candidates will normally be undertaken by the Provincial Selection Boards, who will pass successful candidates on to the Central Interview Board for final selection (*Vide* Appendix 3).

CONTENTS.

1. Preface.
2. Part I.—General (Applicable to both technical and non-technical arms).

Para 1. Definitions.
2. Emergency commissions—its implications and prospects.
3. Eligibility.
4. How to apply.
5. Medical Fitness.
6. Method of Selection.
7. Periods of training.
8. Posting of trained Cadets.
9. Leave.
10. Previous service.
11. Pay and Allowances.
12. Travelling allowances and concessions.
13. Provident funds.
14. Disability and family pensions.

3. Part II.—Appendices.

Appendix 1. Age limits.
Appendix 2. Physical standards.
Appendix 3. List of Military Authorities and their respective jurisdiction.
Appendix 4. Corps of Indian Engineers.
Appendix 5. Indian Army Ordnance Corps.
Appendix 6. R. I. A. S C
Appendix 7 Indian Signal Corps.
Appendix 8. List of places in which Central Interview Boards will hold their sessions for interview of candidates.

PREFACE.

This pamphlet is intended to give in a short compass the main conditions governing emergency commissions in His Majesty's Indian Land Forces. It is intended for the information of candidates who are considering applying for emergency commissions. This pamphlet should not be quoted as an authority especially as regards pay, allowances, leave and other concessions as these are subject to periodical revision.

PART I.—GENERAL.

This part contains general conditions governing emergency commissions in both technical and non-technical arms.

1. *Definitions.*—Technical arms are :—

Indian Engineers.

Indian Signals.

Royal Indian Army Service Corps (M. T.).

Indian Army Ordnance Corps.

Non-technical arms are :—

Cavalry.

Infantry.

Artillery.

Royal Indian Army Service Corps (General Duties).

2. *Emergency Commission—its implications and prospects.*

All Commissions which are granted during the present war are known as "Emergency Commissions". They are granted for the duration of the war and for so long thereafter as their services may be required. They convey the same status and powers as permanent peace-time commissions and, although terminable on the conclusion of hostilities, holders are eligible for consideration for such permanent commissions as may be available after the War. Many officers holding emergency commissions will undoubtedly be required for permanent service after the war, so there is a good change of being selected for this privilege. As merit and experience will count, the sooner a commission is obtained the better. Intending candidates should therefore not delay in applying.

Many prospective applicants have little knowledge of what life in the Army involves. An Officer in His Majesty's Forces has great responsibilities, moral, legal and financial, but many privileges. He is responsible for the welfare and lives of the men who serve under him at all times. He is answerable for all the arms, equipment, clothing, animals and other property used by the men under his command. He has to work hard to make himself efficient in the many duties which will come his way. He must be inspired by a deep sense of devotion to the cause of his country and never spare himself in carrying out his duties, however distasteful they may be at the time.

In return he will learn to be a leader of men. He will broaden his mind by travel both in India and abroad. He will find opportunities for games, sports, adventure and make contact with various peoples and make many new friends. There is probably no profession in the world which repays one so well in kind for the hard but healthy work which Army life entails.

As it is realised that candidates by accepting emergency commissions may be missing the chance of permanent employment in other Government services, it has been decided that 50% of vacancies annually occurring in the I. C. S. and Indian Police shall be left unfilled with a view to their being made available immediately after the war for suitable candidates with war service. A similar scheme of reservation to the Central Services with any necessary modifications imposed by the peculiar requirements of particular services is under consideration and it is expected that Provincial Governments will make their own pronouncements in respect of the services under their control. Minimum educational qualifications, the possession of which is considered essential for the efficient performance of the duties of the Service in question, will be prescribed but otherwise recruitment to such reserved vacancies will be made by selection and due consideration will be given to a certificate of good service from the Military Commander of the unit or units in which the candidate served. Appointments will be subject to the usual medical examination for physical fitness prescribed for the Service concerned.

Implications of emergency commissions.

Candidates once finally selected must—

(i) give up all ideas of other employment whilst serving in the Army ;

(ii) subject themselves to the rules and regulations of the cadet school to which posted and subsequently to provisions of the Indian Army Act, which confers additional privileges as well as liabilities ;

(iii) be prepared to serve anywhere in India or overseas with any Branch or Arm of His Majesty's Forces and to move anywhere at short notice by land, river, sea or air.

Direct Commissions.

These are granted to those who possess certain special qualifications and who can be granted special appointments without any military training.

The terms and conditions including age limits and physical standards, which apply at present to those entering Army Service are set forth in Appendices 1 to 7.

3. (*a*) *Who are eligible to apply.*—Any male person of unmixed Indian descent (including school and college students), or of mixed Indian and European descent, or of pure European descent if domiciled in India, is eligible.

A candidate who is in Government service must apply through the Head of his Department who must obtain sanction of the Local Government or Administration concerned.

Subjects of Indian States in State employ must obtain prior sanction of the State Authorities concerned.

Applications of serving soldiers including V. C. Os. will be forwarded through the normal military channels. No serving soldiers of, or individuals serving with, the I. A. O. C. will be recommended without the prior permission of the Director of Ordnance Services at G. H. Q., India. Prior approval of D. S. D. (Signals) will be necessary in the case of serving soldiers of Indian Signal Corps.

(*b*) *General qualifications.*

(*i*) *Physical.*—See para. 5 and Appendix 2. Candidates must be able to stand a strenuous course of training at an Officers' Training School and fulfil full military obligations.

(*ii*) *Educational.*—Good general education of a high standard. No minimum educational qualifications are specified for non-technical arms but candidates are expected to possess good general knowledge, acquaintance with current world topics and the part played by the Army especially the Indian Army in the War, intelligence and fluency in English. The medium of communication at the training schools is English and no facilities exist at the training schools for language instruction.

(*iii*) *Miscellaneous other qualifications* :—

Personality so as to command the respect and obedience of Indian soldiers.

Resourcefulness.

Initiative.

Powers of drive without being aggressive.

Adaptability to circumstances.

Tactful behaviour to superiors, subordinates and others.

(*iv*) *Age limits.*—As laid down in Appendix 1.

4. *How to apply.*—Those desirous of taking advantage of the opportunity to obtain an emergency commission should apply in writing for a form of application I. A. F. Z. 2290 to the requisite Military Headquarters shown in Appendix 3 according to the civil District in which they are residing at the time of applying.

5. *Medical Fitness.*—All candidates must be medically fit for service in any part of the world. In the case of Engineer candidates Medical Category 'B' (Unfit for general service, but fit for all ordinary duties in India, and for garrison, base, or L. of C. duties abroad, or for specially selected employment abroad) is acceptable.

6. *Method of selection.*—Candidates will first be interviewed by a Local Selection Committee, called Provincial Board, consisting of civil and military officers. If approved by that Committee they will be interviewed by one of the Central Interview Boards (*see* Appendix 8).

Technical candidates will in addition require to be passed by a selected Technical Officer.

No appeals against the decision of the Central Interview Boards can be considered.

Candidates not considered up to standard for an Officers' Training School but likely to improve with special training facilities, may be selected for this purpose by the Interview Board when special instructions will be issued to the candidate.

7. The periods of training are as follows :—

Arm of Service.	Period of Basic Training.	Supplementary Training in arm of service for which selected.	Total
	months.	months.	
Cavalry (Indian Armoured Corps) ...	5	3	8
Artillery	5	2	7
Signals	5	4	9
Engineers	6	...	6
Infantry	6	...	6
R. I. A. S. C.	5	3*	8
I. A. O. C. (O. M. E.)	2½*	†	2½
I. A. O. C. (Administrative Officers)	4*	...	4

*Indicates that the cadets undergo the training as Commissioned Officers, but candidates for the I. A. O. S. may be required to undergo a period of training as cadets at an Officers' Training School, after which they will attend a further period of training, as commissioned officers, at the I. A. O. C Training Centre.

†Selected candidates will be required to undergo a further course in Armaments and Instruments, totalling 4 months.

N. B.—Cadets of between 18 and 18½ years of age carry out 12 months' training inclusive of supplementary training. (Not applicable to the I. A. O. C.

Serving soldiers finally selected are not exempt from undergoing training but the period may be shortened according to the degree of proficiency.

Joining instructions will be given to the candidates prior to their proceeding to their respective school of instruction.

Candidates must mix freely with all classes and must not be influenced by caste prejudices. Messing arrangements are provided at the Training School and no separate arrangements by candidates are permitted. Candidates are not allowed to take their families to Schools of Instruction.

8. *Posting of trained Candidates.*—This will depend on aptitude and characteristics displayed while under training. While every regard will be given to candidates' wishes, the recommendation of the School Commandant will be the chief deciding factor. In the case of I. A. O. C. Officers, postings will be ordered by General Headquarters.

Candidates who do not come up to the required standard in any way during training are liable to be discharged at any period of their training.

9. *Leave.*—Leave will be admissible as under :—

(*i*) *During the period of training.*—No leave except casual leave up to ten days *at a time,* will be admissible. I. A. O. C. Officers will not be granted any leave whilst undergoing training at the I. A. O. C. Training Centre.

(*ii*) *On being commissioned.*—Leave will be governed by the rules applicable to regular Indian Commissioned Officers, subject to such restrictions as may, from time to time, be imposed during the war, *i.e.,* during the war they will ordinarily be eligible for—

(*a*) Casual leave which is ordinarily limited to 10 days at a time.

(*b*) Privilege leave *up to* two months annually of which only 1 month may be granted at a time.

(*c*) Leave on medical certificate up to a total of two years absence from duty, provided there is a reasonable prospect of an officer becoming fit for duty.

(*d*) Wound, injury or disability leave on full pay up to 3 months.

(*e*) Those permitted to retire or resign their commissions may be granted privilege leave due or casual leave pending retirement or resignation.

10. *Counting of previous service.*—(*Not* applicable at present to Ordnance Mechanical Engineers for which see Appendix 5). Emergency Commissioned Officers are eligible for promotion to the war substantive rank of Lieutenant on their completing 2¼ years' service including any periods of service reckonable under clauses (*i*) and (*ii*) below, or on completing 18 months' commissioned service rendered during the emergency, whichever is earlier.

(*i*) All King's commissioned service, in any branch of His Majesty's naval, military, marine and air forces [which include service in the Indian Volunteers, the Indian Defence Force, the Auxiliary Force (India), and the Indian Territorial Force], in the forces of a Dominion, Crown Colony or other British Possessions, whether regular or otherwise, rendered during the period 4th August 1914 to 11th November 1918 (both days inclusive), and any full pay King's commissioned service rendered subsequent to the above mentioned period.

(*ii*) All King's commissioned service with the colours as a regular officer.

No individual will be commissioned with more seniority than that of Lieutenant, junior in that rank, but those who have sufficient reckonable service will be allowed to draw the higher rate of pay laid down for a Lieutenant.

the period of service, as above, which he claims should reckon

An applicant should state clearly on his application form towards rank and seniority, and should submit the necessary proof thereof. The onus of proving former service rests with the applicant himself, and claims are ignored in the absence of necessary proof.

11. *Pay and Allowances.*

1.—*Pay and allowances as cadets under training at schools of instruction and training units in India.*

(1) (*a*) *Indian civilian cadets from India.*—Pay as specified below, will be admissible from the date of joining the schools of instruction or training units :—

(*i*) *Single*	.. ..	About Rs. 148 p. m.
(*ii*) *Married*	.. ..	Rs. 148 p. m. *plus* Rs. 50 p. m. special allowance and Rs. 5 p.m. separation allowance, if family is separated.

(*b*) *Civilian Government servants from India—(Indians).*—Pay as in (*a*) above, but they may be allowed to draw the civil pay of their civil substantive appointments if more favourable.

The term ' civil pay ' will take into account increments of civil pay as they become due and the operation of the ' next below rule ' affecting officiating promotions under the civil rules applicable to the officer's permanent cadre.

Pay and allowances will be admissible from the date of leaving their peace stations, provided officers report for duty within 10 days of that date.

An officer will be allowed to retain a lien on his permanent civil appointment under the normal rules on the subject; military service will count towards increments of civil pay, promotion, pension or gratuity (as the case may be) in his permanent cadre.

(2) Messing, accommodation, furniture, water, light, fuel and conservancy charges of *all cadets* will be borne by the Government.

(3) An outfit allowance of Rs. 533 will be given to each cadet. This will be expended under the supervision of the Officer Commanding of the Training Establishment to which posted. In the case of those selected for direct commissions into the I. A. O. C., the outfit allowance will be granted on notification of the grant of commission.

II.—*Pay and allowances on being commissioned up to the rank of Major .*

(i) (a) Non-Government servants

	Pay.		Corps pay to Indian Engineers, O. M. Es. & officers of the I. S. O., R I.A.S.C. & I.A.O.C.	Separation allowance if Posted overseas or to a non-family station n India
	Unmarried.	Married.		
	Per mensem, Rs.	Per mensem Rs.	Per mensem. Rs.	Per mensem Rs.
2nd Lieutenant ...	370	450	40	40
Lieutenant ...	410	490	40	40
Lieut. after 6 years' Service ...	440	520	40	40
Captain ...	480	560	60	50
Captain after 11 years' Service	530	660	60	50
Captain after 14 years' Service ...	620	750	60	50
Major ..	765	850	100	80

NOTE.—Unmarried Officers when serving in India will receive a special allowance as follows :—

2nd Lieut.	Rs. 35/- p. m.
*Lieutenant.	Rs. 20/- p. m.
Captain until completion of 11 years' service	Rs. 20/- p. m.

*On completion of 3 years and 9 months' service as Lieut. the special allowance will be Rs 50/- p. m. until an officer becomes eligible for pay at Rs. 440 p. m when the special allowance will be again Rs. 20/- p. m.

(*c*) *Civilian Government servants.*

Pay as in (*a*) above but they may be allowed to draw the civil pay of their civil substantive appointments, if more favourable.

Other conditions of service will be the same as in paragraph (1) (*b*) of clause I above.

NOTE.—Extra compensatory allowance is granted to personnel of the Railway and P. & T. Departments.

12. *Travelling allowances and concessions.*

Service personnel (i.e., *British and Indian Soldiers*)—

(*i*) If posted direct to their permanent station, they will travel on warrant on the permanent duty scale in the class of accommodation to which their substantive rank entitles them provided that in no case will a lower class of accommodation than second class be allowed.

(*ii*) If posted to an intermediate station, (*i.e.*, when proceeding to an Officers' Training School or the Indian Military Academy), they will travel on warrant on the temporary duty scale in the class of accommodation to which their substantive rank entitles them provided that in no case will a lower class of accommodation than second class be allowed. When proceeding to the permanent station direct after completion of the course, they will receive conveyance on warrant on the temporary duty scale for themselves, *plus* the difference between the permanent and temporary duty scales of baggage and servants on warrant and fares for the family to the permanent duty station direct as for first grade officers.

Non-service personnel (i.e., *British and Indian gentlemen recruited from civil life and from Government employment*)—

(*i*) If posted from their residence|station of civil employment direct to their permanent station, they will receive permanent duty scale of travelling allowance as for second grade officers, except that such Government servants as are classified as first grade officers for travelling allowances will receive first class fares.

(*ii*) If posted to an intermediate station (*i.e.*, when proceeding to a course of instruction at the I. M. A. or an Officers' Training School), they will receive temporary duty scale of travelling allowance as for second grade officers, except that Government ser-

vants who are classified as first grade officers for travelling allowances will receive first class fares, from their residence|station of civil employment to the intermediate station. When proceeding to the permanent station direct after completion of the course, they will receive conveyance on warrant on the temporary duty scale for themselves, *plus* the difference between the permanent and temporary duty scales of baggage and servants on warrant and fares for the family from their residence|station of civil employment, to the permanent duty station direct as for first grade officers.

2. Whilst at the Officers' Training Schools or the Indian Military Academy, cadets (British and Indian) will receive free conveyance as specified in the final sub-paragraph of this paragraph on the following occasions :—

(*a*) When granted leave on medical certificate to and from their homes or intended place of residence (in the case of those who have no homes) within Indian limits.

(*b*) When granted leave after the completion of their training to and from their homes or intended place of residence (in the case of those who have no homes) within Indian limits.

(*c*) On selection for a further course of training whilst on leave at their homes or intended place of residence (in the case of those who have no homes) within Indian limits or direct from the Officers' Training Schools or the Indian Military Academy to the station of further training. Whilst at the second course they will be entitled to the concessions at (*a*) and (*b*) above. When proceeding to the permanent station direct after completion of the second course they will receive conveyance on temporary duty scale from the second station of training to the permanent station for themselves, *plus* the difference between the permanent and temporary duty scales of baggage and servants on warrant and fares for the family from their residence|unit|*station of civil employment* to the permanent duty station direct as for first grade officers.

(*d*) To their homes, place of recruitment or, in the case of item (*iii*) below to the place where their services are required, within Indian limits when discharged—

(*i*) On medical grounds.

(*ii*) On disciplinary grounds.

(*iii*) On being required for other duties by the National Advisory Committee.

(*iv*) On being found unsuitable for either the initial or further training.

British and Indian soldiers will travel in the class of accommodation to which their substantive rank entitles them. Civilian cadets will draw travelling allowance on the temporary duty scale as in paragraph 1 above, except in cases of (*ii*) and (*iv*) above when only one second class fare will be admissible.

3. Past cases where travelling allowance has already been admitted or advance of travelling allowance paid for journeys undertaken prior to the issue of these orders will not be reopened.

13. *Provident Funds.*

(*a*) Cadets granted emergency commissions are eligible to subscribe to the Defence Services Officers Provident Fund. Subscription is initially optional, but continuance becomes compulsory when an officer once becomes a subscriber. The object of the Fund is to encourage thrift and to provide officers with a lump sum of money on quitting the service, at a time when it is most needed.

While in service subscribers may, under certain conditions, take advances from the sum standing to their credit. Such advances will ordinarily not exceed an amount in excess of three months' pay and are repayable in not less than 12 and not more than 24 monthly instalments.

Subscriptions range from a minimum of Rs. 10 to Rs. 40 p.m. according to the rank of a subscriber, the maximum monthly subscriptions being five times the minimum, and are exempt from payment of Indian Income Tax subject to the limitations laid down in the Indian Income Tax Act.

Interest is allowed on subscriptions at the same rate admissible to subscribers to the General Provident Fund. The rate of interest will be as decided by the Government of India and notified in India Army Orders from time to time.

Copies of the Defence Services Officer Provident Fund Rules can be obtained *gratis* from the C. M. A. and P., Lahore.

(*b*) Civilian Government servants, including Railway personnel, who, during their civil employ, were subscribers to a Provident Fund, will be permitted to continue to subscribe to that Fund under the same terms and conditions as in their civil appointment.

14. *Disability and family pensions.*

Subject to the same general conditions as are applicable to similar awards in the case of regular Indian commissioned officers, disability pension, family pension, allowances and gratuity shall be admissible at the following rates when an officer is pronounced permanently unfit for general service, or dies, from a cause directly attributable to conditions of military service:—

Disability Pensions.

Percentage of degree of disability.	Rank.		
	Lieut.-Colonel.	Major.	Captain or Subaltern.
	Rs. per annum	Rs. per annum.	Rs. per annum.
100	3,335	2,665	2,000
Less than 100 but not less than 90	3,000	2,400	1,800
Less than 90 but not less than 80	2,665	2,135	1,600
Less than 80 but not less than 70	2,335	1,865	1,400
Less than 70 but not less than 60	2,000	1,600	1,200
Less than 60 but not less than 50 ...	1,665	1,335	1,000
Less than 50 but not less than 40	1,335	1,065	800
Less than 40 but not less than 30	1,000	800	600
Less than 30 but not less than 20	665	535	400

Family Pension.

	Rs. per annum
(*a*) Widow—	
Rank of officer—	
2nd Lieut. and Lieut.	1,200
Captain	1,340
Major	1,870
Lieut.-Colonel	2,400
(*b*) Legitimate children—	
(*i*) Children's allowance for each child irrespective of the rank of the officer	320 (Rs. 535, if motherless).
(*ii*) Educational allowance which may be granted in special cases in addition for each legitimate child in case of pecuniary need, etc. Not exceeding	310

Gratuities.

The gratuity admissible to the widow of an officer killed in action shall be :—

Rank of officer.	Amount of gratuity
	Rs.
2nd Lieut.	1,335
Lieutenant	2,000
Captain	2,670
Major	4,000
Lieut.-Colonel	6,000

Pensions of officers granted permanent commissions.

Officers who are granted permanent commissions after the war will be eligible for pensions and gratuities. These are on a generous scale.

For example, an officer who leaves the service with less than 15 years but more than 10 years pensionable service gets Rs. 13,250 for ten years service *plus* Rs. 1,250 for each additional year.

An officer who retires after completing 15 years pensionable service gets a pension of Rs. 1,800 per annum. Higher rates of pension are earned by length of service and rank attained. The maximum pension for a Lt.-Colonel is Rs. 7,200 per annum.

PART II—APPENDICES.

APPENDIX I.

AGE LIMITS.

[See paragraph 3 (*b*). (*iv*), Part I.]

Age Limits for Indian Land Forces.

Non-Technical.

Arm or Corps.	Age Limits.	
	Lower.	Upper.
Cavalry	18 (Must have attained 18th birthday).	35 (Must not have passed 36th birthday).
Infantry		
Artillery		
R.I.A.S.C. (General Duties) ...		
Civilian Candidates		
Regular Army Candidates ...		
Auxiliary Force Candidates ...		
Territorial Force Candidates ...		

Technical.

Arm or Corps.	Age Limits.	
	Lower.	Upper.
Indian Army Ordnance Corps ... (Ordnance Mechanical Engrs.)	20	40 (Must not have passed 41st birthday).
Indian Army Ordnance Corps .. (General Duties.)	20	
Corps of Indian Engineers ...	18 (Must have attained the 18th birthday).	35 (Must not have passed 36th birthday).
Corps of Indian Signals ...		
Royal Indian Army Service Corps. (Mechanical Tpt)		
Royal Indian Army Service Corps (Supply Branch).		

APPENDIX 2.

[See Paragraph 3-*b* (i), Part I.]

Physical conditions for admission to the Indian Land Forces as an Emergency Commissioned Officer.

1. To be passed as fit for an emergency commission in the Indian Land Forces a candidate must be in good mental and bodily health, and free from any physical defect likely to interfere with the efficient performance of military duty in any part of the world.

2 The age, height and chest girth will not be less than that given in the following table :—

Age last birthday.	Height without shoes.	Chest.	
		Girth when fully expanded.	Range of expansion not less than.
	inches.	inches.	inches.
17 to 18 ...	62 and under 65 ...	33	2
	65 ,, 68 ...	33½	2
	68 ,, 72 ..	34	2
	72 and upwards ...	34	2
19	62½ and under 65 ...	33½	2
	65 ,, 68 ...	34	2
	68 ,, 70 ..	34½	2
	70 ,, 72 ...	34½	2
	72 and upwards ...	35	2
20 and upwards ...	62½ and under 65 ...	33½	2
	65 ,, 68 ...	34	2
	68 ,, 70 ...	34½	2
	70 ,, 72 ...	35	2
	72 and upwards ...	35½	2

Height, Chest and Weight measurements of the categories mentioned below.

Infantry, Signals.

(1) *Dogras, Garhwalis, Kumaonis, Bengalis.*

(2) *Gurkhas, Assamese.*

	—	Height.	Expanded Chest.	Weight.
		(1) 5′—0″	32″	105 lb.
		(2) 4′—11″	32″	105 lb.
(1) & (2)	*Indian Cavalry* ...	5′—4″	33″	110 lb.
	Artillery—			
	Mountain ...	5′—6″	34″	120 lb.
	Field and Heavy ...	5′—4″	33″	110 lb.
	Anti-Tank ...	5′—4″	33″	110 lb.
	Anti-Aircraft ...	5′—6″	33″	115 lb.
	R. I. A. S. C.—			
	M. T. ...	5′—4″	33″	110 lb.
	A. T. ...	4′—11″	32″	105 lb.
	I. A. O. C. ...	4′—11″	32″	105 lb.
	Indian Engineers ...	4′—11″	32″	105 lb.

APPENDIX 3.

LIST OF MILITARY AUTHORITIES AND AREAS UNDER THEIR RESPECTIVE JURISDICTION TO WHOM APPLICATION SHOULD BE ADDRESSED.

Military Authorities.	*Military formations to which applications may be sent.*
Headquarters, Peshawar District, PESHAWAR ...	Headquarters, Peshawar District.
Headquarters, Kohat District, KOHAT ...	Headquarters, Kohat District.
Headquarters, Rawalpindi District, (Winter). RAWALPINDI.	
(Summer). MURREE ...	Headquarters, Rawalpindi Area, RAWALPINDI.
Headquarters, Waziristan District, (Winter). DERA ISMAIL KHAN	
(Summer). RAZMAK ...	Headquarters, Waziristan District.
Headquarters, Lahore District, (Winter). LAHORE.	
(Summer) DALHOUSIE	Headquarters, Lahore Area, LAHORE.
	Headquarters, Ambala Area, AMBALA—(Winter).
	KASAULI—(Summer)
	Headquarters, Ferozepore Area, FEROZEPORE.
	Headquarters, Jullundur Area, JULLUNDUR.
Headquarters, Delhi Area, DELHI ...	Headquarters, Delhi Area, DELHI CANTONMENT.
Headquarters, Meerut District, DEHRA DUN ...	Headquarters, Dehra Dun Area, DEHRA DUN.
Headquarters, Lucknow District, (Winter). LUCKNOW.	
(Summer). RANIKHET ...	Headquarters, Allahabad Area, ALLAHABAD.
Headquarters, P. & A. District, CALCUTTA ...	Headquarters, Calcutta Area, CALCUTTA.
	Headquarters, Eastern Bengal and Assam Area, SHILLONG.

Military Authorities.	*Military formations to which applications may be sent.*
Headquarters, Western (Independent) District, QUETTA ...	Headquarters, Western (Ind.) District.
Headquarters, Sind District, KARACHI ...	Headquarters, Sind District.
Headquarters, Bombay District, BOMBAY ...	Headquarters, Bombay Area, BOMBAY. Headquarters, Mhow Area, MHOW.
Headquarters, Deccan (Independent) Area, BOLARUM ...	Headquarters, Deccan (Independent) Area, BOLARUM.
Headquarters, Poona (Independent) Area, POONA ...	Headquarters, Poona (Independent) Area, POONA.
Headquarters, Jubbulpore (Ind.) Area, JUBBULPORE ...	Headquarters, Jubbulpore (Ind.) Area, JUBBULPORE.
Headquarters, Madras District, BANGALORE ...	Headquarters, Madras Area, MADRAS.

APPENDIX 4.

CORPS OF INDIAN ENGINEERS.

There are two methods of recruitment of Engineer officers from civil life in India for the grant of emergency commission in the Corps of Indian Engineers.

METHOD I.—*Commissions through Engineer Officer Cadet Training Units.*

Qualifications. (*a*) *Physical.*—See Appendices 1 and 2.

(*b*) *Education.*—(*i*) Passed the Intermediate examination in Arts or Science in the first or second division with Mathematics or Physics of a recognised Indian University.

(*ii*) Passed the B.Sc., or B.A. examination in the first or second division with Mathematics or Physics or with two papers in Mathematics of a recognised Indian University.

(*iii*) Passed the first or intermediate examination in Engineering of a recognised Indian University.

(*iv*) Passed the Associate membership examination (all parts) of the Institute of Civil Mechanical, or Electrical Engineers of Great Britain, or of the Institute of Engineers (India).

(*v*) Passed the final examination of a recognised university of Engineering degree or Engineering College Diploma.

(*vi*) Men without engineering degrees or diplomas but with good practical experience of engineering may be accepted provided they possess reasonably good educational qualifications. Such cases will be considered on their individual merits.

(*c*) *Experience.*—Practical engineering experience preferably of civil or structural engineering is necessary only in the case of candidates over 27 years of age.

Prospects.—Emergency Commissioned Officers receive substantive promotion to the rank of Lieutenant on completion of 18 months' Service.

METHOD II.—*Direct Commissions without training.*

This type of commission is granted only to selected individuals whose qualifications suit them for specialist Engineering officer appointment.

Prospects.—Officers with the necessary qualifications and experience may receive immediate or early acting promotion to Captain or Major to fill vacant appointments carrying these ranks.

APPENDIX 5

INDIAN ARMY ORDNANCE CORPS

Ordnance Mechanical Engineers.

(*a*) *General Education.*—Matriculation or equivalent standard.

(*b*) *Technical Education.*—A technical education is not enough; the candidate must show that he has actually benefited by it, *i.e.*, he has assimilated and retained fundamentals and that he is able to apply his knowledge to practical engineering problems.

(*c*) *Practical Training.*—Practical training is of paramount importance; a definite apprenticeship is most desirable. This may be sandwiched with a university course. As well as being trained in fitting and turning, candidates must have had some experience in allied trades such as pattern-making, moulding, etc.

(*d*) *Experience.*—The experience required of a candidate will depend largely on his age. In the case of older candidates, *i.e*, from 35 years of age, it is expected that he should have already held some responsible post. In the case of younger men extensive experience is not expected but the candidate must be able to satisfy the interviewer that he has had the ground work and fundamentals necessary for the duties of an O.M.E.

(*e*) *General.*—A candidate must show that he has had some experience in the control of labour—that he has the character that will carry out an order, and the personality that will ensure that his own orders are carried out.

(*f*) *Qualifications.*—A candidate must either have—

(*i*) a degree in mechanical or electrical engineering; or

(*ii*) have passed the requisite examinations to qualify for graduate membership of either the Institute of Electrical Engineers, the Institute of Mechanical Engineers, or the Institute of Automobile Engineers, or

(*iii*) held such a responsible position in an approved engineering firm as would require qualifications at (*i*) or (*ii*) above.

B. *General Duties.*

1. *General Education.*—Minimum educational qualification—B.A., or B.Sc.

General.—As for (*e*) above.

2. *Qualifications.*—A knowledge of any of the following:—

(*a*) Administrative work in any large industrial firm

(*b*) Textiles.

(*c*) Oils.

(*d*) Paints.

(*e*) Chemicals.

(*f*) Explosives.

(*g*) Timber.

(*h*) Leather.

Officer cadets for the I A.O.C., are not generally classified as officer cadets, but in certain cases, may be required to undergo a period of military training as cadets at an Officers' Training School. Those granted direct commissions are commissioned on recruitment as follows :—

(*a*) *Ordnance Mechanial Engineers.*—In the rank of Lieutenant in the first case, and granted as ante-date in the rank for the purposes of pay and promotion as under—

(*i*) If recruited after 25th birthday—5 years ;

(*ii*) If recruited before 25th birthday—to 20th birthday.

These ante-dates will normally enable officers to reach the rank of Captain by their 34th birthday. Where, however, owing to age on recruitment, such will not be the case, the temporary rank of Captain will be granted to such officers recruited on emergency terms as under—

(*i*) Officers below the age of 34—on attaining their 34th birthday.

(*ii*) Officers who are 34 or over on recruitment—with effect from their 34th birthday or date of recruitment, whichever is later

The grant of this ante-date will have no effect on seniority for further promotion or post-war prospects, which will be assessed from the date of first commission, plus ante-date.

(*b*) *Administrative*—as second Lieutenants.

N.B.—Those required to undergo military training will be commissioned under the above terms from the date that they report for duty with the I,A.O.C.

APPENDIX 6.

Royal Indian Army Service Corps.

This is a Regimental Corps and the officers hold combatant status. The general qualifications and conditions laid down in paragraph 3 (*b*) Part I are applicale.

Officers are required to serve in the Supply, Animal Transport and Mechanical Transport Branches of the Corps and duties are interchangeable. They must be prepared to supervise butcheries if required, and must not permit caste prejudices to interfere with the discharge of their duties. On first appointment officers undergo a three months' course of instruction at the R. I. A. S. C. School in Supply and Mechanical Transport subjects and thereafter may be selected to undergo a further course in Animal Transport subjects.

No special technical qualifications are necessary but commercial training, business experience and a knowledge of Mechanical Transport will be helpful.

APPENDIX 7.

INDIAN SIGNAL CORPS.

General qualifications and conditions are as laid down in paragraph 3-*b*, Part I. In addition knowledge of, and practical experience in, any of the following subjects will be useful to applicants for commissions in the Indian Signal Corps:—

Wireless Engineering including servicing.
Telephone Engineering
Cables.
Telegraph Engineering.
Erection and maintenance of post and telegraph lines.

The above must only be regarded as useful technical qualifications, which will help in the applicant's later military training. Intending applicants should realise that the duties of officers in the Indian Signal Corps, while calling for technical knowledge, make great demands on leadership, personality and ability to handle men.

The normal duties of a Regimental Officer are also included.

APPENDIX 8.

(SEE PARAGRAPH 6 PART I.)

List of places in which Central Interview Boards will hold their sessions for Interview of Candidates.

	Military Districts (See Appendix 3.)	*Civil Districts.*
NORTHERN AREA.		
Alternatively at one of the following stations:— LAHORE. DELHI. ALLAHABAD. DEHRA DUN.	*Northern Command.* Peshawar District. Kohat District. Rawalpindi District Waziristan District Lahore District. *Eastern Command* Delhi Area. Meerut District. Lucknow District Pres. and Assam District *Western (Ind.) District.* SIND DISTRICT.	'ALL INDIA excluding the States, etc., given against Southern Area below.
SOUTHERN AREA.		
Alternatively at one of the following stations:— BANGALORE. JUBBULPORE. POONA.	*Southern Command* Deccan (Ind.) Area. Jubbulpore (Ind.) Area. Bombay District. Poona (Ind.) Area Madras District	Mhow Area C. I. States Bombay. Poona. Ahmednagar Satara. Kolhapur State Bangalore Mysore State Hyderabad State Madras Province.

100,

INDIAN AIR FORCE
PILOTS AND OBSERVERS

A PAMPHLET DESIGNED TO GIVE USEFUL INFORMATION TO CANDIDATES FOR THE I.A.F.

Issued March
1942

INDIAN AIR FORCE
PILOTS AND OBSERVERS.

A pamphlet designed to give useful information to candidates for the I. A. F.

To whom you should apply.

Candidates who fulfil the conditions set out in paras. 5 and 9 within should obtain Application (I.A.F. Z-2290) Forms from :—

(a) District|Area Commanders,

(b) Provincial Government authorities (District Magistrate, etc.).

2. They will be submitted to District|Area Commanders for

(a) submission to Provincial Selection Boards at which candidates will appear for their preliminary interview;

(b) if accepted by the Provincial Selection Board they will be called to appear before the Central Interview Board for final selection, and medical examination.

1. **INDIAN STATES.**—Candidates in Indian States Government employ must obtain consent of the State authorities before applying.

2. Candidates will obtain Application Forms from local Military Commanders.

3. They will be interviewed by the Local Military Commanders and if selected will be called upon to appear before the Central Interview Board for Final Selection, and medical examination.

PILOTS AND OBSERVERS IN THE INDIAN AIR FORCE.

1. OBJECT.

To produce a body of fully trained Pilots, and Observers for war-time service with the regular Indian Air Force.

2. THE GENERAL DUTIES BRANCH OF THE INDIAN AIR FORCE.

As the word implies General Duties personnel of the I.A.F. are required to perform general station and unit duties in addition to their

duties in the air. The general duties branch of the I.A.F. is sub-divided into the following categories, a brief description of which is now given :—

(a) **Pilots.**—The duties of a pilot as such are similar in most respects to those of the captain of a ship at sea, he is responsible for manœuvering his aircraft and also for his crew.

(b) **Observers.**—The observer in an aircraft is responsible to the captain of that aircraft for all work in connection with the safe and accurate navigation of the aircraft. He is also responsible for bombing and in some types of aircraft for air gunnery work and operating the wireless.

3. APPOINTMENTS.

(a) **Pilots and Observers.**—Candidates who are accepted with a view to training as pilots and observers in the General Duties Branch of the I.A.F. are in the first instance entered as Officer Cadets and, if found suitable, are later given commissions in the I.A.F.

4. TRAINING.

Initial training of candidates found suitable for the I.A.F. may involve the following periods.

(a) **Pilots.**—An Air Force course in four stages of approximately ten months duration.

(b) **Observers.**—An Air Force course in three stages of approximately seven months duration.

SUMMARY OF QUALIFICATIONS REQUIRED OF CANDIDATES FOR ENTRY INTO THE INDIAN AIR FORCE.

5. **AGE LIMITS.**—At the time of selection a candidate must have passed his eighteenth birthday but must not have passed his 26th birthday for Pilots and 28th birthday for observers. Only in very special circumstances can the upper age limit be relaxed.

Candidates between 17½ and 18 years of age may be accepted as Officer Cadets provided they have completed successfully not less than one year at a college or have passed the Senior Cambridge examination with not less than three credits.

6. **NATIONALITY.**—A candidate must be a subject of His Majesty or of an Indian State, and

(i) he must be of unmixed Indian descent, or

(ii) if he is of mixed Indian and non-Indian descent, he must be domiciled in India, or

(iii) if he is of unmixed non-Indian Asiatic descent, he must be domiciled in India and his father and grandfather must also be, or if deceased have been, domiciled in India.

7. **EDUCATION.**—Normal minimum standard is matriculation (pass) or equivalent, good mathematics, general knowledge and knowledge of current affairs as reported in daily papers and a first class knowledge of written and spoken English are essential. Preference is given to candidates who possess higher educational qualifications.

8. **GAMES, ETC.**—Preference is given to candidates who have been active participants in school and college games and sports, members of Scout organisations and Training Corps, or who are experienced in technical and/or flying work.

9. **STANDARD OF MEDICAL FITNESS.**—The medical standard of fitness required is such as will ensure co-ordination of all the systems of the body, which are primarily intact, so as to ensure perfect control when flying aircraft and also capability to withstand stress of flying on active service.

Thus the candidate must have complete use of all limbs, must be capable of endurance as shown by being able to hold his breath for at least 60 seconds without any undue disturbance of normal pulse rates. Blood pressures must be within certain normal limits. Heart and lungs must be free of disease. Vision must be normal and colour perception also normal, spectacles must not be worn. Hearing apparatus must be free of disease and hearing within normal limits. History of severe sea or air sickness, severe dizziness on swings and roundabouts debars candidates. Balance which is tested on each leg separately with eyes closed must be satisfactory.

Minimum height must reach 63" and leg length measured from hip to heel 39".

To attain standards of fitness required candidates are advised to adopt a strict regime covering avoidance of alcohol, excessive smoking, ingestion of highly spiced foods, attention to personal hygiene, suitable exercise, such as tennis, swimming, running, gymnastics.

SUMMARY OF CONDITIONS OF SERVICE FOR OFFICER CADETS AND COMMISSIONED OFFICERS.

10. Selected candidates are entered as Officer Cadets. While serving as such they receive pay @ Rs. 4-8-0 per day *plus* an additional Rs. 55 per mensem if married, free accommodation, free messing and medical and dental treatment. An outfit allowance of Rs. 600 is credited to the Officer Commanding the Initial Training School for the provision of their uniform.

11. **APPOINTMENT TO COMMISSIONED RANK.**—Those who succeed with their training and are in other respects suitable are normally commissioned after the following periods as Officer Cadets :—

Pilots	20—24 weeks.
Observers	20—24 weeks.

12. **RANK ON APPOINTMENT.**—Appointment to a commission is in the rank of Acting Pilot Officer on probation. The probationery period is 9 months of embodied service. On satisfactory completion of the probationery service, or on reaching the required standard of proficiency in his duties, whichever is later, an Acting Pilot Officer is promoted to the rank of Pilot Officer. Exceptional qualifications of a candidate may, however, be taken into consideration with a view to the grant of a higher rank on entry.

NOTE.—The programme and period of training is subject to alteration from time to time.

13. **PROMOTION.**—Pilot Officers will be eligible for promotion to Flying Officer (subject to recommendation) after 12 months embodied service as such.

Promotion above the rank of Flying Officer will be by selection to fill vacancies in the establishment. The time limits will be the same as for regular officers of the Indian Air Force.

Non-substantive promotion, paid or unpaid will be governed by rules published from time to time in Air Force Instructions (India).

All appointments, promotions, etc., except acting promotions will be promulgated in the Gazette of India.

14. **LIABILITIES OF OFFICERS EMBODIED IN THE INDIAN AIR FORCE.**

(i) To serve in the Indian Air Force for the duration of the war or so long thereafter as their services may be required.

(ii) To go into the air whenever ordered to do so.

(iii) To serve with any of His Majesty's Forces anywhere in the world.

15. **TRAVELLING OR DAILY ALLOWANCE.**—Candidates when called up for central interview and/or medical examination will be paid a travelling and daily allowance which will be notified to them at the time.

Expenses involved in the journey of a candidate selected for appointment as an Officer Cadet to the Air Force Station to which posted will be refunded in accordance with regulations which will be explained at the time of posting.

16. **MEDICAL.**—During annual training and when embodied officers will be entitled to medical treatment under the conditions applicable to permanent officers of the General Duties Branch of the Indian Air Force.

17. **LEAVE AND LEAVE TRAVELLING CONCESSIONS.**—Will be admissible under the rules applicable to permanent officers of the Indian Air Force.

18. TERMINATION OF SERVICE.

(i) *Medical Unfitness.*—Officer Cadets or Officers may be required to relinquish their appointments or commissions at any time on account of medical unfitness.

(ii) *Misconduct.*—Officer Cadets or officers are liable to be removed from the Indian Air Force for misconduct.

(iii) *Other Circumstances.*—For reasons other than medical disability or misconduct, Officer Cadets or Officers may at any time be called upon to resign should the circumstances in the opinion of the Air Officer Commanding-in-Chief of the Air Forces in India, require such an action.

(iv) *Age Limit.*—Officers will not normally be permitted to serve in the Indian Air Force as pilots or observers beyond the age of 42.

19. PAY AND ALLOWANCES.

(a) Admissible to officers of the General Duties Branch.

	Unmarried.		Married
	Pay.	Special Allowance.	Pay.
	Rs.	Rs.	Rs.
Acting Pilot Officer	370	35	450
Pilot Officer	455	35	535
Flying Officer	510	20	590
Flying Officer (2 years)	530	20	610
Flight Lieutenant	600	20	680
Flight Lieutenant (10 years)	625	...	755
Flight Lieutenant (15 years)	700	...	830
Squadron Leader	845	...	930
Squadron Leader (5 years)	915	...	1,000

NOTE.—This special allowance is intended to maintain the emoluments of unmarried officers at their present level and will be regarded as "pay" for all purposes. It is only payable however, to unmarried officers when *not* in receipt of colonial allowance.

Officers, married or unmarried, serving overseas will receive a colonial allowance at the rates laid down from time to time in Air Force Instructions (India).

20. GENERAL.—Training in the Air Force includes a continuation of education work. Certain characteristics required in candidates such as initiative and independence of thought and action are cultivated as practical training develops. In consequence an individual who has completed training as an Officer is better qualified to complete for or undertake civil employment than his contemporary elsewhere.

"As terms and conditions of service are liable to change from time to time, no guarantee can be given that all the information contained herein is completely accurate and up to date. Candidates are therefore advised in their own interests to ask at the nearest Recruiting Office for the very latest information concerning the particular service or Branch they wish to join."

APPENDIX A.

I. A. F. Z-2290

TEMPORARY / EMERGENCY Commissions in His Majesty's Royal Indian Naval Reserve / Royal Indian Naval Volunteer Reserve / Indian Land Forces / Indian Air Force

RECORD OF PARTICULARS

of

NAME: _____

Civil District: _____

Military District: _____

Provincial Board: _____

Order of preference of Service (*vide* Item 35) 1 . . . . . 2 . . . . . 3 . . . . . .

FINAL CLASSIFICATION BY C. I. B. _____

To be completed by the recommending authority.

NOTE.—There are three parts to this Record, *viz.*—

PART I—to be completed by the applicant (in his own hand-writing).

PART II—to be completed under arrangements to be made by the Recruiting Authority concerned who will attach it to Part I.

PART III—to be completed under arrangements to be made by General-Headquarters (Adjutant-General's Branch).

I. A. F. Z-2290. (Part I.)

PART I.

1. This application form will be used for all candidates for temporary commissions in His Majesty's Royal Indian Naval Reserve Forces and Emergency Commissions in the Indian Land Forces, or the Indian Air Force.

2. Candidates will indicate below the order in which they desire to be considered, *i.e.*, order of preference :—

First choice.....

Second choice.....

Third choice.....

3. Candidates desirous of appointment to the Indian Air Force should ascertain whether they come up to the standard of physical fitness prescribed. (The medical standard are given below.)

4. Candidates must, if selected, observe the following conditions :—

(*a*) *General* :—

Must be prepared to serve in any unit or formation in any part of the world—

(*b*) *Indian Air Force* :—

You must be prepared to sign a personal indemnity certificate renouncing all claims to compensation from Government in respect of any loss or damage to you or your property during the period of your training.

(*c*) *Certificate* :—

I fully understand the conditions given above and am prepared to accept them.

.....
(*Signature of Applicant.*)

MEDICAL STANDARD OF PHYSICAL FITNESS REQUIRED FOR GENERAL DUTIES BRANCH OF THE INDIAN AIR FORCE.

5. The medical standard of fitness required is such as will ensure co-ordination of all the systems of the body, which are primarily intact, so as to ensure perfect control when flying aircraft and also capability to withstand stress of flying on active service.

Thus the candidate must have complete use of all limbs, must be capable of endurance as shown by being able to hold his breath for at least 60 seconds without any undue disturbance of normal pulse rates. Blood pressures must be within certain normal limits. Heart and lungs must be free of disease. Vision must be normal and colour perception also normal, spectacles must not be worn. Hearing apparatus must be free of disease and hearing within normal limits. History of severe sea or air sickness, severe dizziness on swings and roundabouts debars candidates. Balance which is tested on each leg separately with eyes closed must be satisfactory.

Minimum Height must reach 63 ins. and leg length measured from hip to heel 39 ins.

To attain standard of fitness required candidates are advised to adopt a strict regime covering avoidance of alcohol, excessive smoking, consumption of highly spiced foods, attention to personal hygiene, suitable exercise, such as tennis, swimming, running, gymnastics.

APPLICATION FOR A TEMPORARY COMMISSION IN HIS MAJESTY'S ROYAL INDIAN NAVAL RESERVE OR AN EMERGENCY COMMISSION IN THE INDIAN LAND FORCES OR INDIAN AIR FORCE.

IMPORTANT.—To be completed in applicant's own handwriting.

1. Name in full (BLOCK LETTERS).

2. Present address. (Nearest railway station to be shown.)

3. Permanent address.

4. Married or single. (If married, the number of children and their ages should be given.)

5. Name, address and occupation of next-of-kin, showing relationship.

6. Exact date of birth. (Documentary evidence to be attached to application form and this must be verified by the recruiting authority concerned.)
Day .....month ..... Year .....(Christian era only.)

7. Place of birth.

8. Are you a British subject? (If you are a Government servant, have you been permitted by your Government to apply)? Documentary evidence to this effect must be attached.)

9. Are you a subject of an Indian State? If so, of what State? (If you are employed by that State, have you been permitted by your State Authorities to apply? Documentary evidence to this effect must be attached.)

10. What is your religion?
What is your caste?
What is your sub-caste?
If you are a Brahmin, are you orthodox, *i.e.*, have you any objection to messing with non-vegetarians, such as Muslims, Christians, etc.?

11. What is, or was, your father's name?

12. What is, or was, your father's permanent address?

13. State your father's country of birth and nationality.

14. State your mother's country of birth and nationality.

15. What is, or was, your father's occupation?

16. What is the approximate amount of your father's $\frac{\text{Income Tax}}{\text{Land Revenue}}$?
Amount paid last year was Rs.....

17. Did your father ever serve in the Naval, Military, or Air Force? If so, give particulars.

18. Have you any other *near* relatives who served in His Majesty's Forces? If so, give particulars.

19. Where were you educated ? (Serving personnel should also enter all educational qualifications obtained in His Majesty's Forces.)

Name of University.	School or College.	Date of entry.	Date of leaving.	Exam or Degree.	Class or Division Pass or Honours.	Subjects taken.

(*N.B.*—Only state examination which you have passed.)

20. If applicable, state linguistic qualifications (Oriental and European) and give degree of proficiency in each.

21. In what games did you represent your :—
(*a*) School.
(*b*) College.
(*c*) University.
What games do you play now ?

22. Give details of any apprenticeship, with date, and full particulars of training received.

23. *Are you in possession of a Board of Trade certificate ? If so, give number and date.

24. **Have you passed Sections "A" and "B" of the Associate Membership Examination of the Institution of Mechanical Engineers, or the examination for Associate Membership of the Institute of Marine Engineers ? If so, give dates of passing each section.

25. **Do you hold a Board of Trade Engineer's Certificate of Competency ? If so, state what class when obtained and whether "Ordinary" or "Motor".

26. †State your flying experience (if any)—
(*a*) as Pilot, State types of aircraft on licence (Details only of bulk of flying.)

	Type.	Hours.
Total Dual . . .		
Total Solo . . .		

(*b*) Give brief particulars of any flying other than as Pilot.

*These questions will be answered by candidates for the Royal Indian Naval Volunteer Reserve of Officers, Executive/Accountant Branch.
**These questions will be answered by candidates for the Royal Indian Navy, Engineering Branch.
†These questions will be answered by candidates for appointment to the Indian Air Force.

27. Give full particulars of all employment you have carried out. [To include service in a Government department (Home, Indian or Colonial) with dates of each rank held.]

N B.—Applicant must state to whom he was directly responsible, and for what personnel, if any.

Serving personnel will enter a note that they are serving, indicating formation, unit, &c., &c.

Name of employer.	Date of joining.	Date of leaving	Nature of employment.	Salary per month.

28 Have you appeared at, or applied for admission to, any examination held by the Federal Public Services Commission for entrance to the Indian Military Academy, Dehra Dun ; Royal Air Force College, Cranwell, and/or the Royal Indian Navy ! If so, give full particulars and state whether you obtained qualifying marks.

NOTE.—Applications in respect of serving personnel should be accompanied by a report from Commanding Officers. The dossiers of those who have been to the Kitchener College, Nowgong, should be obtained from the College and attached.

29. Have you appeared in any examination held for the Indian Civil Service, Indian Police, and/or the Indian Audit and Accounts Service ! If so, give full particulars.

30. Have you served in the Naval, Military or Air Forces, including U T C, I. T. F. or A. F. I. Unit ? If so, state formation, unit, etc., also—

(*a*) for what period.
(*b*) No. of parades attended.
(*c*) No. of camps attended.
(*d*) rank held on leaving.

31. Have you been previously rejected for Naval, Military, Marine or Air Force Service ? If so, give reasons, also date and place of interview.

32. Are you under any liabilitary, or employed under a contract, which may prejudice your release for service ? If so, give full particulars.

33. If you are unsuccessful in getting an emergency commission, are you prepared to accept any lower rank for which you are at present considered suitable ?

34. References.—These should be persons holding responsible positions. They should be intimately acquainted with the applicant's character but they will not be relations. One of the referees should be the Principal of the College or Head of a similar institution in which the applicant last studied. In the case of serving personnel no references are required.

N. B.—No person may be quoted as a reference without his consent

First

Second

35. I hereby declare, to that the best of my knowledge and belief, the above information is correct and I now wish to apply for a Temporary Commission in Royal Indian Naval Reserve/Royal Indian Naval Volunteer Reserve (*a*) Executive/Accounts Branch / (*b*) Engineer Branch and Emergency Commission in His Majesty's Indian Land Forces / Indian Air Force

Strike out, Branch not required

Insert order of perference { 1..... 2..... 3.....

And if I am granted such commission I further declare I will serve His Majesty the King Emperor, his heirs and successors, so long my services may be required or until my resignation is accepted and that I am prepared to serve in any arm or department of the service to which I may be appointed or subsequently transferred and in any part of the world.

....

(*Signature of applicant.*)

Witness.....

Date.....

Place.....

---

36 TO BE COMPLETED BY APPLICANTS FOR THE INDIAN AIR FORCE.

PERSONAL INDEMNITY CERTIFICATE.

I, ...of..... ... .in consideration of my appointment by the Governor-General in Council do hereby agree that neither I nor my representatives shall have any claim to compensation from the Governor-General in Council in respect of any loss or damage or death caused to me or loss or damage to my property during my training whether in an aircraft or otherwise during the period of my training in general.

Dated the.. ....

.....

(*Signature.*)

Witness .....

Dated the .....

Witness.....

Dated the .....

Printed at the Feroz Printing Works, 365, Circular Road, Lahore

112.

RECRUITING PAMPHLET

FOR

SPECIAL SERVICE RATINGS

OF THE

ROYAL INDIAN NAVY

CONDITIONS OF SERVICE

1942

NEW DELHI : PRINTED BY THE MANAGER
GOVERNMENT OF INDIA PRESS : 1942

INDIA'S NAVY.

The Royal Indian Navy is moulded on the lines of the Royal Navy because without exception this service is the oldest, the most efficient and the finest fighting sea service in the world.

Nothing that is not of the very best can be accepted for India. Every effort is therefore being made to train and develop the Royal Indian Navy up to the highest standards of Sea Warfare so that it may stand second to none.

A ship in the Navy is a self-contained unit—no matter how small. For this reason every branch must be represented if it is to be able to operate efficiently.

The various branches and departments as described later must operate in close liaison with each other to produce the high standards of efficiency required in sea warfare.

The best simile is the human body with its many members all performing different functions. Without the healthy operation of all members the body is classed as an invalid. So it is with a ship. Complete co-ordination and co-operation between all branches is essential if that ship is not to be a danger to itself as well as those with whom she may be operating.

War ships to-day are filled with the most complicated mechanical devices in order that the maximum armament operated by the smallest number of men can be contained in the minimum space.

The smaller the ship the smaller the target to shoot at. The greater the number of guns the more venomous the sting. The fewer the men employed the greater the number of ships which can be manned. These points coupled with other strategical and tactical requirements decide the size of ship built.

At the present time the ships in the Royal Indian Navy are all small and living spaces are reduced to the minimum to permit of carrying the heaviest armaments possible. To increase personal comfort would be to place Indian War ships on an inferior plane to the ships of other first class sea powers which is unacceptable since INDIA must have only the very best of everything in her Navy.

For the secure defence of India against all possible foes her Unity is essential. The Navy is the first proof of this condition.

India comprises all castes and creeds and races and none is secure without the whole-hearted co-operation of the others.

The Navy brings this feature still closer home to all of us as here the sons of India of every caste and creed combine together to defend the mother country from attack from the sea and ensure the safe passage of trade to and from her shores.

All castes and creeds with one loyal purpose unite to serve their India.

India's Navy is growing fast. It needs to grow faster if security is to be ensured.

The following descriptions of the duties to be performed by the various branches of the Navy will serve to illustrate the high standard of men required to man the ships.

1. SEAMEN.

Seamen in the Navy comprise the fighting department of the service. Their duties include:—

(a) Steering the ship.

(b) Handling of boats at sea under oars, sail and power.

(c) Sail making, sewing, splicing of ropes and wires.

(d) Operations of winches for working anchors and mine sweeping—hauling ropes, etc.

(e) Manning of guns.

(f) Operation of fire control instruments for gunnery.

(g) Operation of anti-submarine appliances such as special detection instruments and depth charges.

(h) Handling of mine sweeping apparatus.

(i) Lookout duties in all weathers for surface craft, submarines and aeroplanes.

(j) Elementary navigation such as measuring the depths of the sea by hand as well as by mechanical device, being able to predict change of weather by the information given by the barometer, thermometer and clouds.

(k) Cleaning and painting of ship inside and out.

(l) The use of the rifle and machine gun.

(m) Bayonet fighting and land warfare in common with the best and most up-to-date military standards for non-mechanised units.

(n) Anti-gas measures.

(o) First aid.

(p) Signalling by hand flag or lamp.

This is the oldest branch of the service as prior to the advent of steam, these men sailed the ship—as well as fought her in action with the enemy.

With the development of modern armaments the seaman's duties have become more and more complicated and technical.

To-day there is no room for the illiterate uneducated man aboard ship. The enemy may attack from under the sea, on the surface or from the air and the same men are required to fight him from whichever direction the attack may come.

In an action casualties may occur and it is most necessary that every suitable weapon in the ship be kept firing. To do this it must be possible for men to be able to relieve those who may be incapacitated.

Intelligence, commonsense and tenacity are the essentials of a seaman to-day, he must be able to master the intricacies of the equipment of modern ships of war.

The arduous nature of a sailor's duties are much relieved by the fact that he has none of the discomforts of the foot soldier to put up with. So long as his ship remains afloat he can always look forward to a hot meal and a warm bed when his watch is over.

In action of course as with every fighting man there is little to choose between the soldier and the sailor's life—except that a mug of hot tea is always available day and night which makes up for much.

A seaman's life is healthy one and offers good scope for all.

2. STOKERS.

Stokers are also combatant ratings who constitute the engine and boiler room crews in ships. Their duties include:—

(a) Operation of machinery on board ship.

(b) Maintenance of engines, pumps and boilers.

(c) Driving of Motor boats.

(d) Elementary electrical work.

(e) Handling of boats under oars and sail.

(f) Sewing of canvas, splicing of ropes and wires.

(g) Cleaning and painting of the ship inside and out.

(h) The use of the rifle and machine gun.

(i) Bayonet fighting and land warfare in common with the best and most up-to-date military standards for non-mechanised units.

(j) Anti-gas measures.

(k) First aid.

Without the stoker the ship could not move. It is the stoker ratings in the Engine and Boiler rooms of a ship that enable the ship to be moved about and manœuvred so as to best engage the enemy and render his destruction the more certain.

Shovelling coal into a furnace as the name implies is but a small part of a stoker's duties. Oil fired boilers and internal combustion engines have to a large extent eliminated the use of coal at sea in the Navy.

Every day ships become more and more mechanical and stokers or engine room ratings are required to maintain the machinery.

The work is interesting and has the benefit of training a man in a trade so that when he finishes his time in the Navy he is well equipped for employment in civil life in the engineering field.

In an action with the enemy the ship may receive damage and to a large extent it falls to the stokers to effect repairs. He is the man who has been trained to use his tools and therefore he is the right man to do the job.

It is clear from these few lines that a high standard of intelligence is required of the stoker to maintain the highest degree of efficiency in a ship necessary in modern day naval warfare.

3. ARTIFICERS AND SHIPWRIGHTS.

These include:—

(a) Engine Room Artificers.

(b) Electrical Artificers.

(c) Ordnance Artificers.

(d) Shipwrights.

They are the highest trained technical tradesmen in the Navy and their designations indicate their trades except in the last case.

All are employed both ashore and afloat and are responsible for repair work and maintenance of machinery and apparatus.

(a) The Engine Room Artificer takes charge of the engines under the Engineer Officer and is responsible for their running and maintenance. He is required to be an experienced fitter, turner, blacksmith, tin and coppersmith as well as having a good working knowledge of mechanical drawing and the theory of Marine Engineering as applied to steam and internal combustion engines.

(b) Electrical Artificers require a high degree of technical knowledge in the theory and practice of electricity as it falls to their lot to maintain and repair the electrical apparatus throughout the ship. Their duty is important as much of the machinery in modern war vessels is electrical.

(c) Ordnance Artificers work chiefly in connection with the armament of a ship and are responsible for tests and repairs to guns, rifles, machine guns, etc. For this a high degree of accuracy in fitting and turning is essential besides being qualified as blacksmiths, tin and coppersmiths as well as having a knowledge of electricity as applied to the special electrical instruments connected with armaments.

(d) The shipwright is the carpenter, joiner and plumber of the ship and he is responsible for repairs and maintenance of all boats (excluding machinery). The maintenance of the fresh and salt water pipe lines and drainage is undertaken by him. He is also required to be able to effect repairs to the ships hull if damaged by gun fire or heavy weather. In short he has to be the "general handy man of the ship".

All Artificers and shipwrights are required to have a knowledge of the following:—

(i) Rifle and Pistol as weapons of defence.

(ii) Boat work under oars and sails.

(iii) Splicing of ropes and wires.

(iv) Anti-Gas Measures.

(v) First Aid.

4. COMMUNICATIONS BRANCH.

This branch is best described as the eyes and ears of the Navy. Through the communications branch information can alone reach the ship which will enable it to intercept and destroy the enemy.

Extreme accuracy in all forms of signalling is essential to ensure information being received with the minimum of delay so as to catch the enemy before he catches you.

The importance of this branch is self-evident and for this reason only educated and intelligent men can fulfil the duties required of them.

The importance of this branch is self-evident and for this reason only Telegraphy and Visual Signalling. Both are engaged in signalling but whilst some of their knowledge is common to both departments their duties generally are very different as may be seen from the following lists:—

(i) *Wireless Telegraphist—*

(a) Receipt and despatch of messages by W/T.

(b) Adjustment of wireless instruments.

(c) Maintenance of wireless instruments, and machines—including running repairs.

(d) Theory of Wireless Telegraphy.

(e) Naval Signalling by hand flags, or lamp.

(f) Handling of codes.

(g) Sewing of canvas, splicing of ropes and wires.

(h) Handling of boats under oars and sails.

(i) Cleaning and painting of the ship inside and out.

(j) Use of pistol and rifle.

(k) The use of portable wireless sets in land warfare.

(l) Anti-gas measures.

(m) First Aid.

(ii) *Signalman—*

(a) Naval Signalling by flags, Morse and Semaphore by hand flags—Morse by lamp and buzzer—Semaphore by mechanical apparatus. A very high standard of accuracy and efficiency is essential in all matters connected with Naval Signalling.

(b) Operation of electric signalling lanterns their care and maintenance.

(c) The use of heliograph and other visual signalling apparatus as well as telephones as used in land warfare.

(d) Handling of codes.

(e) Sewing of canvas, repairing of flags, splicing of ropes and wires.

(f) Handling of boats under oars and sails.

(g) Lookout and watch keeping duties in all weathers.

(h) Cleaning and painting of the ship inside and out.

(i) The use of pistol and rifle.

(j) Anti-gas measures.

(k) First Aid.

The training in Naval Signalling provides a man with a trade which he can usefully follow up after completing his time in the Royal Indian Navy.

5. ACCOUNTANT BRANCH.

This Branch is divided into two departments. Writers who perform clerical or secretarial duties and Officers Cooks, Stewards and other personnel who provide for domestic service requirements aboard ships and in establishments ashore. The departments are entirely separate.

(i) *Writers.*—Are required to carry out the following duties:—

(a) Secretarial work including typewriting at not less than 30 words a minute—filing—despatching and preparation of draft letters.

(b) Accountant duties in connection with issues of all types of stores, clothing and victuals.

(c) Cashiers duties in connection with petty cash and the payment of ships' companies and the maintenance of all accounts connected therewith.

(d) Maintenance of records in connection with ratings service.

(e) Naval law as applied to discipline in the Royal Indian Navy.

(f) Handling of boats under oars and sail.

(g) The use of the pistol and rifle.

(h) The handling of codes.

(i) Anti-gas measures.

(j) First Aid.

From the above statement of duties carried out by this department it will suffice to say that it carries out the paper work of the Navy both in ships and shore establishments.

A considerable quantity of the work of this department is confidential and it is most necessary that only men of reliability and discretion of speech are accepted.

(ii) *Officers Cooks.*—Are required to cook for officers and ratings permitted to draw European scale of rations both ashore and afloat. In addition to this as they are combatant ratings they are required to be conversant with the undermentioned duties:—

(a) Arms drill and the use of the rifle.

(b) First Aid.

(c) Anti-gas measures.

(d) Elementary boat work under oars and sail.

(iii) *Officers Stewards.*—Are required to carry out the undermentioned duties:—

(a) Wait at table in officers messes ashore and afloat.

(b) Carry out marketing for officers messes.

(c) Maintain accounts of mess stores and expenditure.

(d) Serve drinks in officers messes.

(e) Wash up in pantry and scullery.

(f) Attend to officers clothes.

(g) Cleaning of cabins, brass work, etc.

(h) Arms drill and the use of the rifle.

(i) First Aid.

(j) Anti-gas measures.

(k) Elementary boat work under oars and sail.

(iv) *Ships' Cooks.*—Are required to cook for all Naval ratings drawing Indian scale of rations. These ratings being of combatant status are required to be trained in the following:—

(a) The use of the rifle.

(b) First Aid.

(c) Anti-gas measures.

(d) Elementary boat work under oars.

(v) *Topasses.*—Are of combatant status and carry out sweepers work aboard ship and ashore. Their duties are in the main connected with the maintenance of hygiene, in the ship (latrines and washplaces). In addition to this work their duties include:—

(a) The use of the rifle.

(b) Work in ammunition supply parties.

(c) Cleaning and painting about the ship.

(d) Elementary boat work under oars.

The ratings under the categories (ii) to (v) perform the domestic duties of a ship or naval establishment. In view however of the nature of Naval Service they are also required to fill the role of unskilled personnel in the working and fighting of the ship. It is for this reason that all these ratings are of combatant status.

6. MEDICAL BRANCH.

Ratings for this branch are termed Sick Berth Attendants but ward duties are only a minor part of their qualifications.

Besides attending to the minor ailments of the officers and men this rating is required to be sufficiently highly qualified in the duties of First Aid as to be able to render assistance to casualties on board.

These ratings provide the qualified nursing, masseur and dispensing staffs in Naval ships and Sick Quarters on shore.

In ships where a doctor is not carried the Sick Berth Attendant is responsible for the medical duties on board.

In addition to their medical duties they are required to have an elementary knowledge of the handling of boats under oars and sails and they will be conversant with Anti-gas measures.

GENERAL.

As all the men of these various branches live in ships and serve afloat for the greater part of their service all are taught how to swim and row a boat.

Games are strongly encouraged and a great interest is taken in the physical fitness of all men.

Provision is made for the carrying on of education throughout a man's service. School masters are carried in ships and every assistance compatible with Naval requirements is offered to men to continue scholastic and technical studies after leaving the training establishments.

Courses of instruction in all technical subjects dealing with Wireless, Signals, Gunnery, Anti-Submarine apparatus, physical training, engineering and electricity are held and ratings are given every opportunity to qualify for higher proficiency in the relevant subjects of their particular branch.

Higher qualifications are attended with higher rates of pay.

Trainings after Recruitment.—Training in all the above branches is undertaken in the Depot at Bombay. The high standard of efficiency required necessitates the courses being both strenuous and comprehensive.

Recruits are placed in classes according to the branch to which they belong and undergo intensive field training and physical drill for the first few weeks.

From the very beginning of their service in the Navy ratings are taught personal hygiene and the high ideals for which the White Ensign stands. The fact that it is *India's* Navy which is to provide India's own Maritime defence is stressed from the start. Unity of purpose is the underlying theme of all naval success and this is emphasised in every section of the training.

It cannot be too highly stressed that each and every man aboard a ship is an essential integral part of that ship and no one can afford to be inefficient without directly endangering the safety of his shipmates.

The initial training is carried out partly in barracks ashore and partly aboard a depot ship moored to the breakwater so as to gradually introduce the new comer to his new surroundings. Later in the course ratings go to sea in war vessels and put to practical use the instruction which they have received in the Depot.

Personal interest is shewn in each recruit by his instructors and every man is encouraged to come to his divisional officer and tell him his difficulties or troubles.

Recreational facilities are provided for all and men are encouraged to play team games such as football, hockey, cricket and net ball. Indoor sports include boxing, wrestling, badminton and gymnastics. Swimming is also encouraged.

The Depot runs a dramatic club and ratings are encouraged to take part in the monthly performances (in the vernacular) held in the theatre—which are most popular and include dancing, dramas and conjuring.

On completion of the training courses, ratings are drafted to ships and establishments to fulfil the duties of trained naval personnel in the ships which provide the Maritime defence to Indian Coasts and ensure the safe passage of shipping in Indian waters, as well as others operating further afield in company with the Royal and Dominion Navies.

How to Join the Indian Navy.

Whenever possible applications are to be made in person as follows:—

For Stokers, Seamen, Medical Branch, Officers Stewards, Officers Cooks, Ships Cooks and Topasses:—

To

The Recruiting Officers as shown in Appendix II.

Communication Branch (Visual Signalling Wireless Telegraphy) and Accountant Branch (Writers):—

To

The Technical Recruiting Officers as shown in Appendix III.

The following particulars are required:—

(1) Age.

(2) Where educated and up to what standard.

N.B.—True copies of Matriculation or School Leaving Certificates are to be produced.

(3) The applicant is required to state whether he can read and write:—

(a) English.

(b) Hindustani.

(c) Roman Urdu.

(4) What branch it is desired to join and previous experience, if any.

(5) Present employment, if any. If unemployed, then the last post in which employed and the date of discharge.

(6) Religious Denomination, Caste or Tribe.

N.B.—Youths below the age of 18 must produce their parent's (or guardian's) consent in writing before enrolment.

If accepted, a Railway Warrant will be issued for the journey to Bombay, where recruits will be examined again medically and also educationally before final acceptance.

Recruits rejected at Bombay will be granted a free return fare to their homes.

Special Service Prospectus.

General Conditions Applicable to all Branches.

Enrolment.—The enrolment period is for ten years, five years or less in the Active Service, the remainder in the Royal Indian Fleet Reserve. On completion of this period, if found satisfactory in all respects and provided vacancies exist, enrolment may be made for further periods.

Discharge.—All ratings are liable to be discharged at any time if their services are no longer required.

Rations.—A liberal scale of rations is allowed. The scale is shown in Appendix I.

Clothing.—A modified kit is provided for men on entry and full kit on completion of training.

Private clothing is not permitted to be worn, except when on long leave.

Clothing allowances—Kit allowance.—Annas 7 to 10 per mensem in cash for men after completion of 6 months in the service.

Clothing allowance.—Rs. 10 to Rs. 10-14-0 per quarter in kind for men on completion of 9—12 months service.

Outfit allowance.—An initial allowance on promotion to Warrant Rank, of Rs. 450 and a sword free at State expense.

Advancement.—Advancement to higher rates, *viz.*, Leading Rates and above, depends largely on a man's capabilities and capacity for taking charge of men, and on vacancies occurring. A really smart intelligent man may attain the rate of Petty Officer after about 4 years with a minimum of 2 years in exceptional circumstances. All advancements are, however, subject to seniority, conduct, and passing of necessary educational and professional examinations.

Leave.—In ordinary circumstances, the exigencies of the Service permitting, ratings are given up to 60 days' leave each year with free passage to and from their homes. Long leave is not normally granted until 2 years service has been completed. Leave may be accumulated up to 5 months in cases where it has not been possible to grant ratings leave as it became due.

Compulsory Retirement (Peace Time).	Age.*
Chief Petty Officers—Petty Officers	45 years.
Leading Rates	40 years.
All other Rates	35 years.

* Note for ratings of the Accountant Branch (D. I to V) in each rating the age is increased by 5 years.

Pensions.—Ratings selected to complete time for pension will receive pensions as below:—

(*a*) Warrant Officers		Rs. 30 to Rs. 130 per month.
C. P. Os.	After 18 years' service	Rs. 20 per month.
C. P. Os.	After 21 years' service	Rs. 25 per month.
P. Os.	After 18 years' service	Rs. 12 per month.
P. Os.	After 21 years' service	Rs. 15 per month.
Leading rate	After 18 years' service	Rs. 10 per month.
All other rates after 15 years' service		Rs. 6 per month.

(b) *Disability Pension.*—Is allowed according to the nature of the disability of the rating. These pensions vary from Rs. 3 to Rs. 25 p. m. in addition to any service pension earned. If no service pension is earned the disability pension alone will not be less than Rs. 8 p. m.

Warrant Officers' disability pension vary up to 200 per cent. of their ordinary pension.

(c) *Family Pension.*—In cases where death is attributable to Naval Service, the recognised heir is given a pension amounting to:—

For ratings—Rs. 8 *plus* Rs. 2 p. m. for each legitimate child.

For Warrant Officers—Rs. 25 to Rs. 50 p. m. *plus* Rs. 4 p. m. for each legitimate child.

Physical Requirements.

Minimum.	Hgt.	Ch.	Wgt.
Height, Weight and Chest measurements with 2" expansion .	5' 2"	30"	105 lbs.

Vision with Snellen's Test Types:—

Seamen & Stokers	Not less than 6/9 in both eyes. Glasses may *Not* be worn.

Communications Branch—

Signalmen	Full Normal vision 6/6 in both eyes. Glasses may *Not* be worn.
Telegraphist	Not less than 6/9 in one eye and 6/12 in the other. Glasses may be worn.
Engine Room Artificers Ordnance Artificers Shipwrights	Not less than 6/9 in both eyes. Glasses may be worn.
Electrical Artificers	Not less than 6/12 in one eye and 6/24 in the other. Glasses may be worn.
Accountant Branch and Medical Branch (including Writers, Officers Cooks, Officers Stewards, Ships Cooks, Sick Berth attandants and Topasses)	Form vision 6/24 both eyes together, worse eye not less than 6/36, corrected with glasses to minimum 6/12 in both eyes.

Note.—These standards supersede all previously notified for Naval Recruitment.

Colour Vision.—Tested by means of coloured beads Edridge-Green Perception Lantern; or the Edridge Classification test consisting of skeins coloured wool.

Hearing.—Of the greatest importance. In all cases the external ear should be examined and if wax or any other foreign body found occluding to the drum, a further examination will be carried out after its removal. The Membrani Tympani should be intact and there should be no signs of inflammation.

Teeth.—Candidates should be rejected if more than 4 teeth are missing or irreparable. Candidates should however possess some sound molars and incisors in good and efficient occlusion on both sides of the mouth. Cases of Gingivitis, if slight, may be passed.

General Systematic Examination.—Heart, Respiratory, Abdomen, Extremities, Nervous system and skin.

Accountant and Medical Branches.

In the case of all Accountant Branch and Medical Branch ratings described in Paragraphs D. I to V and E a lower standard of eye sight may be accepted than that generally required throughout the R. I. N.

Form Vision (distant) 6/24 both eyes together, worse eye not less than 6/36.

With glasses 6/12—6/12 at least.

Near—Snellen D 0·6 with glasses.

Colour Vision Grade III.

SPECIAL MEDICAL REQUIREMENTS.

All candidates for Officers' Cook, Ships' Cook and Topass—are required to undergo Stool Carrier Test.

CERTIFICATE TO BE COMPLETED BY THE MEDICAL OFFICER.

The Preliminary Medical Examination of Recruits for the Royal Indian Navy.

I do hereby certify that I have examined _____ a recruit for the _____ Branch of the Royal Indian Navy, and cannot discover that he has any disease, constitutional affection or bodily infirmity except _____ I do not consider this a disqualification for enrolment in this branch of the Royal Indian Navy.

His age according to his own statement is _____ years and by appearance about _____ years.

Height _____

Weight _____

Chest Measurement { Girth when fully expanded——inches. / Range of expansion——inches.

Pulse rate _____

Vision { R. E.—V. / L. E.—V.

Identification marks _____

_____

Remarks _____

_____

*Medical Officer.

Station _____

Date _____

**N.B.*—Medical Officer should be guided by the standard required above, if, however, the recruit is slightly below the standard required, the Medical Officer may at his discretion pass him as fit for service, if, in his opinion, the recruit will develop after entry up to the required Medical Standard.

BRANCHES AND RATES OF PAY.

In addition to the rates of pay shown on the following pages the undernoted allowances are permissible for the period of war:—

(a) EXPATRIATION ALLOWANCE at the rates given below to personnel serving outside Indian Territorial waters:—

Warrant Officers	Rs. 22 per mensem.
Chief Petty Officer Ratings	Rs. 14 „ „
Petty Officer and Leading Ratings	Rs. 11 „ „
All other ratings	Rs. 7 „ „

Special Medical Requirements.

All candidates for Officers' Cook, Ships' Cook and Topass—are required to undergo Stool Carrier Test.

Certificate to be completed by the Medical Officer.

The Preliminary Medical Examination of Recruits for the Royal Indian Navy.

I do hereby certify that I have examined _____ a recruit for the _____ Branch of the Royal Indian Navy, and cannot discover that he has any disease, constitutional affection or bodily infirmity except - _____ I do not consider this a disqualification for enrolment in this branch of the Royal Indian Navy.

His age according to his own statement is _____ years and by appearance about _____ years.

Height _____

Weight _____

Chest Measurement { Girth when fully expanded——inches. / Range of expansion——inches.

Pulse rate _____

Vision { R. E.—V. / L. E.—V.

Identification marks _____

_____

Remarks _____

_____

*Medical Officer.

Station _____

Date _____

**N.B.*—Medical Officer should be guided by the standard required above, if, however, the recruit is slightly below the standard required, the Medical Officer may at his discretion pass him as fit for service, if, in his opinion, the recruit will develop after entry up to the required Medical Standard.

Branches and Rates of Pay.

In addition to the rates of pay shown on the following pages the undernoted allowances are permissible for the period of war:—

(a) EXPATRIATION ALLOWANCE at the rates given below to personnel serving outside Indian Territorial waters:—

Warrant Officers	Rs. 22 per mensem.
Chief Petty Officer Ratings	Rs. 14 „ „
Petty Officer and Leading Ratings	Rs. 11 „ „
All other ratings	Rs. 7 „ „

(b) BATTA at the rates given below to personnel serving in certain waters:—

Warrant Officers	Rs. 18 per mensem.
Chief Petty Officer Ratings	Rs. 11 „ „
Petty Officer and Leading Ratings	Rs. 8 „ „
All other ratings	Rs. 5 „ „

(c) EXTRA DUTY ALLOWANCE at the rates given below to personnel serving in Local Naval Defence Vessels:—

Chief Petty Officer Ratings	Rs. 10 per mensem.
Petty Officer Ratings	Rs. 7 „ „
Leading Ratings	Rs. 5 „ „
All other ratings	Rs. 3 „ „

(d) WAR MESSING ALLOWANCE of Rs. 2 p. m. to personnel serving ashore in India and in Local Naval Defence vessels.

Note.—The allowances (c) and (d) are not admissible when either (a) or (b) or both are being drawn.

A.—SEAMAN BRANCH.

Age.—Between 17½ and 24 years.

Educational Qualifications.—Applicants are required to be able to answer simple questions on Percentages, Averages and Areas, and to speak and write English or Hindustani as written in Urdu or Roman Characters.

Rates of Pay.

Ordinary Seaman	Rs. 30
Able Seaman	Rs. 35—1—40
Leading Seaman	Rs. 45—2—55
Petty Officer	Rs. 65—5—75
Chief Petty Officer	Rs. 80—5—95

On promotion to Warrant Rank the rate of pay is Rs. 130 rising to Rs. 270 p. m. *plus* Rs. 2 p. d. in lieu of rations.

Good Conduct Pay.

After 4 years' approved service	Rs. 2 per mensem.
After 8 years' approved service	Rs. 3 „ „
After 12 years' approved service	Rs. 4 „ „

Non-Substantive Allowance (If Qualified).

Gunners Mate	Rs. 14 per mensem.
1st Class Gunnery Rate	Rs. 10 „ „
2nd Class Gunnery Rate	Rs. 4 „ „
3rd Class Gunnery Rate	Rs. 2 „ „
Submarine Detector Instructor	Rs. 10 „ „
Higher Submarine Detector	Rs. 7 „ „
Submarine Detector	Rs. 10 „ „
*Diver, I Class	Rs. 4 „ „
*Diver, II Class	Rs. 2 „ „
Senior Staff Recreational Training Instructor	Rs. 10 „ „
Staff Physical and R. T. Instructor	Rs. 7 „ „
Physical and R. T. Instructor, I Class	Rs. 4 „ „
Physical and R. T. Instructor, II Class	Rs. 2 „ „

* In addition to allowances earned during diving operations.

B.—STOKER BRANCH.

Age.—Between 17½ and 24 years.

Educational Qualifications.—Applicants are required to be able to answer simple questions on Percentages, Averages and Areas, and to speak and write English or Hindustani as written in Urdu or Roman Characters.

Rates of Pay.

Stoker, II Class	Rs. 30
Stoker, I Class	Rs. 35—1—40
Leading Stoker	Rs. 45—2—55
Stoker Petty Officer	Rs. 65—5—75
Chief Stoker and Mechanician II	Rs. 80—5—95
Mechanician, I Class	Rs. 100—5—105
Chief Mechanician	Rs. 110—5—120

On promotion to Warrant Rank the rate of pay is Rs. 130 rising to Rs. 270 p. m. *plus* Rs. 2 p. d. in lieu of rations.

Good Conduct Pay.

After 4 years' approved service	Rs. 2 per mensem.
After 8 years' approved service	Rs. 3 „ „
After 12 years' approved service	Rs. 4 „ „

Non-Substantive Allowance (If Qualified).

*Diver, II Class	Rs. 2 per mensem.
*Diver, I Class	Rs. 4 „ „
Electrical Artificer Assistant, II Class	Rs. 2- „ „
Electrical Artificer Assistant, I Class	Rs. 4 „ „

* In addition to allowance earned during diving operations.

B. II.—ARTIFICERS AND ARTISANS.

Age.—Between 18 and 30 years.

Educational Qualifications.

Matriculation or pre-Matriculation standard. English, Arithmetic, applied Mathematics and Science to have been taken.

Must read, write and speak English fluently—a knowledge of Hindustani as written in Roman or Urdu characters is desirable.

Branches.

(a) Engine Room Artificer (Fitter and Turner).
(b) Ordnance Artificer (Fitter and Turner).
(c) Electrical Artificer (Electrician).
(d) Shipwright (Carpenter and Joiner).

PRACTICAL QUALIFICATION.

(a) and (b) Engine Room Artificers and Ordnance Artificers must have satisfactorily passed the trade test for Fitters as laid down in the pamphlet issued by the Government of India, Department of Labour, Technical Training Scheme, headed syllabuses of Training and Trade Tests. The test is detailed on page 21 of the pamphlet and is test number 13

OR

Must satisfactorily pass the Trade Test prescribed for Grade III in I. A. O. No. 906 of 1939.

(c) *Electrical Artificer.*—Must have satisfactorily undergone the course laid down by the Technical Training Scheme in the pamphlet mentioned above for Electricians and must have satisfactorily passed the Trade Test detailed for Electricians on page 16, Test No. 9 therein

OR

Must satisfactorily pass the Trade Test prescribed for Grade III in I. A. O. No. 906 of 1939

OR

(d) *Shipwright.*—Must have satisfactorily undergone the course laid down by the Technical Training Scheme in the pamphlet mentioned above for Carpenters and Joiners and must have satisfactorily passed the Trade Test for the Carpenters and Joiners, Test No. 3, page 7, therein

OR

Must satisfactorily pass the Trade Test prescribed for Grade III in I. A. O. No. 906 of 1939.

RATES OF PAY.

On entry as Artificer acting 4th Class (all branches) and Shipwright acting 4th Class	Rs. 60
Artificer, 4th Class (all branches) and Shipwright, 4th Class.	Rs. 70—5—75
Artificer, 3rd Class (all branches) and Shipwright, 3rd Class	Rs. 80—5—90
Artificer, 2nd Class (all branches) and Shipwright, 2nd Class	Rs. 95—5—105
Artificer, 1st Class (all branches) and Shipwright, 1st Class .	Rs. 110—5—120
Chief Artificer (all branches) and Chief Shipwright . .	Rs. 130 .

Note (*i*).—Artificers and Shipwrights, 4th Class, rank as Petty Officers: Artificers and Shipwrights, 3rd Class and upwards, as Chief Petty Officers.

Note (*ii*).—After a year of service in the Acting rating, a man can obtain confirmation as Artificers or Shipwright, 4th Class, provided that he has the required certificate of competency for the higher rating and has proved himself an efficient workman and deserving of confirmation. On the completion of six years' service as Artificer or Shipwright, 4th Class and above, including not more than 18 months acting time, he will become eligible for advancement to Chief Artificer or Shipwright. To qualify for this rating he must have served 3 out of the 6 years afloat, must be recommended by his Captain for his promotion and must pass an examination.

There is an established number of these Chief Artificers and Chief Shipwrights and promotion takes place as vacancies occur.

Warrant Rank.

Subject to passing the prescribed examinations selected artificers will be given Warrant Rank as vacancies occur. The existing rate of pay is Rs. 130—270 per mensem.

Good Conduct Pay.

Artificers and Shipwrights are also eligible for Good Conduct Pay at the following rates:—

After 4 years' approved service	Rs. 2 per mensem.
After 8 years' approved service	Rs. 3 „ „
After 12 years' approved service	Rs. 4 „ „

Training.

Recruits will undergo training up to 12 months. This Training will be given partly ashore and partly afloat.

C.—COMMUNICATIONS BRANCH—VISUAL SIGNALLING AND WIRELESS TELEGRAPHY.

Age.—Between 17½ and 24 years.

Educational Qualifications.—Must have passed Matriculation or an equivalent Examination. Candidates must have a very good knowledge of English, and must be able to write well. A knowledge of Hindustani is desirable.

Rates of Pay.

Ordinary Signalman or Ordinary Telegraphist	Rs. 60
Signalman or Telegraphist	Rs. 65
Leading Signalman or Leading Telegraphist	Rs. 70—5—75
Yeoman of Signals or Petty Officer Telegraphist	Rs. 80—5—90
Chief Yeoman of Signals or C. P. O. Telegraphist	Rs. 95—5—110

On promotion to Warrant Rank the rate of pay is Rs. 130 rising to Rs. 270 p. m. *plus* Rs. 2 p. d. in lieu of rations.

Good Conduct Pay.

After 4 years' approved service	Rs. 2 per mensem.
After 8 years' approved service	Rs. 3 „ „
After 12 years' approved service	Rs. 4 „ „

Non-Substantive Allowance (If Qualified).

W/T Ratings—

Trained Operator	Rs. 3 per mensem.
Visual Signalman, 3rd Class	Rs. 6 „ „
Visual Signalman, 2nd Class	Rs. 10 „ „
Visual Signalman, 1st Class	Rs. 12 „ „

W/T Ratings —

Trained Operator	Rs. 5 per mensem.
Wireless Telegraphist, 3rd Class	Rs. 7 „ „
Wireless Telegraphist, 2nd Class	Rs. 12 „ „
Wireless Telegraphist, 1st Class	Rs. 15 „ „

D.—ACCOUNTANT BRANCH.

Age.—Between 17½ and 26 years.

Educational Qualifications.—Entered as Acting Writers provided they have passed Matriculation or Senior Cambridge or an equivalent Examination. Must be able to type about 30 words a minute. Candidates with previous office experience preferred.

Rates of Pay.

Writer	Rs. 60
Leading Writer	Rs. 70—5—75
Petty Officer Writer	Rs. 80—5—90
C. P. O. Writer	Rs. 95—5—110

On promotion to Warrant Rank the pay is Rs. 130 rising to Rs. 270 p. m. *plus* Rs. 2 p. d. in lieu of rations.

D. II.—OFFICERS' STEWARDS.

Age.—Between 17½ and 35 years.

Educational Qualifications.—Entered as Assistant Stewards must have passed VI Standards and should be able to speak, understand and write English. Are required to pass educational test before entry.

Rates of Pay.

Assistant Steward	Rs. 30
Steward	Rs. 32—1—35
Log Steward	Rs. 40—2—46
P. O. Steward	Rs. 55—5—65
C. P. O. Steward	Rs. 90—5—100

D. III.—OFFICERS' COOKS.

Age.—Between 17½ and 35 years.

Educational Qualifications.—Entered as Leading Cooks must *not* be illiterate and are required to produce satisfactory certificates as to character and ability to cook. Are required to pass professional test in cooking before entry.

Note.—Leading Cooks are required to cook European style food for officers and ratings who may be permitted to draw European Scales Rations.

Rates of Pay.

Leading Cook	Rs. 40—1—46
P. O. Cook	Rs. 55—2—65
C. P. O. Cook	Rs. 75—5—90

D. IV.—SHIPS' COOKS.

Age.—Between 17½ and 35 years.

Educational Qualifications.—Must speak Hindustani or English and be intelligent. Must produce satisfactory reference as to character and required to pass professional test before entry.

Note.—Ships' Cooks are required to cook for all ratings accustomed to Indian style cooking who draw Indian Scale Rations.

Rates of Pay.

Ships' Cook	Rs. 30—1—35

D. V.—TOPASSES.

Age.—Between 17½ and 35 years.

Educational Qualifications.—Must speak Hindustani or English. Must produce satisfactory evidence as to character and previous employment.

Note.—Topasses are required to perform sweepers duties aboard ships in connection with Latrines and Wash places, etc.

Rates of Pay.

Topass	Rs. 25—1—30
Leading Topass	Rs. 35—1—40

Good Conduct Pay.

After 4 years' approved service	Rs. 2 per mensem.
After 8 years' approved service	Rs. 3 „ „
After 12 years' approved service	Rs. 4 „ „

E.—MEDICAL BRANCH.

Age.—Between 17½ and 22 years.

Educational Qualifications.—Entered as Sick Berth Attendant II must have passed VI Standard English.

Rates of Pay.

S. B. A. II	Rs. 30
S. B. A. I	Rs. 35—1—40
Leading S. B. A.	Rs. 45—2—55
Petty Officer S. B. A.	Rs. 65—5—75
Chief Petty Officer S. B. A.	Rs. 80—5—95

Good Conduct Pay.

After 4 years' approved service	Rs. 2 per mensem.
After 8 years' approved service	Rs. 3 „ „
After 12 years' approved service	Rs. 4 „ „

Non-Substantive Allowance (If Qualified).

Masseur	Rs. 7 per mensem.
Clinical Side Room Attendant	Rs. 7 „ „
Operating Room Attendant	Rs. 7 „ „

APPENDIX I.

Daily Scale of Ration for Ratings.

	Scale of Issue.		
	"E"	"I"	"V"
Fresh Meat	12 ozs.	6 ozs.	..
Bread (or biscuits)	1 lb.	8 ozs.	8 ozs.
Vegetables	6 ozs.	4 ozs.	6 ozs.
Potatoes	2 ozs.	2 ozs.	2 ozs.
Onions	2 ozs.	2 ozs.	2 ozs.
Rice Crew or/and Atta	..	1 lb.	1½ lbs.
Rice Table	6 ozs.	..	..
Dhall	..	4 ozs.	4 ozs.
Tea Officer	¼ oz.	..	..
Tea Crew	..	¼ oz.	¼ oz.
Flour	5 ozs.	..	..
Coffee	2 ozs.	..	..
Sugar	2½ ozs.	2 ozs.	2 ozs.
Raisins	1 oz.	..	..
Ghee	1 oz.	2 ozs.	3 ozs.
Salt	½ oz.	½ oz.	½ oz.
Vinegar	1/28 pt.	..	..
Mustard	1/14 oz.	..	..
Pepper	1/28 oz.	..	..
Condiments	..	½ oz.	¾ oz.

Scale "E" for ratings accustomed to European food.
Scale "I" for ratings accustomed to Indian food.
Scale "V" for ratings accustomed to vegetarian food.

Note.—The term "Fresh meat" includes beef or mutton as desired.

APPENDIX II.

Non-technical.—Applications for non-technical recruitment should be submitted to the nearest Recruiting Officer as shown below:—

Head office and sub-offices.	Area covered.
Peshawar Head Office	Peshawar District, Malakand and Khyber Political agencies.
Sub-offices.	
Kohat	Kohat and Bannu Districts.
D. I. Khan	D. I. Khan District.
Mardan	Mardan District.
Rawalpindi Head Office	Hazara District of N.-W. F. P., Rawalpindi Civil Division (less Mianwali, Gujrat, Jhelum and Campbellpore districts), Kashmir and Poonch States.
Sub-offices.	
Jhelum	Jhelum District.
Campbellpore	Campbellpore District.
Mianwali	Mianwali District.
Lahore Head Office	Lahore Civil Division (less Gurdaspur, Sialkot, Montgomery and Amritsar districts). Jammu and Bahawalpur States.
Sub-offices.	
Sialkot	Sialkot District.
Amritsar	Amritsar District.
Montgomery	Montgomery District.
Karachi	Sind.
Gujrat	Gujrat District.
Multan	Multan Civil Division.
Gurdaspur	Gurdaspur District.
Jullundur Head Office	Jullundur Civil Division (less Kangra, Palampur, Hamirpur, Hoshiarpur, and Ferozepore districts), Chamba, Faridkot, Jind (less Charkhi Dadri, Safidon and Jind Tehsils), Kapurthala, Malerkotla, Mandi, Nabha (less Bawal Tehsil), Patiala (less Narnaul and Mohindergarh Tehsils), Sirmoor, Suket and Simla Hill States.
Sub-offices.	
Kurali	Rupar and Kharar Tehsils of Ambala, Budhlada and Kurali Tehsils of Hoshiarpur.
Palampur	Palampur District.
Hamirpur	Hamirpur District.
Hoshiarpur	Hoshiarpur District (less Kurali Tehsil).
Ferozepore	Ferozepore District.
Kangra	Kangra District.
Ludhiana	Ludhiana District.
Delhi Head Office	Delhi.
Sub-offices.	
Delhi	Delhi Province.
Agra	Agra Civil Division, Dholpur and Bharatpur States.
Meerut	Meerut Civil Division (less Saharanpur and Dehra Dun Districts).
Hissar	Hissar, Rohtak and Gurgaon districts.
Ambala	Ambala Civil Division (less Ruper and Kharar Tehsils, Simla District and Simla Hill States) and Narwana Tehsil of Patiala State.
Roorkee	Saharanpur and Dehra Dun Districts.
Rohtak	Rohtak District.

Head office and sub-offices.	Area covered.
Lucknow Head Office . .	Benares, Bareilly, Lucknow, Jhansi, Allahabad, Gorakhpur and Fyzabad Civil Division, Rampur and Benares States and Assam.
Sub-offices.	
Almora	Kumaon Civil Division (less Garhwal Districts).
Arrah	Bihar Province.
Calcutta	Bengal.
Sylhet	Not at present officially recognised but to be operated by R. O., Lucknow.
Ajmer Head Office . . .	Ajmer-Merwara, Rajputana and Central India Agencies (less Alwar, Jodhpur, Dholpur, Bharatpur and Bikaner States), Narnaul and Mohindergarh Tehsils of Patiala State. Bawal Tehsil of Nabha State.
Sub-offices.	
Alwar	Alwar State.
Jodhpur	Jodhpur State.
Bikaner	Bikaner State.
Poona Head Office . . .	Bombay Presidency (less Bombay, Belgaum, Sholapur, East and West Khandesh, Dharwar and North Kanara districts and Southern Mahratta States and Bijapore) Hyderabad States and agencies in Bombay Presidency (less Southern Mahratta States Bijapore).
Sub-offices.	
Belgaum	Belgaum.
Kolhapur	Southern Mahratta States, Bijapore.
Sholapur	Sholapur.
Bombay	Bombay District.
Kamptee	C. P. (less Berar).
Amraoti	Berar.
Dhulia	East and West Khandesh districts.
Dharwar	Dharwar and North Kanara districts.
Bangalore Head Office . .	Southern Kanara district and Mysore State.
Sub-offices.	
Vellore	Bellary, Kurnool, Cuddapah, Anantpur, North Arcot and Salem districts.
Cocanada	Ganjam, Vizagapatam, East and West Godavari, Kistna, Guntur, and Nellore districts.
Trichy	South Arcot, Trichy, Madura, Ramnad and Tanjore districts.
Coimbatore	Coimbatore and Nilgiri districts.
Cannanore	Malabar and Cochin State.
Tinnevelly	Tinnevelly district, and Travancore State.
Chittoor	Chittoor district.
Lansdowne	Garhwal District. Tehri Garhwal State.
Assistant Recruiting Officers (Non-combatants), Delhi.	Whole of India.

NOTE.—Source of information of recruiting tour—F. A. leaflets, Deputy Commissioner's office and Tehsildar's office,

APPENDIX III.

Technical.—Application for technical recruitment should be made to the nearest Technical Recruiting Officer, or the Assistant Technical Recruiting Officer as shown below :—

Province.	Address of the officer.
	NORTHERN AREA.
Punjab and neighbouring States.	Technical Recruiting Officer, Northern Area, 22, Davis Road, Lahore. Assistant Technical Recruiting Officers, 125, Market Road, Rawalpindi. No. 2, Civil Lines, Sargodha. Jada Road, Jhelum. No. 1, Cantonment, Jullundur. No. 31, Alexander Road, near Butchery, Ambala Cantonment, 30, Davis Road, Lahore.
N.-W. F. P.	Assistant Technical Recruiting Officers, 125, Market Road, Rawalpindi. Jamrud Road, Peshawar Cantonment.
Sind, Baluchistan and neighbouring States	Assistant Technical Recruiting Officer, 10/1, Fowler Lines, Karachi Saddar.
	EASTERN AREA.
United Provinces and neighbouring States	Technical Recruiting Officer, Eastern Area, Hazratganj, Lucknow. Assistant Technical Recruiting Officer, No. 1, Lothian Road, Kashmiri Gate, Delhi.
Delhi and Rajputana . .	Assistant Technical Recruiting Officer, No. 1, Lothian Road, Kashmiri Gate, Delhi.
Bengal, Orissa, Assam and neighbouring States . . .	Assistant Technical Recruiting Officers, 3, May Road, Hastings, Calcutta. Strand Road, Chittagong.
Bihar and neighbouring States .	Assistant Technical Recruiting Officer, Exhibition Road, Patna.
	SOUTHERN AREA.
Madras and neighbouring States.	Technical Recruiting Officer, Southern Area, Cornwallis Barracks, Trinity Road, Bangalore. Assistant Technical Recruiting Officers, Pudupet Lines, Pudupet, Mount Road P. O., Madras. Trichy Road, Coimbatore.
	WESTERN AREA.
Bombay and neighbouring States	Technical Recruiting Officer, Staunton Road, Poona. Assistant Technical Recruiting Officer, Esplanade Maidan (North), Dhobi Talao, Bombay No. 1.
C. P., Berar and neighbouring States	Assistant Technical Recruiting Officer, Assembly Rest House, Nagpur.

GIPD- -L808 Army III—17-4-42—25,000.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSOR

No. 172190/W. Engineering Secretariat Secretariat / W.227-40-3 — General and Revenue Secretariat.

Dated Bangalore, 8th June 1942. 19

FROM

Chief
The Secretary to the Government of
His Highness the Maharaja of Mysore.

To

SIR,

Recruiting Pamphlets for the Defence Services.

I am directed to forward each copies of the pamphlets noted in the margin, and to request that they may be distributed to individuals who are likely to prove suitable for commissions in any of the three services.

1. Pamphlet giving particulars of entry of temporary commissioned officers in the R.I.N.H. and the R.I.N.V.R.
2. Pamphlet giving particulars of Emergency Commissions in His Majesty's Indian Land Forces.
3. Pamphlet giving particulars of entry for officers of the I.A.F., Pilots and Observers.

I have the honour to be,

Sir,

Your most obedient servant,

for Chief Secretary to Government.

W 224-40-4

No. F. 36-40/W. (18 Copies)

2366/W.

The reply to this communication should be addressed to the Secretary to the Resident in Mysore, Bangalore, by designation and not by name.

FROM

THE SECRETARY
TO THE HON'BLE THE RESIDENT IN MYSORE.

To

The Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

OFFICE OF THE MINISTER FOR LA.
JUN 15 1942
No. 12622

Dated Bangalore, the 11th June *1942.*

RECRUITING PAMPHLET.

SIR,

In continuation of my letter No.F.36-40/W, dated the 7th January 1942, I am directed to forward 18 copies of the revised edition of the Recruiting Pamphlet issued by General Headquarters, India.

I have the honour to be,
Sir,
Your most obedient servant,

for SECRETARY TO THE RESIDENT.

VN

RECRUITING PAMPHLET.

The information given in this pamphlet is not exhaustive and details are liable to change from time to time.

Up-to-date information may be had from the nearest Recruiting Officer concerned.

This publication should not be quoted as an authority.

Dated.....March 1942.

General Headquarters, India,
NEW DELHI.

ADDENDUM.

Since the compilation of this pamphlet the recruiting organisations of the Royal Indian Navy and Indian Air Force have been amalgamated with that of the Indian Army and applications for enlistment into any of these 3 services should be made to the recruiting authorities shown in Part I.

Royal Indian Navy and Indian Air Force pamphlets giving all necessary particulars are issued separately.

RECRUITING PAMPHLET.

The information given in this pamphlet is not exhaustive and details are liable to change from time to time.

Up-to-date information may be had from the nearest Recruiting Officer concerned.

This publication should not be quoted as an authority.

General Headquarters, India,
NEW DELHI.

N.B.—Information regarding candidature for Emergency Commissions in His Majesty's Indian Land Forces is given in a separate pamphlet.

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1. TABLE OF CLASSES ENLISTED AND ARMS OF SERVICE FOR WHICH REQUIRED—*contd.*

Dogras.	Hindustani Musalmans.	Musalman Rajputs (Ranghars).	Rajputana Musalmans.	Meos.	Sindi Musalmans.	Miscellaneous Musalmans (Northern and Central India).
Infantry . .	Infantry . .	Infantry . .	Infantry . .	..	..	Infantry.
..	..	Artillery . .	..	..	..	..
..	..	..	..	S. & M. . .	..	S. & M.
I.A.C. . .	I.A.C. . .	I.A.C. . .	I.A.C. . .	..	..	..
..	I.A.O.C. . .	..	..	..	..	..
M.T., A.T. and Supply.	M.T., A.T. and Supply.	..	M.T. . .	M.T. and Supply.	..	M.T., A.T. and Supply.
..	..	..	..	..	..	Auxiliary Pioneer Corps.
..	I.H.C. . .	..	..	..	..	I.H.C.
Signals . .	Signals . .	..	Signals .	..	..	Signals.
..	..	..	..	..	..	Observer Corps.
Garrison Coys. .	..	Garrison Coys.	Garrison Coys.	..	..	..
	..	..		Pioneer Bns. .	..	..

1. TABLE OF CLASSES ENLISTED AND ARMS OF SERVICE FOR WHICH REQUIRED—*contd.*

Garhwalis.	Kumaonis.		Rajputs.	Ahirs.	Jats.	Gujars.	Christians.
	(1) Rajputs.	(2) Brahmans.					
Infantry . .	Infantry .	..	Infantry .	Infantry .	Infantry .	Infantry .	Infantry.
S. & M. .	S. & M. .	S. & M. .	S. & M. .	..	..	..	..
M.T., A.T. and Supply.	Supply .	M.T., A.T. and Supply.	M.T. and Supply.	M.T. and A.T.	M.T., A.T. and Supply.	M.T. and A.T.	M.T. and Supply.
I.H.C. . . .	I.H.C. .	I.H.C. . .	I.H.C. . .	I.H.C. .	..	..	I.H.C.
..	Signals .	Signals .	Signals .	..	..	..	..
..	I.A.O.C. .	I.A.O.C. .	I.A.O.C. .	..	..	..	..
..	..	..	I.A.C. . .	..	I.A.C. .	..	..
..	..	..	Artillery .	Artillery .	..	..	..
..	..	..	..	Auxiliary Pioneer Corps.	..	..	Auxiliary Pioneer Corps.
Garrison Companies.	Garrison Companies.	..	Garrison Companies.	Garrison Companies.	Garrison Companies.	..	..

1. TABLE OF CLASSES ENLISTED AND ARMS OF SERVICE FOR WHICH REQUIRED—*contd.*

Mers.	Merats.	Minas.	Brahmans (Punjab and U. P.)	Biharis.	Lodhis (U. P.)	Shilpkars.	Miscellaneous Hindus (Northern and Central India).
Infantry . .	Infantry .	Infantry .	Infantry .	Infantry .	..	..	Infantry .
..	..	..	Artillery .	..	..	..	..
..	..	..	S. & M. .	..	..	..	S. & M.
..	..	..	..	..	..	..	I.A.O.C.
..	..	..	..	..	..	..	R.I.A.S.C.
..	..	..	Signals .	..	..	..	Signals.
..	..	..	M.T. .	..	..	..	M.T. and Supply.
I.H.C. .	..	..	I.H.C. .	..	..	..	I.H.C.
Auxiliary Pioneer Corps.	Auxiliary Pioneer Corps.	..	..	Auxiliary Pioneer Corps.	Auxiliary Pioneer Corps.	Auxiliary Pioneer Corps.	Auxiliary Pioneer Corps.
..	..	..	..	..	..	..	Observer Corps.
..	..	..	..	..	..	Pioneer Bns..	Pioneer Bns.

1. TABLE OF CLASSES ENLISTED AND ARMS OF SERVICE FOR WHICH REQUIRED—*contd.*

Dekhani and C. P. Musalmans.	Mahrattas.	Maharashtra and other C. P. Hindi Classes.	Mahars.	Brahmans (Bombay and C. P.)	Madras Classes.
..	Infantry . .	..	Infantry . .	..	Infantry.
..	Artillery . .	..	..	..	Artillery.
..	S. & M. . .	..	..	..	S. & M.
..	I. A. O. C. . .	I. A. O. C. . .	..	..	..
Signals . .	Signals . .	Signals . .	..	Signals . . .	Signals.
R. I. A. S. C. .	R. I. A. S. C. .	R. I. A. S. C. .	R. I. A. S. C. .	R. I. A. S. C. .	R. I. A. S. C.
M. T. and Supply.	M. T. . .	M. T. . .	A. T. . . .	M. T. . . .	M. T. and Supply.
I.H.C. . .	I.H.C. . .	I.H.C. . .	..	I.H.C. . . .	..
..	..	Auxiliary Pioneer Corps.	Auxiliary Pioneer Corps.	..	Auxiliary Pioneer Corps.
..	Garrison Companies.	..	..	..	Garrison Companies.
..	..	Pioneer Battalions	..	..	Pioneer Battalions.

1. TABLE OF CLASSES ENLISTED AND ARMS OF SERVICE FOR WHICH REQUIRED—*concld.*

Bengalis.	Oriyas.	Assamese.
Infantry	....	Infantry.
Artillery	....	....
Auxiliary Pioneer Corps	Auxiliary Pioneer Corps . . .	R. I. A. S. C. (M. T.) (Musalmans) Auxiliary Pioneer Corps.
Observer Corps	Observer Corps	....
....	....	I. H. C. (Christians).
Signals	....	....

PART I.—GENERAL INFORMATION—*contd.*

2. RECRUITMENT.

Applications for recruitment should be submitted to the nearest Recruiting Officer as shown below :—

Head office and sub-offices.	Areas covered.
Peshawar Head Office.	Peshawar District, Malakand and Khyber Political agencies.
Sub-offices.	
Kohat	Kohat and Bannu districts.
D. I. Khan	D. I. Khan District.
Mardan	Mardan District.
Rawalpindi Head Office.	Hazara District of N.-W. F. P., Rawalpindi Civil Division (less Mianwali, Gujrat, Jhelum and Campbellpur districts), Kashmir and Poonch States.
Sub-offices.	
Jhelum	Jhelum District.
Mianwali	Mianwali District.
Campbellpur	Campbellpur District.
Sargodha	Sargodha District.
Abbottabad	
Lahore Head Office	Lahore Civil Division (less Sialkot, Montgomery, Amritsar, Sheikhupura, Gujranwala and Gurdaspur districts). Jammu and Bahawalpur States.
Sub-offices.	
Sialkot	Sialkot District.
Amritsar	Amritsar District.
Montgomery	Montgomery District.
Karachi	Sind.
Gujrat	Gujrat District.
Multan	Multan Civil Division (Less Jhang and Lyallpur districts).
Gurdaspur	Gurdaspur District.
Jhang	Jhang District.
Sheikhupura	Sheikhupura District.
Lyallpur	Lyallpur District.
Gujranwala	Gujranwala District.
Jullundur Head Office.	Jullundur Civil Division (less Palampur, Hamirpur, Hoshiarpur kangra and Ferozepore districts), Chamba, Faridkot, Jind(less Charkhi Dadri, Safidon and Jind Tehsils), Kapurthala, Malerkotla, Mandi, Nabha (less Bawal Tehsil), Patiala (less Narnaul and Mohindergarh tehsils) Sirmoor, Suket and Simla Hill States.

PART I.—GENERAL INFORMATION—*contd.*

Head office and sub-offices.	Areas covered.
Jullundur Head Office—*contd.*	
Sub-offices.	
Palampur . .	Palampur District.
Hamirpur . .	Hamirpur District.
Hoshiarpur . .	Hoshiarpur District.
Ferozepore . .	Ferozepore District.
Ludhiana . .	Ludhiana District.
Kurali . .	Rupar and Kharar Tehsils of Ambala, Budhlada and Karali Tehsils of Hoshiarpur.
Kangra . .	Kangra District.
Delhi Head Office .	Delhi.
Sub-offices.	
Delhi . . .	Delhi Province.
Agra . . .	Agra Civil Division, Dholpur and Bharatpur States.
Meerut . .	Meerut Civil Division (less Saharanpur and Dehra Dun districts).
Hissar . .	Hissar and Gurgaon districts.
Ambala . .	Ambala Civil Division (less Rupar and Kharar Tehsils, Simla District and Simla Hills States) and Narwana Tehsil of Patiala State.
Roorkee . .	Saharanpur and Dehra Dun districts.
Rohtak . .	Rohtak District.
Lucknow Head Office.	Benares, Bareilly, Lucknow and Fyzabad Civil Divisions, Rampur and Benares States and Assam.
Sub-offices.	
Gorakhpur . .	Gorakhpur District.
Almora . .	Kumaon Civil Division (less Garhwal district).
Patna . . .	Bihar Province.
Calcutta . .	Bengal.
Ajmer Head Office	Ajmer-Merwara, Rajputana and Central India Agencies (less Alwar, Dholpur, Bharatpur, Jodhpur and Bikaner States), Narnaul and Mohindergarh Tehsils of Patiala State. Bawal Tehsil of Nabha State.
Sub-offices.	
Alwar . . .	Alwar State.
Jodhpur . .	Jodhpur State.
Bikaner . .	Bikaner State.
Rajkot . .	Western India States and Baroda.
Poona Head Office	Bombay Presidency (less Bombay, Belgaum, Sholapur, East and West Khandesh, Dharwar and North Kanara districts and Southern Mahratta States and Bijapore) Hyderabad States and agencies in Bombay Presidency (less Southern Mahratta States and Bijapore).

PART I—GENERAL INFORMATION—*contd.*

Head office and sub-offices.	Areas covered.
Poona Head Office— *contd.*	
Sub-offices.	
Belgaum . .	Belgaum.
Kolhapur . .	Southern Mahratta States, Bijapore.
Sholapur . .	Sholapur.
Bombay . .	Bombay District.
Kamptee . .	C. P. (less Berar)
Amraoti . .	Berar.
Dhulia . .	East and West Khandesh districts.
Dharwar . .	Dharwar and North Kanara districts.
Bangalore Head Office.	Southern Kanara district and Mysore State.
Sub-offices.	
Cannanore . .	Malabar and Cochin State.
Vellore . .	Bellary, Kurnool, Anantpur, North Arcot and Salem districts.
Cocanada . .	Ganjam, East and West Godavari, Kistna, Guntur and Nellore districts.
Trichy . .	South Arcot, Trichy, Ramnad and Tanjore districts.
Tinnevelly . .	Tinnevelly District and Travancore State.
Coimbatore . .	Coimbatore, and Nilgiri districts.
Chittoor . .	Chittoor District.
Vizagapatam .	Vizagapatam District.
Madura . .	Madura District.
Cuddapah . .	Cuddapah District.
Lansdowne . .	Garhwal District. Tehri Garhwal State.

NOTE.—*Source of information of recruiting tour.*—F. A. leaflets, Deputy Commissioner's Office and Tehsildar's Office.

PART I.—GENERAL INFORMATION—*contd.*

3. PHYSICAL STANDARDS.

TABLE I.—All arms and corps other than those included in Table II.

Classes.	Group I. P. M's., Pathans, Sikhs and Brahmans.	Group II. Jats, Ahirs, Gujars, Meos, Rajputs, H. M's., R. Ms. and M. Rs.' Christians, Maharashtra classes and Madras classes.	Group III. Dogras, Garhwalis, Kumaonis and Bengalis.	Group IV. Assamese.
Height . . .	5'-4"	5'-2"	5'-0"	4'-11"
Expanded chest with 2" expansion.	33"	33"	32"	32"
Weight . . .	115 lbs.	*110 lbs.	105 lbs.	105 lbs.

*Maharashtra classes may be accepted at 105 lbs.

TABLE II.—Special standards.

Corps.	Categories.	Classes.	Height.	Expanded chest.	Weight.
					Lbs.
Artillery—					
Mountain Gunners	All . .	All . .	5'-6"	34"	120
Coast . . .	All . .	All . .	5'-4"	33"	110
Anti-Aircraft . .	30% of all .	All . .	5'-6"	33"	115
R. I. A. S. C. .	Drivers, M.T.	All . .	5'-3"	33"	110
	Drivers, A.T.	(Groups I and II.)	5'-1"	32"	105
	Drivers, A.T. .	(Groups III and IV.)	4'-11"	32"	105

PART I.—GENERAL INFORMATION—*contd.*

TABLE II.—Special standards—*contd.*

Corps.	Categories.	Classes.	Height.	Expanded chest.	Weight.
					Lbs.
I.A.O.C.	All	(Groups I and II.)	5′-2″	32″	110
		(Groups III and IV.)	4′-11″	32″	105
I.H.C.	Amb. Sec.	All	5′-2″	32″	110
	Nursing and other sec.	(Groups I and II.)	5′-1″	32″	105
		(Groups III and IV.)	4′-11″	32″	105
Indian Corps of Engineers.	All	(Groups I and II.)	5′-1″	32″	105
		(Groups III and IV.)	4′-11″	32″	105
Non-combatants (enrolled).	Non-combatants (enrolled) of workman and follower type, *e.g.*, cooks, etc., may be recruited without regard to measurements, provided they are considered physically fit for the work for which they are required.				

NOTE.—These standards are intended as a guide. Variation may be condoned at the discretion of the enrolling officer in consultation with his medical staff in those cases where it appears that the recruit is of proportionate build, sound physique and will be able to carry out the duties required of him.

PART I.—GENERAL INFORMATION—*contd.*

4. AGE LIMITS FOR ENROLMENTS—INDIAN ARMY.

All categories except as specified hereunder or where special instructions are issued from General Headquarters to the contrary	17½—28
EXCEPTIONS.	
(*i*) Gurkha recruits	17—28
(*ii*) M. T. Drivers	18—28
15 per cent of recruits	29—35
(*iii*) Indian Signal Corps (Non-technical) R. I. A. S. C. (A. T.)	17½—30
(*iv*) Sepoys Store Division, Labour Section R. I. A. S. C.	17½—35
(*v*) Ordnance Corps, General Duties Section Indian Military Wing (30 per cent. should be 17½—28 years)	17½—35
(*vi*) Fort Armament Personnel Garrison Companies and Duty Platoons (other than *ex*-soldiers)	29—35
(*vii*) *Ex*-soldiers	Any age provided considered fit by enrolling officer for duties required of them.
(*viii*) Non-Combatants enrolled	18—40 Men of over 40 years of age may be enrolled provided they are considered fit by the enrolling officer for the duties required of them either in India or overseas.
(*ix*) Boys—	
Recruit boys for Sappers and Miners, Signals and Gurkha Units	May be enrolled at 16 years age.
Boys from K. G. R. I. M. Schools	
(*x*) Indian Observer Corps—	
Lower Age Limit	16 years.
Upper Age Limit	Any age provided they are considered fit by the enrolling officer for duties required of them.

5. EDUCATION.

General.—The better the education of a recruit on joining (other things being equal) the greater the chance of promotion. From the day a man joins he attends the regimental school. This education is compulsory. The lowest of all examinations is the recruits' test and that is merely literacy in his own language.

Highest of all is the special certificate which is equivalent to the Matriculation but on a military syllabus. This certificate is accepted in government service in lieu of Matriculation for clerical posts. It also qualifies soldiers for entry into the Indian Military Academy for obtaining a regular commission.

PART II.—TERMS AND CONDITIONS OF SERVICE.

6. Every person now is required to undertake service for the duration of the war and twelve months after, if required. Extensions of service beyond this will be considered after the war.

7. PAY.

Table A.—Non-technical recruits.

Rank.	Pay.	Proficiency pay after one year if approved.	Expatriation allowance.	Batta Overseas only.	Deferred pay after four years.	Total.
COMBATANTS.	Rs. a.	Rs. a.	Rs. a.	Rs. a.	Rs. a.	Rs. a.
Sepoy	16 0	2 8	7 0	5 0	1 0	31 8
L/Naik	18 0	2 8	7 0	5 0	1 0	33 8
Naik	22 0	*2 0 / 4 0 / 6 0	11 0	8 0	1 0	46 0
Havildar . . .	25 0		11 0	8 0	1 0	51 0
Jemadar . . .	75 0	..	14 0	11 0	..	100 0
Subedar . . .	130 0	..	22 0	18 0	..	170 0
Non-combatants (enrolled)	15 0	..	7 0	3 8	..	†25 8
Labourers . . .	15 0	..	7 0	3 8	..	25 8

*NOTE.—N. C. Os. get Good Service Pay at the rates shown above according to length of service as such.

†In the case of Cooks, Waiters and Washermen a trade pay in accordance with their grades and trade grouping will also be admissible.

Proficiency pay.—Proficiency pay at Rs. 2-8-0 per mensem is admitted after 1 year's service, and in the case of sepoys of the Indian Armourers Section, I.A.O.C., the rate will be Rs. 1-14-0 per mensem.

Additional pay.—The following additional pay is admissible:—

Expatriation allowance (overseas only) . . . Rs. 7 per mensem.
Batta (if authorized) . . . . . Rs. 3-8-0 per mensem.

8. RATIONS.

Free, including atta or rice, dal, potatoes, vegetable sugar, ghee, meat, milk, salt and masala. Total value Rs. 12 per month.

9. CLOTHING.

Free, including pugri, putties, shirt, shorts, blanket, kullah, vest (cotton), durri, hosetops, towel, socks, boots, charpoy, kit-box, mosquito net, jersey, great coat or waterproof.

PART II.—TERMS AND CONDITIONS OF SERVICE—*contd.*

10. ACCOMMODATION, LIGHTING AND WATER.

Free.

11. MEDICAL ATTENDANCE.

Free.

12. RAILWAY FARE.

One-half when proceeding on leave and full fare every third year.

13. PROMOTION.

(a) *Non-technical.*—Nothing can be promised regarding promotion but the following has been worked out on the basis of present expansion :—

> " A smart educated recruit joining a battalion now can hope to become Lance-Naik within six months, Naik within twelve months, Havildar within four and-a-half years and Jemadar within nine years. It depends on his previous education, powers of leadership and general keenness."

14. PENSIONS.

Pensions on discharge which vary from Rs. 5 for a Sepoy to Rs. 75 as a Subedar according to length of service.

Sometimes for short service a gratuity is given instead of pension.

Special rates are admissible for those rendered unfit by reason of field service and for dependants of those who die on service.

Full particulars may be obtained from the Recruiting Officers.

PART III.—PRELIMINARY MEDICAL EXAMINATION OF ARMY RECRUITS.

15. In the preliminary medical inspection of recruits, the principal points to be attended to are :—

That the recruit is sufficiently intelligent.

That his hearing is good and that there is no sign of serious ear disease.

That his vision with either eye is normal.

That his speech is without impediment (slight stammering not to debar).

That he has no glandular swellings.

That he has no inveterate cutaneous disease, chronic ulcers or fistulae.

That his chest is well formed and that his lungs are sound.

That his heart is sound.

That he is not ruptured in any serious degree.

That his limbs are well formed and fully developed.

That there is free and perfect motion of all the joints.

That his feet and toes are well formed.

That he has no congenital malformation or defects.

That he does not bear traces of previous acute or chronic disease pointing to an impaired constitution, *e.g.*, enlargement of the spleen.

That he possesses a sufficient number of sound teeth for efficient mastication.

That he is not suffering from venereal disease.

That he shows no manifestation of nervous instability, *e.g.*, Rombergism, Graves' disease, Tachycardia.

That any curvature of the spine is postural.

Vision.—The standard of vision need never be as high in the case of a non-combatant as for a combatant. The latter requires acuity of vision for rifle shooting and for accurate observation of enemy movements, landscape marking, etc., and these are points which are never likely to be of importance for any non-combatant. Every non-combatant, however, must have fair sight, sufficient to enable him to perform his duties. Ward servants and cooks of the Indian Hospital Corps need sight good enough for them to carry out their duties in the wards and kitchens. Sweepers of this corps, *i.e.*, men who have to clean hospital wards, etc., require better vision than is necessary for conservancy sweepers.

PART III.—PRELIMINARY MEDICAL EXAMINATION OF ARMY RECRUITS—*contd.*

Minor physical defects which may be condoned at the discretion of the medical officer :—

Otitis Media and other ear diseases .	All dried up perforations and cases of otitis media, unless there is offensive discharge should be accepted provided hearing is satisfactory.
Knock-knee	Where there is no muscular weakness or wasting, and the candidate can walk and run satisfactorily, even though the internal malleoli may be separated by over 2 inches he may be accepted.
Goitre	Where there is no sign of nervous instability, where the heart rate is within the normal limits and there are no other signs of Toxaemia attributable to enlargement of the Thyroid gland, the recruit may be accepted.
Curvature of Spine	May be accepted if only apparent, *i.e.*, postural and not due to active disease of the vertebral column.
Small Hydroceles, Varicoceles, and mild Bubonoceles.	May be accepted provided the medical officer considers the condition to be such that it will not interfere with efficiency within a period of two years.
Varicose veins	Cases to be treated on their merits and if recruit's efficiency is not likely to be affected within a period of two years he should be accepted.
Enlarged Spleen	May be accepted where enlargement is moderate, provided the spleen is soft and in the opinion of the medical officer likely to dissolve under treatment. A note should be made on the documents of all such recruits accepted so that suitable treatment can be given in their Training Battalions.
Pyorrhoea	Men with severe pyorrhoea, should be rejected. If pyorrhoea is slight and the teeth are otherwise sound the man may be accepted.

GIPD– M 4A Army—6-5-42—10,000.

W 227-40-5

The reply to this communication should be addressed to the Secretary to the Resident in Mysore, Bangalore, by designation and not by name.

No. F.66-41/W

Re 20 of WCgies Secr 57/W

FROM

THE SECRETARY
TO THE HON'BLE THE RESIDENT IN MYSORE.

War

CHIEF SECRETARY. 3. JUL. 1942 GOVT. OF MYSORE.

To

The Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Dated Bangalore, the 3rd July *1942.*

3/7

Emergency Commissions - Information Pamphlets.

- - -

SIR,

1231/W. In continuation of my letter No.F.66-41/W, dated the 3rd June 1942, I am directed to forward 20 and 10 more copies, respectively, of the two pamphlets noted in the margin for favour of distribution.

1. Pamphlet giving particulars of Emergency Commissions in His Majesty's Indian Land Forces.
2. Pamphlet giving particulars of entry for officers of the Indian Air Force, Pilots and Observers.

I have the honour to be,
Sir,
Your most obedient servant,

M. Rahman Khan.

for SECRETARY TO THE RESIDENT.

VN

EMERGENCY COMMISSIONS IN HIS MAJESTY'S INDIAN LAND FORCES

INFORMATION PAMPHLET

GENERAL HEADQUARTERS, INDIA

ADJUTANT GENERAL'S BRANCH

No. B/67242/A. G. 2 (c)

Published by the Manager of Publications, Delhi
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1942.

ADDENDUM.

Since the compilation of this pamphlet the Recruiting Organisations of the Royal Indian Navy, and Indian Air Force, have been amalgamated with that of the Indian Army. Application forms for temporary commissions in the R. I. N. R. R. I. N. V. R. and for Emergency Commissions in the Indian Air Force may be obtained from District|Area Commanders and Provincial Selection Boards. Preliminary interview of candidates will normally be undertaken by the Provincial Selection Boards, who will pass successful candidates on to the Central Interview Board for final selection (*Vide* Appendix 3).

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PREFACE

This pamphlet is intended to give in a short compass the main conditions governing emergency commissions in His Majesty's Indian Land Forces. It is intended for the information of candidates who are considering applying for emergency commissions. This pamphlet should not be quoted as an authority especially as regards pay, allowances, leave and other concessions as these are subject to periodical revision.

PART I.—GENERAL.

This part contains general conditions governing emergency commissions in both technical and non-technical arms.

1. *Definitions.*—Technical arms are :—

Indian Engineers.

Indian Signals.

Royal Indian Army Service Corps (M. T.).

Indian Army Ordnance Corps.

Non-technical arms are :—

Cavalry.

Infantry.

Artillery.

Royal Indian Army Service Corps (General Duties).

2. *Emergency Commission—its implications and prospects.*

All Commissions which are granted during the present war are known as "Emergency Commissions". They are granted for the duration of the war and for so long thereafter as their services may be required. They convey the same status and powers as permanent peace-time commissions and, although terminable on the conclusion of hostilities, holders are eligible for consideration for such permanent commissions as may be available after the War. Many officers holding emergency commissions will undoubtedly be required for permanent service after the war, so there is a good change of being selected for this privilege. As merit and experience will count, the sooner a commission is obtained the better. Intending candidates should therefore not delay in applying.

Many prospective applicants have little knowledge of what life in the Army involves. An Officer in His Majesty's Forces has great responsibilities, moral, legal and financial, but many privileges. He is responsible for the welfare and lives of the men who serve under him at all times. He is answerable for all the arms, equipment, clothing, animals and other property used by the men under his command. He has to work hard to make himself efficient in the many duties which will come his way. He must be inspired by a deep sense of devotion to the cause of his country and never spare himself in carrying out his duties however distasteful they may be at the time.

In return he will learn to be a leader of men. He will broaden his mind by travel both in India and abroad. He will find opportunities for games, sports, adventure and make contact with various peoples and make many new friends. There is probably no profession in the world which repays one so well in kind for the hard but healthy work which Army life entails.

As it is realised that candidates by accepting emergency commissions may be missing the chance of permanent employment in other Government services, it has been decided that 50% of vacancies annually occurring in the I. C. S. and Indian Police shall be left unfilled with a view to their being made available immediately after the war for suitable candidates with war service. A similar scheme of reservation to the Central Services with any necessary modifications imposed by the peculiar requirements of particular services is under consideration and it is expected that Provincial Governments will make their own pronouncements in respect of the services under their control. Minimum educational qualifications, the possession of which is considered essential for the efficient performance of the duties of the Service in question, will be prescribed but otherwise recruitment to such reserved vacancies will be made by selection and due consideration will be given to a certificate of good service from the Military Commander of the unit or units in which the candidate served. Appointments will be subject to the usual medical examination for physical fitness prescribed for the Service concerned.

Implications of emergency commissions.

Candidates once finally selected must—

(i) give up all ideas of other employment whilst serving in the Army ;

(ii) subject themselves to the rules and regulations of the cadet school to which posted and subsequently to provisions of the Indian Army Act, which confers additional privileges as well as liabilities ;

(iii) be prepared to serve anywhere in India or overseas with any Branch or Arm of His Majesty's Forces and to move anywhere at short notice by land, river, sea or air.

Direct Commissions.

These are granted to those who possess certain special qualifications and who can be granted special appointments without any military training.

The terms and conditions including age limits and physical standards, which apply at present to those entering Army Service are set forth in Appendices 1 to 7.

3. (*a*) *Who are eligible to apply.*—Any male person of unmixed Indian descent (including school and college students), or of mixed Indian and European descent, or of pure European descent if domiciled in India, is eligible.

A candidate who is in Government service must apply through the Head of his Department who must obtain sanction of the Local Government or Administration concerned.

Subjects of Indian States in State employ must obtain prior sanction of the State Authorities concerned.

Applications of serving soldiers including V. C. Os. will be forwarded through the normal military channels. No serving soldiers of, or individuals serving with, the I. A. O. C. will be recommended without the prior permission of the Director of Ordnance Services at G. H. Q., India. Prior approval of D. S. D. (Signals) will be necessary in the case of serving soldiers of Indian Signal Corps.

(*b*) *General qualifications.*

(*i*) *Physical.*—See para. 5 and Appendix 2. Candidates must be able to stand a strenuous course of training at an Officers' Training School and fulfil full military obligations.

(*ii*) *Educational.*—Good general education of a high standard. No minimum educational qualifications are specified for non-technical arms but candidates are expected to possess good general knowledge, acquaintance with current world topics and the part played by the Army especially the Indian Army in the War, intelligence and fluency in English. The medium of communication at the training schools is English and no facilities exist at the training schools for language instruction.

(*iii*) *Miscellaneous other qualifications* :—

Personality so as to command the respect and obedience of Indian soldiers.

Resourcefulness.

Initiative.

Powers of drive without being aggressive.

Adaptability to circumstances.

Tactful behaviour to superiors, subordinates and others.

(*iv*) *Age limits.*—As laid down in Appendix 1.

4. *How to apply.*—Those desirous of taking advantage of the opportunity to obtain an emergency commission should apply in writing for a form of application I. A. F. Z. 2290 to the requisite Military Headquarters shown in Appendix 3 according to the civil District in which they are residing at the time of applying.

5. *Medical Fitness.*—All candidates must be medically fit for service in any part of the world. In the case of Engineer candidates Medical Category "B" (Unfit for general service, but fit for all ordinary duties in India, and for garrison, base, or L. of C. duties abroad, or for specially selected employment abroad) is acceptable.

6. *Method of selection.*—Candidates will first be interviewed by a Local Selection Committee, called Provincial Board, consisting of civil and military officers. If approved by that Committee they will be interviewed by one of the Central Interview Boards (*see* Appendix 8).

Technical candidates will in addition require to be passed by a selected Technical Officer.

No appeals against the decision of the Central Interview Boards can be considered.

Candidates not considered up to standard for an Officers' Training School but likely to improve with special training facilities, may be selected for this purpose by the Interview Board when special instructions will be issued to the candidate.

7. The periods of training are as follows :—

Arm of Service.	Period of Basic Training.	Supplementary Training in arm of service for which selected.	Total.
	months.	months.	
Cavalry (Indian Armoured Corps) ...	5	3	8
Artillery	5	2	7
Signals	5	4	9
Engineers	6	...	6
Infantry	6	...	6
R. I. A. S. C.	5	3*	8
I. A. O. C. (O. M. E.)	2½*	†	2½
I. A. O. C. (Administrative Officers)	4*	...	4

*Indicates that the cadets undergo the training as Commissioned Officers, but candidates for the I. A. O. S. may be required to undergo a period of training as cadets at an Officers' Training School, after which they will attend a further period of training, as commissioned officers, at the I. A. O. C. Training Centre.

†Selected candidates will be required to undergo a further course in Armaments and Instruments, totalling 4 months.

N. B.—Cadets of between 18 and 18½ years of age carry out 12 months' training inclusive of supplementary training. (Not applicable to the I. A. O. C.

Serving soldiers finally selected are not exempt from undergoing training but the period may be shortened according to the degree of proficiency.

Joining instructions will be given to the candidates prior to their proceeding to their respective school of instruction.

Candidates must mix freely with all classes and must not be influenced by caste prejudices. Messing arrangements are provided at the Training School and no separate arrangements by candidates are permitted. Candidates are not allowed to take their families to Schools of Instruction.

8. *Posting of trained Candidates.*—This will depend on aptitude and characteristics displayed while under training. While every regard will be given to candidates' wishes, the recommendation of the School Commandant will be the chief deciding factor. In the case of I. A. O. C. Officers, postings will be ordered by General Headquarters.

Candidates who do not come up to the required standard in any way during training are liable to be discharged at any period of their training.

9. *Leave.*—Leave will be admissible as under :—

(*i*) *During the period of training.*—No leave except casual leave up to ten days *at a time*, will be admissible. I. A. O. C. Officers will not be granted any leave whilst undergoing training at the I. A. O. C. Training Centre.

(*ii*) *On being commissioned.*—Leave will be governed by the rules applicable to regular Indian Commissioned Officers, subject to such restrictions as may, from time to time, be imposed during the war, *i.e.*, during the war they will ordinarily be eligible for—

(*a*) Casual leave which is ordinarily limited to 10 days at a time.

(*b*) Privilege leave *up to* two months annually of which only 1 month may be granted at a time.

(*c*) Leave on medical certificate up to a total of two years absence from duty, provided there is a reasonable prospect of an officer becoming fit for duty.

(*d*) Wound, injury or disability leave on full pay up to 3 months.

(*e*) Those permitted to retire or resign their commissions may be granted privilege leave due or casual leave pending retirement or resignation.

10. *Counting of previous service.*—(*Not* applicable at present to Ordnance Mechanical Engineers for which see Appendix 5). Emergency Commissioned Officers are eligible for promotion to the war substantive rank of Lieutenant on their completing 2¼ years' service including any periods of service reckonable under clauses (*i*) and (*ii*) below, or on completing 18 months' commissioned service rendered during the emergency, whichever is earlier.

(*i*) All King's commissioned service, in any branch of His Majesty's naval, military, marine and air forces [which include service in the Indian Volunteers, the Indian Defence Force, the Auxiliary Force (India), and the Indian Territorial Force], in the forces of a Dominion, Crown Colony or other British Possessions, whether regular or otherwise, rendered during the period 4th August 1914 to 11th November 1918 (both days inclusive), and any full pay King's commissioned service rendered subsequent to the above mentioned period.

(*ii*) All King's commissioned service with the colours as a regular officer.

No individual will be commissioned with more seniority than that of Lieutenant, junior in that rank, but those who have sufficient reckonable service will be allowed to draw the higher rate of pay laid down for a Lieutenant.

the period of service, as above, which he claims should reckon

An applicant should state clearly on his application form towards rank and seniority, and should submit the necessary proof thereof. The onus of proving former service rests with the applicant himself, and claims are ignored in the absence of necessary proof.

11. *Pay and Allowances.*

I.—*Pay and allowances as cadets under training at schools of instruction and training units in India.*

(1) (*a*) *Indian civilian cadets from India.*—Pay as specified below, will be admissible from the date of joining the schools of instruction or training units :—

(*i*) *Single*	.. ..	About Rs. 148 p. m.
(*ii*) *Married*	.. ..	Rs. 148 p. m. *plus* Rs. 50 p. m. special allowance and Rs. 5 p.m. separation allowance, if family is separated.

(*b*) *Civilian Government servants from India—(Indians).*—Pay as in (*a*) above, but they may be allowed to draw the civil pay of their civil substantive appointments if more favourable.

The term ' civil pay ' will take into account increments of civil pay as they become due and the operation of the ' next below rule ' affecting officiating promotions under the civil rules applicable to the officer's permanent cadre.

Pay and allowances will be admissible from the date of leaving their peace stations, provided officers report for duty within 10 days of that date.

An officer will be allowed to retain a lien on his permanent civil appointment under the normal rules on the subject; military service will count towards increments of civil pay, promotion, pension or gratuity (as the case may be) in his permanent cadre.

(2) Messing, accommodation, furniture, water, light, fuel and conservancy charges of *all cadets* will be borne by the Government.

(3) An outfit allowance of Rs. 533 will be given to each cadet. This will be expended under the supervision of the Officer Commanding of the Training Establishment to which posted. In the case of those selected for direct commissions into the I. A. O. C., the outfit allowance will be granted on notification of the grant of commission.

II.—*Pay and allowances on being commissioned up to the rank of Major.*

(i) (a) *Non-Government servants.*

	Pay.		Corps pay to Indian Engineers, O. M. Es. & officers of the I. S. O., R.I.A.S.C. & I.A.O.C.	Separation allowance if Posted overseas or to a non-family station in India.
	Unmarried.	Married.		
	Per mensem. Rs.	Per mensem. Rs.	Per mensem. Rs.	Per mensem. Rs.
2nd Lieutenant ...	370	450	40	40
Lieutenant ...	410	490	40	40
Lieut. after 6 years' Service ...	440	520	40	40
Captain ...	480	560	60	50
Captain after 11 years' Service ...	530	660	60	50
Captain after 14 years' Service ...	620	750	60	50
Major ...	765	850	100	80

NOTE.—Unmarried Officers when serving in India will receive a special allowance as follows :—

2nd Lieut Rs. 35/- p. m.
*Lieutenant. Rs. 20/- p. m.
Captain until completion of 11 years' service Rs. 20/- p. m.

*On completion of 3 years and 9 months' service as Lieut. the special allowance will be Rs. 50/- p. m. until an officer becomes eligible for pay at Rs. 440 p. m. when the special allowance will be again Rs. 20/- p. m.

(*c*) *Civilian Government servants.*

Pay as in (*a*) above but they may be allowed to draw the civil pay of their civil substantive appointments, if more favourable.

Other conditions of service will be the same as in paragraph (1) (*b*) of clause I above.

NOTE.—Extra compensatory allowance is granted to personnel of the Railway and P. & T. Departments.

12. *Travelling allowances and concessions.*

Service personnel (i.e., *British and Indian Soldiers*)—

(*i*) If posted direct to their permanent station, they will travel on warrant on the permanent duty scale in the class of accommodation to which their substantive rank entitles them provided that in no case will a lower class of accommodation than second class be allowed.

(*ii*) If posted to an intermediate station, (*i.e.*, when proceeding to an Officers' Training School or the Indian Military Academy), they will travel on warrant on the temporary duty scale in the class of accommodation to which their substantive rank entitles them provided that in no case will a lower class of accommodation than second class be allowed. When proceeding to the permanent station direct after completion of the course, they will receive conveyance on warrant on the temporary duty scale for themselves, *plus* the difference between the permanent and temporary duty scales of baggage and servants on warrant and fares for the family to the permanent duty station direct as for first grade officers.

Non-service personnel (i.e., *British and Indian gentlemen recruited from civil life and from Government employment*)—

(*i*) If posted from their residence|station of civil employment direct to their permanent station, they will receive permanent duty scale of travelling allowance as for second grade officers, except that such Government servants as are classified as first grade officers for travelling allowances will receive first class fares.

(*ii*) If posted to an intermediate station (*i.e.*, when proceeding to a course of instruction at the I. M. A. or an Officers' Training School), they will receive temporary duty scale of travelling allowance as for second grade officers, except that Government ser-

vants who are classified as first grade officers for travelling allowances will receive first class fares, from their residence|station of civil employment to the intermediate station. When proceeding to the permanent station direct after completion of the course, they will receive conveyance on warrant on the temporary duty scale for themselves, *plus* the difference between the permanent and temporary duty scales of baggage and servants on warrant and fares for the family from their residence|station of civil employment, to the permanent duty station direct as for first grade officers.

2. Whilst at the Officers' Training Schools or the Indian Military Academy, cadets (British and Indian) will receive free conveyance as specified in the final sub-paragraph of this paragraph on the following occasions :—

(*a*) When granted leave on medical certificate to and from their homes or intended place of residence (in the case of those who have no homes) within Indian limits.

(*b*) When granted leave after the completion of their training to and from their homes or intended place of residence (in the case of those who have no homes) within Indian limits.

(*c*) On selection for a further course of training whilst on leave at their homes or intended place of residence (in the case of those who have no homes) within Indian limits or direct from the Officers' Training Schools or the Indian Military Academy to the station of further training. Whilst at the second course they will be entitled to the concessions at (*a*) and (*b*) above. When proceeding to the permanent station direct after completion of the second course they will receive conveyance on temporary duty scale from the second station of training to the permanent station for themselves, *plus* the difference between the permanent and temporary duty scales of baggage and servants on warrant and fares for the family from their residence|unit|*station of civil employment* to the permanent duty station direct as for first grade officers.

(*d*) To their homes, place of recruitment or, in the case of item (*iii*) below to the place where their services are required, within Indian limits when discharged—

(*i*) On medical grounds.

(*ii*) On disciplinary grounds.

(*iii*) On being required for other duties by the National Advisory Committee.

(*iv*) On being found unsuitable for either the initial or further training.

British and Indian soldiers will travel in the class of accommodation to which their substantive rank entitles them. Civilian cadets will draw travelling allowance on the temporary duty scale as in paragraph 1 above, except in cases of (*ii*) and (*iv*) above when only one second class fare will be admissible.

3. Past cases where travelling allowance has already been admitted or advance of travelling allowance paid for journeys undertaken prior to the issue of these orders will not be re-opened.

13. *Provident Funds.*

(*a*) Cadets granted emergency commissions are eligible to subscribe to the Defence Services Officers Provident Fund. Subscription is initially optional, but continuance becomes compulsory when an officer once becomes a subscriber. The object of the Fund is to encourage thrift and to provide officers with a lump sum of money on quitting the service, at a time when it is most needed.

While in service subscribers may, under certain conditions, take advances from the sum standing to their credit. Such advances will ordinarily not exceed an amount in excess of three months' pay and are repayable in not less than 12 and not more than 24 monthly instalments.

Subscriptions range from a minimum of Rs. 10 to Rs. 40 p.m. according to the rank of a subscriber, the maximum monthly subscriptions being five times the minimum, and are exempt from payment of Indian Income Tax subject to the limitations laid down in the Indian Income Tax Act.

Interest is allowed on subscriptions at the same rate admissible to subscribers to the General Provident Fund. The rate of interest will be as decided by the Government of India and notified in India Army Orders from time to time.

Copies of the Defence Services Officer Provident Fund Rules can be obtained *gratis* from the C. M. A. and P., Lahore.

(*b*) Civilian Government servants, including Railway personnel, who, during their civil employ, were subscribers to a Provident Fund, will be permitted to continue to subscribe to that Fund under the same terms and conditions as in their civil appointment.

14. *Disability and family pensions.*

Subject to the same general conditions as are applicable to similar awards in the case of regular Indian commissioned officers, disability pension, family pension, allowances and gratuity shall be admissible at the following rates when an officer is pronounced permanently unfit for general service, or dies, from a cause directly attributable to conditions of military service:—

Disability Pensions.

Percentage of degree of disability.	Rank.		
	Lieut.-Colonel.	Major.	Captain or Subaltern.
	Rs. per annum.	Rs. per annum.	Rs. per annum.
100	3,335	2,665	2,000
Less than 100 but not less than 90	3,000	2,400	1,800
Less than 90 but not less than 80	2,665	2,135	1,600
Less than 80 but not less than 70	2,335	1,865	1,400
Less than 70 but not less than 60	2,000	1,600	1,200
Less than 60 but not less than 50	1,665	1,335	1,000
Less than 50 but not less than 40	1,335	1,065	800
Less than 40 but not less than 30	1,000	800	600
Less than 30 but not less than 20	665	535	400

14. *Disability and family pensions.*

Subject to the same general conditions as are applicable to similar awards in the case of regular Indian commissioned officers, disability pension, family pension, allowances and gratuity shall be admissible at the following rates when an officer is pronounced permanently unfit for general service, or dies, from a cause directly attributable to conditions of military service:—

Disability Pensions.

Percentage of degree of disability.	Rank.		
	Lieut.-Colonel.	Major.	Captain or Subaltern.
	Rs. per annum	Rs. per annum.	Rs. per annum.
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Less than 100 but not less than 90	3,000	2,400	1,800
Less than 90 but not less than 80	2,665	2,135	1,600
Less than 80 but not less than 70	2,335	1,865	1,400
Less than 70 but not less than 60	2,000	1,600	1,200
Less than 60 but not less than 50	1,665	1,335	1,000
Less than 50 but not less than 40	1,335	1,065	800
Less than 40 but not less than 30	1,000	800	600
Less than 30 but not less than 20	665	535	400

Family Pension.

	Rs. per annum
(*a*) Widow—	
Rank of officer—	
2nd Lieut. and Lieut.	1,200
Captain	1,340
Major	1,870
Lieut.-Colonel	2,400
b) Legitimate children—	
(*i*) Children's allowance for each child irrespective of the rank of the officer	320 (Rs. 535, if motherless).
(*ii*) Educational allowance which may be granted in special cases in addition for each legitimate child in case of pecuniary need, etc.. Not exceeding	310

Gratuities.

The gratuity admissible to the widow of an officer killed in action shall be :—

Rank of officer.	Amount of gratuity. Rs.
2nd Lieut.	1,335
Lieutenant	2,000
Captain	2,670
Major	4,000
Lieut.-Colonel	6,000

Pensions of officers granted permanent commissions.

Officers who are granted permanent commissions after the war will be eligible for pensions and gratuities. These are on a generous scale.

For example, an officer who leaves the service with less than 15 years but more than 10 years pensionable service gets Rs. 13,250 for ten years service *plus* Rs. 1,250 for each additional year.

An officer who retires after completing 15 years pensionable service gets a pension of Rs. 1,800 per annum. Higher rates of pension are earned by length of service and rank attained. The maximum pension for a Lt.-Colonel is Rs. 7,200 per annum.

PART II—APPENDICES.

APPENDIX I.

AGE LIMITS.

[See paragraph 3 (*b*) (*iv*), Part I.]

Age Limits for Indian Land Forces.

Non-Technical.

Arm or Corps.	Age Limits.	
	Lower.	Upper.
Cavalry	18 (Must have attained 18th birthday).	35 (Must not have passed 36th birthday).
Infantry		
Artillery		
R.I.A.S.C. (General Duties) ...		
Civilian Candidates		
Regular Army Candidates ...		
Auxiliary Force Candidates ...		
Territorial Force Candidates ...		

Technical.

Arm or Corps.	Age Limits.	
	Lower.	Upper.
Indian Army Ordnance Corps ... (Ordnance Mechanical Engrs.)	20	40 (Must not have passed 41st birthday).
Indian Army Ordnance Corps .. (General Duties.)	20	
Corps of Indian Engineers ...	18 (Must have attained the 18th birthday).	35 (Must not have passed 36th birthday).
Corps of Indian Signals ...		
Royal Indian Army Service Corps. (Mechanical Tpt.)		
Royal Indian Army Service Corps (Supply Branch).		

APPENDIX 2.

[See Paragraph 3-*b* (*i*), Part I.]

Physical conditions for admission to the Indian Land Forces as an Emergency Commissioned Officer.

1. To be passed as fit for an emergency commission in the Indian Land Forces a candidate must be in good mental and bodily health, and free from any physical defect likely to interfere with the efficient performance of military duty in any part of the world.

2. The age, height and chest girth will not be less than that given in the following table:—

Age last birthday.	Height without shoes.	Chest.	
		Girth when fully expanded.	Range of expansion not less than.
	inches.	inches.	inches.
17 to 18 ...	62 and under 65 ...	33	2
	65 ,, 68 ...	33½	2
	68 ,, 72 ...	34	2
	72 and upwards ...	34	2
19	62½ and under 65 ...	33½	2
	65 ,, 68 ...	34	2
	68 ,, 70 ..	34½	2
	70 ,, 72 ...	34½	2
	72 and upwards ...	35	2
20 and upwards ...	62½ and under 65 ...	33½	2
	65 ,, 68 ...	34	2
	68 ,, 70 ...	34½	2
	70 ,, 72 ...	35	2
	72 and upwards ...	35½	2

Height, Chest and Weight measurements of the categories mentioned below.

Infantry, Signals.

(1) *Dogras, Garhwalis, Kumaonis, Bengalis.*

(2) *Gurkhas, Assamese.*

	——	Height.	Expanded Chest.	Weight.
		(1) 5′—0″	32″	105 lb.
		(2) 4′—11″	32″	105 lb.
(1) & (2)	*Indian Cavalry* ...	5′—4″	33″	110 lb.
	Artillery—			
	Mountain ...	5′—6″	34″	120 lb.
	Field and Heavy ...	5′—4″	33″	110 lb.
	Anti-Tank ...	5′—4″	33″	110 lb.
	Anti-Aircraft ...	5′—6″	33″	115 lb.
	R. I. A. S. C.—			
	M. T. ...	5′—4″	33″	110 lb.
	A. T. ...	4′—11″	32″	105 lb.
	I. A. O. C. ...	4′—11″	32″	105 lb.
	Indian Engineers ...	4′—11″	32″	105 lb.

APPENDIX 3.

LIST OF MILITARY AUTHORITIES AND AREAS UNDER THEIR RESPECTIVE JURISDICTION TO WHOM APPLICATION SHOULD BE ADDRESSED.

Military Authorities.	*Military formations to which applications may be sent.*
Headquarters, Peshawar District, PESHAWAR ...	Headquarters, Peshawar District.
Headquarters, Kohat District, KOHAT ...	Headquarters, Kohat District.
Headquarters, Rawalpindi District, (Winter). RAWALPINDI. (Summer). MURREE ...	Headquarters, Rawalpindi Area, RAWALPINDI.
Headquarters, Waziristan District, (Winter). DERA ISMAIL KHAN (Summer). RAZMAK ...	Headquarters, Waziristan District.
Headquarters, Lahore District, (Winter). LAHORE. (Summer). DALHOUSIE	Headquarters, Lahore Area, LAHORE.
	Headquarters, Ambala Area, AMBALA—(Winter). KASAULI—(Summer)
	Headquarters, Ferozepore Area, FEROZEPORE.
	Headquarters, Jullundur Area, JULLUNDUR.
Headquarters, Delhi Area, DELHI ...	Headquarters, Delhi Area, DELHI CANTONMENT.
Headquarters, Meerut District, DEHRA DUN ...	Headquarters, Dehra Dun Area, DEHRA DUN.
Headquarters, Lucknow District, (Winter). LUCKNOW. (Summer). RANIKHET ...	Headquarters, Allahabad Area, ALLAHABAD.
Headquarters, P. & A. District, CALCUTTA ...	Headquarters, Calcutta Area, CALCUTTA.
	Headquarters, Eastern Bengal and Assam Area, SHILLONG.

Military Authorities.	*Military formations to which applications may be sent.*
Headquarters, Western (Independent) District, QUETTA ...	Headquarters, Western (Ind.) District.
Headquarters, Sind District, KARACHI ...	Headquarters, Sind District.
Headquarters, Bombay District, BOMBAY ...	Headquarters, Bombay Area, BOMBAY. Headquarters, Mhow Area, MHOW.
Headquarters, Deccan (Independent) Area, BOLARUM ...	Headquarters, Deccan (Independent) Area, BOLARUM.
Headquarters, Poona (Independent) Area, POONA ...	Headquarters, Poona (Independent) Area, POONA.
Headquarters, Jubbulpore (Ind.) Area, JUBBULPORE ...	Headquarters, Jubbulpore (Ind.) Area, JUBBULPORE.
Headquarters, Madras District, BANGALORE ...	Headquarters, Madras Area, MADRAS.

APPENDIX 4.

CORPS OF INDIAN ENGINEERS.

There are two methods of recruitment of Engineer officers from civil life in India for the grant of emergency commission in the Corps of Indian Engineers.

METHOD I.—*Commissions through Engineer Officer Cadet Training Units.*

Qualifications. (*a*) *Physical.*—See Appendices 1 and 2.

(*b*) *Education.*—(*i*) Passed the Intermediate examination in Arts or Science in the first or second division with Mathematics or Physics of a recognised Indian University.

(*ii*) Passed the B.Sc., or B.A. examination in the first or second division with Mathematics or Physics or with two papers in Mathematics of a recognised Indian University.

(*iii*) Passed the first or intermediate examination in Engineering of a recognised Indian University.

(*iv*) Passed the Associate membership examination (all parts) of the Institute of Civil Mechanical, or Electrical Engineers of Great Britain, or of the Institute of Engineers (India).

(*v*) Passed the final examination of a recognised university of Engineering degree or Engineering College Diploma.

(*vi*) Men without engineering degrees or diplomas but with good practical experience of engineering may be accepted provided they possess reasonably good educational qualifications. Such cases will be considered on their individual merits.

(*c*) *Experience.*—Practical engineering experience preferably of civil or structural engineering is necessary only in the case of candidates over 27 years of age.

Prospects.—Emergency Commissioned Officers receive substantive promotion to the rank of Lieutenant on completion of 18 months' Service.

METHOD II.—*Direct Commissions without training.*

This type of commission is granted only to selected individuals whose qualifications suit them for specialist Engineering officer appointment.

Prospects.—Officers with the necessary qualifications and experience may receive immediate or early acting promotion to Captain or Major to fill vacant appointments carrying these ranks

APPENDIX 5

INDIAN ARMY ORDNANCE CORPS

Ordnance Mechanical Engineers.

(*a*) *General Education.*—Matriculation or equivalent standard.

(*b*) *Technical Education.*—A technical education is not enough; the candidate must show that he has actually benefited by it, *i.e.*, he has assimilated and retained fundamentals and that he is able to apply his knowledge to practical engineering problems.

(*c*) *Practical Training.*—Practical training is of paramount importance; a definite apprenticeship is most desirable. This may be sandwiched with a university course. As well as being trained in fitting and turning, candidates must have had some experience in allied trades such as pattern-making, moulding, etc.

(*d*) *Experience.*—The experience required of a candidate will depend largely on his age. In the case of older candidates, *i.e.*, from 35 years of age, it is expected that he should have already held some responsible post. In the case of younger men extensive experience is not expected but the candidate must be able to satisfy the interviewer that he has had the ground work and fundamentals necessary for the duties of an O.M.E.

(*e*) *General.*—A candidate must show that he has had some experience in the control of labour—that he has the character that will carry out an order, and the personality that will ensure that his own orders are carried out.

(*f*) *Qualifications.*—A candidate must either have—

(*i*) a degree in mechanical or electrical engineering; or

(*ii*) have passed the requisite examinations to qualify for graduate membership of either the Institute of Electrical Engineers, the Institute of Mechanical Engineers, or the Institute of Automobile Engineers, or

(*iii*) held such a responsible position in an approved engineering firm as would require qualifications at (*i*) or (*ii*) above.

B. *General Duties.*

1. *General Education.*—Minimum educational qualification—B.A., or B.Sc.

General.—As for (*e*) above.

2. *Qualifications.*—A knowledge of any of the following:—

(*a*) Administrative work in any large industrial firm.

(*b*) Textiles.

(*c*) Oils.

(*d*) Paints.

(*e*) Chemicals

(*f*) Explosives.

(*g*) Timber.

(*h*) Leather.

Officer cadets for the I A.O.C., are not generally classified as officer cadets, but in certain cases, may be required to undergo a period of military training as cadets at an Officers' Training School. Those granted direct commissions are commissioned on recruitment as follows :—

(*a*) *Ordnance Mechanial Engineers*.—In the rank of Lieutenant in the first case, and granted as ante-date in the rank for the purposes of pay and promotion as under—

(*i*) If recruited after 25th birthday—5 years ;

(*ii*) If recruited before 25th birthday—to 20th birthday.

These ante-dates will normally enable officers to reach the rank of Captain by their 34th birthday. Where, however, owing to age on recruitment, such will not be the case, the temporary rank of Captain will be granted, to such officers recruited on emergency terms as under—

(*i*) Officers below the age of 34—on attaining their 34th birthday.

(*ii*) Officers who are 34 or over on recruitment—with effect from their 34th birthday or date of recruitment, whichever is later

The grant of this ante-date will have no effect on seniority for further promotion or post-war prospects, which will be assessed from the date of first commission, plus ante-date.

(*b*) *Administrative*—as second Lieutenants.

N.B.—Those required to undergo military training will be commissioned under the above terms from the date that they report for duty with the I,A.O.C,

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APPENDIX 6.

Royal Indian Army Service Corps

This is a Regimental Corps and the officers hold combatant status. The general qualifications and conditions laid down in paragraph 3 (*b*) Part I are applicale.

Officers are required to serve in the Supply, Animal Transport and Mechanical Transport Branches of the Corps and duties are interchangeable. They must be prepared to supervise butcheries if required, and must not permit caste prejudices to interfere with the discharge of their duties. On first appointment officers undergo a three months' course of instruction at the R. I. A. S. C. School in Supply and Mechanical Transport subjects and thereafter may be selected to undergo a further course in Animal Transport subjects.

No special technical qualifications are necessary but commercial training, business experiance and a knowledge of Mechanical Transport will be helpful

APPENDIX 7.

INDIAN SIGNAL CORPS.

General qualifications and conditions are as laid down in paragraph 3-*b*, Part I. In addition knowledge of, and practical experience in, any of the following subjects will be useful to applicants for commissions in the Indian Signal Corps :—

Wireless Engineering including servicing.
Telephone Engineering
Cables.
Telegraph Engineering.
Erection and maintenance of post and telegraph lines.

The above must only be regarded as useful technical qualifications, which will help in the applicant's later military training Intending applicants should realise that the duties of officers in the Indian Signal Corps, while calling for technical knowledge, make great demands on leadership, personality and ability to handle men.

The normal duties of a Regimental Officer are also included

APPENDIX 8.

(SEE PARAGRAPH 6 PART I.)

List of places in which Central Interview Boards will hold their sessions for Interview of Candidates.

	Military Districts (See Appendix 3.)	*Civil Districts.*
NORTHERN AREA.		
Alternatively at one of the following stations :—	*Northern Command.*	ALL INDIA excluding the States, etc , given against Southern Area below.
LAHORE.	Peshawar District.	
DELHI.	Kohat District.	
ALLAHABAD.	Rawalpindi District	
DEHEA DUN	Waziristan District	
	Lahore District.	
	Eastern Command.	
	Delhi Area.	
	Meerut District.	
	Lucknow District.	
	Pres. and Assam District.	
	Western (Ind.) District.	
	SIND DISTRICT.	
SOUTHERN AREA.		
Alternatively at one of the following stations :—	*Southern Command.*	
BANGALORE.	Deccan (Ind.) Area.	Mhow Area.
JUBBULPORE.	Jubbulpore (Ind.) Area.	C. I. States.
POONA.	Bombay District.	Bombay.
	Poona (Ind.) Area.	Poona.
	Madras District.	Ahmednagar
		Satara.
		Kolhapur State
		Bangalore
		Mysore State.
		Hyderabad State
		Madras Province.

INDIAN AIR FORCE
PILOTS AND OBSERVERS

A PAMPHLET DESIGNED TO GIVE USEFUL INFORMATION TO CANDIDATES FOR THE I.A.F.

Issued March
1942

INDIAN AIR FORCE
PILOTS AND OBSERVERS.

A pamphlet designed to give useful information to candidates for the I. A. F.

To whom you should apply.

Candidates who fulfil the conditions set out in paras. 5 and 9 within should obtain Application (I.A.F. Z-2290) Forms from :—

(a) District Area Commanders,

(b) Provincial Government authorities (District Magistrate, etc.).

2. They will be submitted to District|Area Commanders for

(a) submission to Provincial Selection Boards at which candidates will appear for their preliminary interview;

(b) if accepted by the Provincial Selection Board they will be called to appear before the Central Interview Board for final selection, and medical examination.

1. **INDIAN STATES.**—Candidates in Indian States Government employ must obtain consent of the State authorities before applying.

2. Candidates will obtain Application Forms from local Military Commanders.

3. They will be interviewed by the Local Military Commanders and if selected will be called upon to appear before the Central Interview Board for Final Selection, and medical examination.

PILOTS AND OBSERVERS IN THE INDIAN AIR FORCE.

1. OBJECT.

To produce a body of fully trained Pilots, and Observers for war-time service with the regular Indian Air Force.

2. THE GENERAL DUTIES BRANCH OF THE INDIAN AIR FORCE.

As the word implies General Duties personnel of the I.A.F. are required to perform general station and unit duties in addition to their

duties in the air. The general duties branch of the I.A.F. is sub-divided into the following categories, a brief description of which is now given :—

(a) **Pilots.**—The duties of a pilot as such are similar in most respects to those of the captain of a ship at sea, he is responsible for manœuvering his aircraft and also for his crew.

(b) **Observers.**—The observer in an aircraft is responsible to the captain of that aircraft for all work in connection with the safe and accurate navigation of the aircraft. He is also responsible for bombing and in some types of aircraft for air gunnery work and operating the wireless.

3. **APPOINTMENTS.**

(a) **Pilots and Observers.**—Candidates who are accepted with a view to training as pilots and observers in the General Duties Branch of the I.A.F. are in the first instance entered as Officer Cadets and, if found suitable, are later given commissions in the I.A.F.

4. **TRAINING.**

Initial training of candidates found suitable for the I.A.F. may involve the following periods.

(a) **Pilots.**—An Air Force course in four stages of approximately ten months duration.

(b) **Observers.**—An Air Force course in three stages of approximately seven months duration.

SUMMARY OF QUALIFICATIONS REQUIRED OF CANDIDATES FOR ENTRY INTO THE INDIAN AIR FORCE.

5. **AGE LIMITS.**—At the time of selection a candidate must have passed his eighteenth birthday but must not have passed his 26th birthday for Pilots and 28th birthday for observers. Only in very special circumstances can the upper age limit be relaxed.

Candidates between 17½ and 18 years of age may be accepted as Officer Cadets provided they have completed successfully not less than one year at a college or have passed the Senior Cambridge examination with not less than three credits.

6. **NATIONALITY.**—A candidate must be a subject of His Majesty or of an Indian State, and

(i) he must be of unmixed Indian descent, or

(ii) if he is of mixed Indian and non-Indian descent, he must be domiciled in India, or

(iii) if he is of unmixed non-Indian Asiatic descent, he must be domiciled in India and his father and grandfather must also be, or if deceased have been, domiciled in India.

7. **EDUCATION.**—Normal minimum standard is matriculation (pass) or equivalent, good mathematics, general knowledge and knowledge of current affairs as reported in daily papers and a first class knowledge of written and spoken English are essential. Preference is given to candidates who possess higher educational qualifications.

8. **GAMES, ETC.**—Preference is given to candidates who have been active participants in school and college games and sports, members of Scout organisations and Training Corps, or who are experienced in technical and or flying work.

9. **STANDARD OF MEDICAL FITNESS.**—The medical standard of fitness required is such as will ensure co-ordination of all the systems of the body, which are primarily intact, so as to ensure perfect control when flying aircraft and also capability to withstand stress of flying on active service.

Thus the candidate must have complete use of all limbs, must be capable of endurance as shown by being able to hold his breath for at least 60 seconds without any undue disturbance of normal pulse rates. Blood pressures must be within certain normal limits. Heart and lungs must be free of disease. Vision must be normal and colour perception also normal, spectacles must not be worn. Hearing apparatus must be free of disease and hearing within normal limits. History of severe sea or air sickness, severe dizziness on swings and roundabouts debars candidates. Balance which is tested on each leg separately with eyes closed must be satisfactory.

Minimum height must reach 63" and leg length measured from hip to heel 39".

To attain standards of fitness required candidates are advised to adopt a strict regime covering avoidance of alcohol, excessive smoking, ingestion of highly spiced foods, attention to personal hygiene, suitable exercise, such as tennis, swimming, running, gymnastics.

SUMMARY OF CONDITIONS OF SERVICE FOR OFFICER CADETS AND COMMISSIONED OFFICERS.

10. Selected candidates are entered as Officer Cadets. While serving as such they receive pay @ Rs. 4-8-0 per day *plus* an additional Rs. 55 per mensem if married, free accommodation, free messing and medical and dental treatment. An outfit allowance of Rs. 600 is credited to the Officer Commanding the Initial Training School for the provision of their uniform.

11. **APPOINTMENT TO COMMISSIONED RANK.**—Those who succeed with their training and are in other respects suitable are normally commissioned after the following periods as Officer Cadets :—

INDIAN AIR FORCE
PILOTS AND OBSERVERS.

A pamphlet designed to give useful information to candidates for the I. A. F.

To whom you should apply.

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(a) District Area Commanders,

(b) Provincial Government authorities (District Magistrate, etc.).

2. They will be submitted to District|Area Commanders for

(a) submission to Provincial Selection Boards at which candidates will appear for their preliminary interview;

(b) if accepted by the Provincial Selection Board they will be called to appear before the Central Interview Board for final selection, and medical examination.

1. **INDIAN STATES.**—Candidates in Indian States Government employ must obtain consent of the State authorities before applying.

2. Candidates will obtain Application Forms from local Military Commanders.

3. They will be interviewed by the Local Military Commanders and if selected will be called upon to appear before the Central Interview Board for Final Selection, and medical examination.

PILOTS AND OBSERVERS IN THE INDIAN AIR FORCE.

1. OBJECT.

To produce a body of fully trained Pilots, and Observers for war-time service with the regular Indian Air Force.

2. THE GENERAL DUTIES BRANCH OF THE INDIAN AIR FORCE.

As the word implies General Duties personnel of the I.A.F. are required to perform general station and unit duties in addition to their

18. TERMINATION OF SERVICE.

(i) *Medical Unfitness.*—Officer Cadets or Officers may be required to relinquish their appointments or commissions at any time on account of medical unfitness.

(ii) *Misconduct.*—Officer Cadets or officers are liable to be removed from the Indian Air Force for misconduct.

(iii) *Other Circumstances.*—For reasons other than medical disability or misconduct, Officer Cadets or Officers may at any time be called upon to resign should the circumstances in the opinion of the Air Officer Commanding-in-Chief of the Air Forces in India, require such an action.

(iv) *Age Limit.*—Officers will not normally be permitted to serve in the Indian Air Force as pilots or observers beyond the age of 42.

19. PAY AND ALLOWANCES.

(a) Admissible to officers of the General Duties Branch.

	Unmarried.		Married
	Pay.	Special Allowance.	Pay.
	Rs.	Rs.	Rs.
Acting Pilot Officer	370	35	450
Pilot Officer	455	35	535
Flying Officer	510	20	590
Flying Officer (2 years)	530	20	610
Flight Lieutenant	600	20	680
Flight Lieutenant (10 years)	625	...	755
Flight Lieutenant (15 years)	700	...	830
Squadron Leader	845	...	930
Squadron Leader (5 years)	915	...	1,000

NOTE.—This special allowance is intended to maintain the emoluments of unmarried officers at their present level and will be regarded as "pay" for all purposes. It is only payable however, to unmarried officers when *not* in receipt of colonial allowance.

Officers, married or unmarried, serving overseas will receive a colonial allowance at the rates laid down from time to time in Air Force Instructions (India).

20. **GENERAL.**—Training in the Air Force includes a continuation of education work. Certain characteristics required in candidates such as initiative and independence of thought and action are cultivated as practical training develops. In consequence an individual who has completed training as an Officer is better qualified to complete for or undertake civil employment than his contemporary elsewhere.

"As terms and conditions of service are liable to change from time to time, no guarantee can be given that all the information contained herein is completely accurate and up to date. Candidates are therefore advised in their own interests to ask at the nearest Recruiting Office for the very latest information concerning the particular service or Branch they wish to join."

APPENDIX A.

I. A. F. Z-2290

~~TEMPORARY~~ / EMERGENCY Commissions in His Majesty's Royal Indian Naval Reserve / Royal Indian Naval Volunteer Reserve / Indian Land Forces / or / Indian Air Force

RECORD OF PARTICULARS

NAME: _____

Civil District: _____

Military District: _____

Provincial Board: _____

Order of preference of Service (*vide* Item 35) 1 . . . . . .
2 . . . . . .
3 . . . . . .

FINAL CLASSIFICATION BY C. I. B. _____

To be completed by the recommending authority.

NOTE.—There are three parts to this Record, *viz.*—

PART I—to be completed by the applicant (in his own hand-writing).

PART II—to be completed under arrangements to be made by the Recruiting Authority concerned who will attach it to Part I.

PART III—to be completed under arrangements to be made by General-Headquarters (Adjutant-General's Branch).

I. A. F. Z-2290. (Part I.)

PART I.

1. This application form will be used for all candidates for temporary commissions in His Majesty's Royal Indian Naval Reserve Forces and Emergency Commissions in the Indian Land Forces, or the Indian Air Force.

2. Candidates will indicate below the order in which they desire to be considered, *i.e.*, order of preference :—

First choice.....

Second choice.....

Third choice.....

3. Candidates desirous of appointment to the Indian Air Force should ascertain whether they come up to the standard of physical fitness prescribed. (The medical standard are given below.)

4. Candidates must, if selected, observe the following conditions :—

(*a*) *General* :—

Must be prepared to serve in any unit or formation in any part of the world—

(*b*) *Indian Air Force* :—

You must be prepared to sign a personal indemnity certificate renouncing all claims to compensation from Government in respect of any loss or damage to you or your property during the period of your training.

(*c*) *Certificate* :—

I fully understand the conditions given above and am prepared to accept them.

.....

(*Signature of Applicant.*)

MEDICAL STANDARD OF PHYSICAL FITNESS REQUIRED FOR GENERAL DUTIES BRANCH OF THE INDIAN AIR FORCE.

5. The medical standard of fitness required is such as will ensure co-ordination of all the systems of the body, which are primarily intact, so as to ensure perfect control when flying aircraft and also capability to withstand stress of flying on active service.

Thus the candidate must have complete use of all limbs, must be capable of endurance as shown by being able to hold his breath for at least 60 seconds without any undue disturbance of normal pulse rates. Blood pressures must be within certain normal limits. Heart and lungs must be free of disease. Vision must be normal and colour perception also normal, spectacles must not be worn. Hearing apparatus must be free of disease and hearing within normal limits. History of severe sea or air sickness, severe dizziness on swings and roundabouts debars candidates. Balance which is tested on each leg separately with eyes closed must be satisfactory.

Minimum Height must reach 63 ins. and leg length measured from hip to heel 39 ins.

To attain standard of fitness required candidates are advised to adopt a strict regime covering avoidance of alcohol, excessive smoking, consumption of highly spiced foods, attention to personal hygiene, suitable exercise, such as tennis, swimming, running, gymnastics.

APPLICATION FOR A TEMPORARY COMMISSION IN HIS MAJESTY'S ROYAL INDIAN NAVAL RESERVE OR AN EMERGENCY COMMISSION IN THE INDIAN LAND FORCES OR INDIAN AIR FORCE.

IMPORTANT.—To be completed in applicant's own handwriting.

1. Name in full (BLOCK LETTERS).

2. Present address. (Nearest railway station to be shown.)

3. Permanent address.

4. Married or single. (If married, the number of children and their ages should be given.)

5. Name, address and occupation of next-of-kin, showing relationship.

6. Exact date of birth. (Documentary evidence to be attached to application form and this must be verified by the recruiting authority concerned.)
Day ....month ....Year .....(Christian era only.)

7. Place of birth.

8. Are you a British subject? (If you are a Government servant, have you been permitted by your Government to apply? Documentary evidence to this effect must be attached.)

9. Are you a subject of an Indian State? If so, of what State? (If you are employed by that State, have you been permitted by your State Authorities to apply? Documentary evidence to this effect must be attached.)

10. What is your religion?
What is your caste?
What is your sub-caste?
If you are a Brahmin, are you orthodox, *i.e.*, have you any objection to messing with non-vegetarians, such as Muslims, Christians, etc.?

11. What is, or was, your father's name?

12. What is, or was, your father's permanent address?

13. State your father's country of birth and nationality.

14. State your mother's country of birth and nationality.

15. What is, or was, your father's occupation?

16. What is the approximate amount of your father's $\frac{\text{Income Tax}}{\text{Land Revenue}}$?
Amount paid last year was Rs.....

17. Did your father ever serve in the Naval, Military, or Air Force? If so, give particulars.

18. Have you any other *near* relatives who served in His Majesty's Forces? If so, give particulars.

19. Where were you educated ? (Serving personnel should also enter all educational qualifications obtained in His Majesty's Forces.)

Name of University.	School or College.	Date of entry.	Date of leaving.	Exam or Degree.	Class or Division Pass or Honours.	Subjects taken.

(*N.B.*—Only state examination which you have passed.)

20. If applicable, state linguistic qualifications (Oriental and European) and give degree of proficiency in each.

21. In what games did you represent your :—
(*a*) School.
(*b*) College.
(*c*) University.
What games do you play now ?

22. Give details of any apprenticeship, with date, and full particulars of training received.

23. Are you in possession of a Board of Trade certificate ? If so, give number and date.

24. **Have you passed Sections "A" and "B" of the Associate Membership Examination of the Institution of Mechanical Engineers, or the examination for Associate Membership of the Institute of Marine Engineers ? If so, give dates of passing each section.

25. **Do you hold a Board of Trade Engineer's Certificate of Competency ? If so, state what class when obtained and whether "Ordinary" or "Motor".

26. †State your flying experience (if any)—
(*a*) as Pilot, State types of aircraft on licence (Details only of bulk of flying.)

	Type.	Hours.
Total Dual . . .		
Total Solo . . .		

(*b*) Give brief particulars of any flying other than as Pilot.

*These questions will be answered by candidates for the Royal Indian Naval Volunteer Reserve of Officers, Executive/Accountant Branch.

**These questions will be answered by candidates for the Royal Indian Navy, Engineering Branch.

†These questions will be answered by candidates for appointment to the Indian Air Force.

27. Give full particulars of all employment you have carried out. [To include service in a Government department (Home, Indian or Colonial) with dates of each rank held.]

N.B.—Applicant must state to whom he was directly responsible, and for what personnel, if any.

Serving personnel will enter a note that they are serving, indicating formation, unit, &c., &c.

Name of employer.	Date of joining.	Date of leaving.	Nature of employment.	Salary per month.

28 Have you appeared at, or applied for admission to, any examination held by the Federal Public Services Commission for entrance to the Indian Military Academy, Dehra Dun ; Royal Air Force College, Cranwell, and/or the Royal Indian Navy ! If so, give full particulars and state whether you obtained qualifying marks.

NOTE.—Applications in respect of serving personnel should be accompanied by a report from Commanding Officers. The dossiers of those who have been to the Kitchener College, Nowgong, should be obtained from the College and attached.

29. Have you appeared in any examination held for the Indian Civil Service, Indian Police, and/or the Indian Audit and Accounts Service ! If so, give full particulars.

30. Have you served in the Naval, Military or Air Forces, including U T. C., I. T. F. or A. F. I. Unit ? If so, state formation, unit, etc., also—

(*a*) for what period.
(*b*) No. of parades attended.
(*c*) No. of camps attended.
(*d*) rank held on leaving.

31. Have you been previously rejected for Naval, Military, Marine or Air Force Service ? If so, give reasons, also date and place of interview.

32. Are you under any liabilitary, or employed under a contract, which may prejudice your release for service ? If so, give full particulars.

33. If you are unsuccessful in getting an emergency commission, are you prepared to accept any lower rank for which you are at present considered suitable ?

34. References.—These should be persons holding responsible positions. They should be intimately acquainted with the applicant's character but they will not be relations. One of the referees should be the Principal of the College or Head of a similar institution in which the applicant last studied. In the case of serving personnel no references are required.

N. D.—No person may be quoted as a reference without his consent.

First

Second

35. I hereby declare, to that the best of my knowledge and belief, the above information is correct and I now wish to apply for a Temporary Commission in Royal Indian Naval Reserve/Royal Indian Naval Volunteer Reserve

(*a*) Executive/Accounts Branch / (*b*) Engineer Branch and Emergency Commission in His Majesty's Indian Land Forces / Indian Air Force

Strike out, Branch not required

Insert order of perference { 1..... 2..... 3. .....

And if I am granted such commission I further declare I will serve His Majesty the King Emperor, his heirs and successors, so long my services may be required or until my resignation is accepted and that I am prepared to serve in any arm or department of the service to which I may be appointed or subsequently transferred and in any part of the world.

.....

(*Signature of applicant.*)

Witness.....

Date.....

Place.....

---

36. TO BE COMPLETED BY APPLICANTS FOR THE INDIAN AIR FORCE.

PERSONAL INDEMNITY CERTIFICATE.

I, ...of.....in consideration of my appointment by the Governor-General in Council do hereby agree that neither I nor my representatives shall have any claim to compensation from the Governor-General in Council in respect of any loss or damage or death caused to me or loss or damage to my property during my training whether in an aircraft or otherwise during the period of my training in general.

Dated the.. .....

.....

(*Signature.*)

Witness.....

Dated the .....

Witness.....

Dated the .....

Printed at the Feroz Printing Works, 365, Circular Road, Lahore

W 224-40-6.

The reply to this communication should be addressed to the Secretary to the Resident in Mysore, Bangalore, by designation and not by name.

No. F.66-41/W (2c 9 Copies)
206/W

FROM

THE SECRETARY
TO THE HON'BLE THE RESIDENT IN MYSORE.

To

The Chief Secretary to the Government of
His Highness the Maharaja of Mysore,
Bangalore.

Dated Bangalore, the 13th July *1942.*

Emergency Commissions - Information Pamphlets.

- - -

SIR,

In continuation of my letter No.F.66-41/W, dated the 3rd July 1942, I am directed to forward 9 more copies of the pamphlet giving particulars of Emergency Commissions in the R.I.N.R., and the R.I.N.V.R., for favour of distribution.

I have the honour to be,
Sir,
Your most obedient servant,

for SECRETARY TO THE RESIDENT.

WAR OFFICE
14 JUL 19
GOVT OF MYSORE.

14/7

VN

R. I. N. R. & R. I. N. V. R.

Particulars of entry of Temporary Commissioned Officers

Candidates should obtain application form (India Army Form Z-2290) from :—

(*a*) District/Area Commanders.

(*b*) Provincial Government authorities (District Magistrate, etc.)

2. They will be submitted to District/Area Commanders for

(*a*) submission to Provincial Selection Boards at which candidates will appear for their preliminary interview.

(*b*) if accepted by the Provincial Selection Board they will be called to appear before the Central Interview Board for selection.

INDIAN STATES.

1. Candidates in Indian States Government employ must obtain the consent of the State Authorities before applying.

2. Candidates will obtain application forms from local Military Commanders.

3. They will be interviewed by the local Military Commanders and if selected will be called upon to appear before the Central Interview Board for selection.

PARTICULARS OF ENTRY OF TEMPORARY COMMISSIONED OFFICERS (a) R. I. N. R. and (b) R. I. N. V. R.

(a) R. I. N. R. Officers.

I. EXECUTIVE OFFICERS.

Temporary appointments for the duration of the war in the undermentioned ranks will be made subject to the special conditions enumerated against each rank :—

(1) *Midshipman.*—Age between 17 and 20 years. To have undergone training in a recognised nautical training establishment and|or to have been apprenticed to a recognised Shipping Company.

(2) *Sub-Lieutenant.*—Age to be over 20 years and under 30 and applicant to possess a B. O. T. Certificate of competency as 2nd Mate. Special consideration will be given to Officers holding a B. O. T. Home Trade Mate's or Master's Certificate.

(3) *Lieutenant.*—To be over 30 years of age. To possess a B. O. T. Certificate of competency as a Master of a foreign going vessel. Special consideration will be given to applicants in possession of a Home Trade Master's Certificate.

II. ENGINEER OFFICERS.

(1) *Engineer Sub-Lieutenant.*—To be between 20 and 30 years of age and possess a 2nd class B. O. T. Certificate of competency as a Marine Engineer.

(2) *Engineer Lieutenant.*—To be 30 years of age and over. To possess a 1st class B. O. T. Certificate of competency as a Marine Engineer.

III. MEDICAL STANDARDS.

For all branches. See Appendix " A."

(b) R. I. N. V. R. Officers.

IV. EXECUTIVE OFFICERS.

(1) *Midshipman.*—To be between the age of 17 and 20 years. Young gentlemen of good birth and education who have received their parent's consent to take up a Naval appointment are eligible.

(2) *Sub-Lieutenant.*—To be between the age of 20 and 30 years. Applicants must be gentlemen of good birth and education suitable for appointment to Commissioned Naval rank.

IV. EXECUTIVE OFFICERS—*continued.*

(3) *Lieutenant.*—To be 30 years and over. Other conditions as above.

NOTE.—No previous sea experience is necessary for appointment to the Executive Branch of the R. I. N. V. R.

V. ENGINEER OFFICERS.

(1) *Engineer Sub-Lieutenant.*—Age between 20 and 30 years. Applicants must have undergone a full course of apprenticeship with a shipbuilding or Marine Engineering firm of repute. Special consideration will be given to Officers possessing other Engineering qualifications such as Electrical, as and when the need for their recruitment arises.

(2) *Engineer Lieutenant.*—Age to be 30 years and over. Other requirements as above. Gentlemen possessing a 2nd class B. O. T. Certificate of competency as a Marine Engineer and over 30 years of age, may be appointed to this rank on entry provided they are considered satisfactory in all other respects.

VI. ACCOUNTANT OFFICERS.

(1) *Paymaster Sub-Lieutenant.*—To be between the age of 20 and 20 years. Applicants must possess a sound knowledge of Accountancy and be suitable for appointment to commissioned rank.

(2) *Paymaster Lieutenant.*—As above, but to be 30 years of age and over.

VII. MEDICAL STANDARDS.

For all branches. See Appendix "A".

VIII. EDUCATIONAL STANDARDS.

(1) *Midshipman.*—To possess at least a Matriculation or a school leaving Certificate issued by a recognised Educational Body.

(2) For Sub-Lieutenant or above, to be graduates of a recognised University.

NOTE.—These qualifications may be waived in respect of Engineer Officers, whose qualifications are stated above, and in the case of European Executive Officers, applicants need not be graduates but must have had civilian experience of value to Naval Forces, service in R. N. V. R. or Reserve Forces of Dominions or Colonies, or Merchant Navy, and/or a genuine desire for service at sea, of which yachting or sea-scouting activities in peace will be evidence.

General conditions applicable to R. I. N. R. and R. I. N. V. R.

IX. TERMS OF SERVICE.

All Temporary commissions and appointments are for the duration of the present war. All Officers are required to serve wherever they may be appointed either in or out of India.

X. APPOINTMENTS.

Before any officer is finally appointed to the R. I. N. R. or R. I. N. V. R., he is required to appear before a Selection Board. The decision of the Selection Board is in all cases final. The Selection Board normally sits in Bombay.

XI. UNIFORM ALLOWANCE.

(*a*) R. I. N. R. Officers.

(1) A Midshipman, R. I. N. R., on entry will receive a Uniform allowance of Rs. 350 and a further Rs. 300 on promotion to the rank of Sub-Lieutenant.

(2) All other R. I. N. R. Officers on entry will receive a single allowance of Rs. 650.

(*b*) R. I. N. V. R. Officers.

(1) A Midshipman, R. I. N. V. R., on entry will receive a Uniform allowance of Rs. 300 and a further Rs. 150 on promotion to the rank of Sub-Lieutenant.

(2) All other R. I. N. V. R. Officers of all Branches will receive a single Uniform allowance of Rs. 450 on entry.

XII. EQUIPMENT FEE.

Executive Officers of the R. I. N. V. R. are entitled to receive a sum of Rs. 100 to assist them in the purchase of Technical Books and Instruments with which they are required to provide themselves.

XIII. LEAVE.

Officers will be eligible for leave as laid down in the Regulations of the R. I. N. R./R. I. N. V. R. which normally amounts to one month in each Calendar year, subject to the exigencies of the Service.

XIV. PAY.

Pay and allowances are as follows :—

Basic Pay—

	Executive Branch.	Engineering Branch.	Marriage Allowance.	*Indian Allowance.
	Rs.	Rs.	Rs.	Rs.
Midshipman ...	200	...	...	...
Sub-Lieutenants (Non Asiatic domicile).	250	300	125	75
Lieutenants (Non Asiatic domicile).	300	350	125	100
Sub-Lieutenants (Asiatic domicile).	250	300	75	...
Lieutenants (Asiatic domicile)	300	350	75	...

* Admissible to Officers of European Domicile only.

Shore allowance, if service accommodation is not available, is permitted at the following rates :—

Rs. 10 per day for the fist 60 days and Rs. 8 per day thereafter, at Bombay and Calcutta; at other ports Rs. 7 per day. When employed afloat, messing allowance at Rs. 2 per day is permitted. Midshipmen are permitted shore allowance at Rs. 5 per day.

XV. Application forms for Executive and Engineering appointments—See Appendix " B ".

XVI. CONFIRMATION.

All Officers appointed to the R. I. N. R. or R. I. N. V. R. are on probation for the nrst six months of their service, and become due for confirmation at the end of this period.

R. I. N. V. R. Officers of all Branches and R. I. N. V. R. Officers in the Engineer and Accountant Branches are confirmed on the recommendation of their Commanding Officers, but R. I. N. V. R. Executive Officers, in addition to the recommendation from the Commanding Officer, are required to pass a simple examination in Seamanship.

XVII. PROMOTION.

Officers are eligible for promotion to higher rank in accordance with current regulations.

APPENDIX "A".

Standard for medical examination of candidates for appointment as officers in the Royal Indian Naval Reserve/Royal Indian Naval Volunteer Reserve.

All candidates for appointment as officers in the R. I. N. R./R. I. N. V. R. must be of sound physique.

The undermentioned physical defects will debar a candidate from being accepted :—

(*a*) A weak constitution, imperfect development, physical weakness, either hereditary or from chronic disease, wounds, or injuries.

(*b*) Skin disease, unless temporary or trivial.

(*c*) Malformation of the head, deformity from fracture or depression of the bones of the skull, impaired intellect, epilepsy, paralysis, or impediment of speech.

(d) Blindness of defective vision, squint, imperfect perception of colours, fistula lachrymals or any chronic disease of the eye or eyelids (see NOTE *a*).

(*e*) Impaired hearing, or discharge from one or both ears, or any disease of external, middle, or internal ear.

(*f*) Disease of the bones of the nose, or of its cartilages, nasal polypus, or disease of the nasopharnynx.

(*g*) Disease of the throat, tongue, palate, or tonsils, many unsound teeth, unhealthy gums, disease of the glands of the throat or neck, external cicatrices, if at all extensive, and especially if adherent.

(*h*) Functional or organic disease of the heart or blood vessel, deformity, or contraction of the chest, or any symptom of lung disease or tendency thereto.

(*i*) Undue swelling or distention of the abdomen, obesity, disease or enlargement of the abdominal organs; rupture, weakness or distention of the abdominal rings; any disease of the bladder or incontinence of urine.

(*j*) The existence of any serious defect of the genital organs, or of varicocele, when it clearly forms or is likely to form a serious impediment to the efficient performance of duty, *e.g.*, when it is associated with varicose veins or piles.

(*k*) Paralysis, weakness, impaired motion, or deformity of the upper or lower extremities, from whatever cause; a varicose state of the veins; especially of the leg. Bunions, distortion or malformation of the hands, feet, fingers, or toes

(*l*) Distortion of the spine, of the bones of the chest, or pelvis, from injury or constitutional defect.

(2) No person will be admitted into His Majesty's Service unless he has been vaccinated. Re-vaccination will also be required if considered necessary.

NOTE I. The standard for distant vision for candidates for appointments in the Executive Branch of the R. I. N. V. R. is one eye 6/6 and the other 6/12 without glasses, each eye being tested separately.

For near vision, they must be able to read D-0·6 without glasses with each eye. A high degree of hypermetropia will disqualify.

In the case of Engineer and Accountant Branches, the wearing of glasses is permitted so long as the corrected vision is sufficient to enable the candidate to perform his duties satisfactorily.

I. A. F. Z-2290. (Part I).

APPENDIX " B ".

1. This application form will be used for all candidates for temporary commissions in His Majesty's Royal Indian Naval Reserve Forces and Emergency Commissions in the Indian Land Forces, or the Indian Air Force Volunteer Reserve.

2. Candidates will indicate below the order in which they desire to be considered, *i.e.*, order of preference :—

First choice.....

Second choice.....

Third choice.....

3. Candidates desirous of appointment to the Indian Air Force Volunteer Reserve should ascertain whether they come up to the standard of physical fitness prescribed (The medical standards are given below.)

4. Candidates must, if selected, observe the following conditions :—

(*a*) *General* :—

Must be prepared to serve in any unit or formation in any part of the world.

(*b*) *Indian Air Force* :—

(i) Must be prepared to undergo preliminary flying and ground training at any flying club to which sent and to obey the instructions given by the officers of the club. It must be clearly understood that a candidate's whole time must be given to training.

(ii) In the event of an unfavourable flying report from your instructor for reasons of unsuitability, non-attendance and unpunctuality, you must be prepared to have your training discontinued and on his report the Director of Civil Aviation in India will make a decision. In the event of your training being discontinued you will not be asked to pay for such flying training as you have already received.

(iii) You must be prepared to sign a personal indemnity certificate renouncing all claims to compensation from Government and/or the flying club to which you are attached for training, in respect of any loss or damage to you or your property during the period of your training.

(*c*) *Certificate* :—

I fully understand the conditions given above and am prepared to accept them.

.....

(*Signature of Applicant.*)

MEDICAL STANDARD OF PHYSICAL FITNESS REQUIRED FOR GENERAL DUTIES BRANCH OF THE INDIAN AIR FORCE VOLUNTEER RESERVE.

5. The medical standard of fitness required is such as will ensure co-ordination of all the systems of the body, which are primarily intact, so as to ensure perfect control when flying aircraft and also capability to withstand stress of flying on active service.

Thus the candidate must have complete use of all limbs, must be capable of endurance as shown by being able to hold his breath for at least 60 seconds without any undue disturbance of normal pulse rates. Blood pressures must be within certain normal limits. Heart and lungs must be free of disease. Vision must be normal and colour perception also normal, spectacles must not be worn. Hearing apparatus must be free of disease and hearing within normal limits. History of severe sea or air sickness, severe dizziness on swings and roundabouts debars candidates. Balance which is tested on each leg separately with eyes closed must be satisfactory.

Minimum Height must reach 63" and leg length measured from hip to heel 39".

To attain standard of fitness required candidates are advised to adopt a strict regime covering avoidance of alcohol, excessive smoking, consumption of highly spiced foods, attention to personal hygiene, suitable exercise, such as tennis, swimming, running, gymnastics.

APPLICATION FOR A TEMPORARY COMMISSION IN HIS MAJESTY'S ROYAL INDIAN NAVAL RESERVE OR AN EMERGENCY COMMISSION IN THE INDIAN LAND FORCES OR INDIAN AIR FORCE.

IMPORTANT.—To be completed in applicant's own handwriting.

1. Name in full (BLOCK LETTERS).

2. Presen address. (Nearest railway station to be shown.)

3. Permanent address.

4. Married or single. (If married, the number of children and their ages should be given).

5. Name, address and occupation of next-of-kin, shewing relationship

6. Exact date of birth. (Documentary evidence to be attached to application form and this must be verified by the recruiting authority concerned.)

Day.....month .....Year.....(Christian era only).

7. Place of birth.

8. Are you a British subject? (If you are a Government servant, have you been permitted by your Government to apply? Documentary evidence to this effect must be attached.)

9. Are you a subject of an Indian State? If so, of what State? If you are employed by that State, have you been permitted by your State Authorities to apply? Documentary evidence to this effect must be attached.)

10. What is your religion?

What is your caste?

What is your sub-caste?

If you are a Brahmin, are you orthodox, *i.e.*, have you any objection to messing with non-vegetarians, such as Muslims, Christians, etc.?

11. What is, or was, your father's name?

12. What is, or was, your father's permanent address?

13. State your father's country of birth and nationality.

14. State your mother's country of birth and nationality.

15. What is, or was, your father's occupation ?

16. What is the approximate amount of your father's $\frac{\text{Income Tax}}{\text{Land Revenue}}$?

Amount paid last year was Rs..... .....

17. Did your father ever serve in the Naval, Military, or Air Force? If so, gi particulars.

18. Have you any other *near* relatives who served in His Majesty's Forces? If so, gi particulars.

19. Where were you educated? Serving personnel should also enter all educational qualifications obtained in His Majesty's Forces.)

Name of University.	School or College.	Date of entry.	Date of leavin g.	Exam. or Degree.	Class or Division Pass or Honours.	Subjects taken

(*N. B.*—Only state examination which you have passed.)

20. If applicable, state linguistic qualifications (Oriental and European) and give degree of proficiency in each.

21. In what games did you represent your :—

(*a*) School.

(*b*) College.

(*c*) University.

What games do you play now ?

22. Give details of any apprenticeship, with date, and full particulars of training received.

---

23. *Are you in possession of a Board of Trade certificate? If so, give number and date.

---

24. **Have you passed Sections "A" and "B" of the Associate Membership Examination of the Institution of Mechanical Engineers, or the examination for Associate Membership of the Institute of Marine Engineers? If so, give dates of passing each section.

---

25. **Do you hold a Board of Trade Engineer's Certificate of Competency? If so, state what class when obtained and whether "Ordinary" or "Motor."

---

26. †State your flying experience (if any)—

(*a*) as Pilot, State types of aircraft on licence (Details only of bulk of flying).

	Type.	Hours.
Total Dual . . .		
Total Solo		

(*b*) Give brief particulars of any flying other than as Pilot.

---

27. Give full particulars of all employment you have carried out. [To include service in a Government department (Home, Indian or Colonial) with dates of each rank held.]

N.B.—Applicant must state to whom he was directly responsible, and for what personnel, if any.

Serving personnel will enter a note that they are serving, indicating formation, unit, &c., &c.

Name of employer.	Date of joining.	Date of leaving.	Nature of employment.	Salary per month.

28. Have you appeared at, or applied for admission to, any examination held by the Federal Public Services Commission for entrance to the Indian Military Academy, Dehra Dun; Royal Air Force College, Cranwell, and or the Royal Indian Navy? If so, give full particulars and state whether you obtained qualifying marks.

NOTE.—Applications in respect of serving personnel should be accompanied by a report from Commanding Officers. The dossiers of those who have been to the Kitchener College, Nowgong, should be obtained from the College and attached.

*These questions will be answered by candidates for the Royal Indian Naval Volunteer Reserve of Officers, Executive/Accountant Branch.

**These questions will be answered by candidates for the Royal Indian Navy, Engineering Branch.

†These questions will be answered by candidates for appointment to the Indian Air Force Volunteer Reserve.

29. Have you appeared in any examination held for the Indian Civil Service, Indian Police, and/or the Indian Audit and Accounts Service? If so, give full particulars.

30. Have you served in the Naval, Military or Air Forces, including U.T.C., I.T.F. or A.F.I. Unit? If so, state formation, unit, etc., also—

(*a*) for what period.

(*b*) No. of parades attended.

(*c*) No. of camps attended.

(*d*) rank held on leaving.

31. Have you been previously rejected for Naval, Military, Marine or Air Force service? If so, give reasons, also date and place of interview.

32. Are you under any liability, or employed under a contract, which may prejudice your release for service? If so, give full particulars.

33. If you are unsuccessful in getting an emergency commission, are you prepared to accept any lower rank for which you are at present considered suitable?

34. References.—These should be persons holding responsible positions. They should be intimately acquainted with the applicant's character but they will not be relations. One of the referees should be the Principal of the College or Head of a similar institution in which the applicant last studied. In the case of serving personnel no references are required.

N.B.—No person may be quoted as a reference without his consent.

First

Second

35. I hereby declare that, to the best of my knowledge and belief, the above information is correct and I now wish to apply for a Temporary Commission in Royal Indian Naval Reserve/Royal Indian Naval Volunteer Reserve (*a*) Executive/Accounts Branch (*b*) Engineer Branch and Emergency Commission in His Majesty's Indian Land Forces Indian Air Force Volunteer Reserve.

Strike out Branch not required.

Insert order of preference of service { 1..... 2..... 3.....

And if I am granted such commission I further declare I will serve His Majesty the King Emperor, his heirs and successors, so long my services may be required or until my resignation is accepted and that I am prepared to serve in any arm or department of the service to which I may be appointed or subsequently transferred and in any part of the world.

.....

(*Signature of applicant.*)

Witness.....

Date.....

Place.....

---

36. TO BE COMPLETED BY APPLICANTS FOR THE INDIAN AIR FORCE VOLUNTEER RESERVE.

PERSONAL INDEMNITY CERTIFICATE.

I,..... .....of..... .....in consideration of my appointment by the Governor-General in Council do hereby agree that neither I nor my representatives shall have any claim to compensation from the Governor-General in Council or any flying club to which I am posted for training or the servants thereof in respect of any loss or damage or death caused to me or loss or damage to my property during my training whether in an aircraft or otherwise during the period of my training in general.

Dated the..... .....

(*Signature.*)

Witness..... .....

Dated the.....

Witness.....

Dated the.....